

**Truro Select Board Meeting
Tuesday, November 19, 2019
Truro Town Hall Select Board Chambers**

Select Board Members Present: Janet Worthington, Chair; Susan Areson, Kristen Reed, Robert Weinstein

Present: Town Manager Rae Ann Palmer; Assistant Town Manager Kelly Sullivan-Clark

Chair Janet Worthington called the meeting to order at 5:00 p.m. In recognition of the passing of Vice-chair Maureen Burgess, flowers were placed in front of her empty seat, a photo of her was projected onto the screen, and the Chair called for a moment of silence. Select Board members gave testimonials to Ms. Burgess' dedication, service, thoughtfulness, humor, style, love of Truro, love of the natural world particularly the moon, devotion to her husband Peter, agreeable manner, thoroughness, civility, her involvement in IFAW, her poise, and altruism.

PUBLIC COMMENT

Peter Burgess thanked the Select Board for their remarks, and he read from his wife's obituary, which also expressed her dedication and love of Truro.

APPOINTMENTS

Susan Girard-Irwin explained her background and her interest in joining the COA Board.

Robert Weinstein moved to appoint Susan Girard-Irwin to the Truro Council on Aging Board for a three-year term which will expire on June 30, 2022. Kristen Reed seconded, and the motion carried 4-0.

Dan Schreiner gave his background in senior care and health programs.

Susan Areson moved to appoint Dan Schreiner to the Truro Council on Aging Board for a three-year term which will expire on June 30, 2022. Kristen Reed seconded. The motion carried 4-0.

SELECT BOARD ACTION

Walsh Property Committee and Process

Stacie Smith, Associate Managing Director and Senior Mediator of Consensus Building Institute (CBI), explained the draft plan for the Walsh Property Community Process. She presented CBI's mission, outlined the history of the purchase and planning for the Walsh Property, ideas for forming a planning committee, a sampling of comments from the survey, and an improved name for the committee. The purpose of the Walsh Community Planning Committee is to guide the development of a plan for use of the property to be voted on by Town Meeting. This is to be a consensus-based process.

Robert Weinstein suggested another change to the title of the committee because there is no "Walsh Community." John Slater asked about the intended purpose of the committee because he believed the objective for the committee had changed from setting a process for use of property to presenting a plan for it. Janet Worthington said the committee was meant as a starting point.

Stacie Smith said the committee's charge could include both process and planning. Susan Areson suggested the charge could be "to consider the *uses* of the property."

Stacie Smith stressed the importance of balanced representation in the composition of the committee and displayed the categories identified so far. Members from existing boards could be liaisons to the committee, Ms. Smith said. Kristen Reed suggested adding representation from the Bike & Walkways Committee instead of Recreation, which is not functioning at this time. Stacie Smith said alternate members could be useful. Mr. Weinstein cautioned that the size of the group could become unwieldy. He said the School Committee should be included in representation since the school is the largest abutter to the Walsh Property.

Audience members had more suggestions and questions. Sheryl Best discussed representation for the environment. Christopher Clark asked about CBI's experience with a large piece of land acquired by a town. Ms. Smith said CBI has worked on similar situations. Mr. Clark suggested using a term other than "advocate," which he considers a loaded word. Ms. Smith said that the term refers to people who care for Truro. Sheryl Best returned to discuss how to measure success for the plan and to again stress considering the ecosystem first in any planning. Russ Braun said he didn't see any mention of cultural representatives on the list. Ann Greenbaum discussed collective representation favorably and placed trust in the future committee and facilitator. Elsa Tarantal asked about conflict of interest for members of the committee. Ms. Smith stated that the strongest example of conflict of interest is someone that would have a financial benefit. Ms. Palmer said committee members will be required to take the state's ethics test and disclose any conflict of interest. Bill Golden said the Select Board will need to encourage people to join the committee. Susan Areson said there has been a lot of interest in joining the committee. Stacie Smith said that she had tailored criteria for membership to Truro's needs. Kristen Reed said a statement of interest should be a part of the application process for the committee. Susan Areson asked about the initial screening of applicants by a neutral party. She also wanted to know who would be creating the application.

The CBI report considered the role of liaisons to the committee. Liaisons from other boards have expertise to offer the committee. Liaisons may deliberate at meetings, but they would not be making decisions. Ms. Smith presented the preliminary list of liaisons. Russell Braun suggested adding DPW and Public Safety to the liaison list. Stacie Smith said she puts staff in the technical expert category. She will add Public Safety to the list. A Select Board liaison is extremely important, she said. Kristen Reed asked for clarification of eligible committees for liaisons. Ms. Smith said she had compiled the list based on regulatory boards. Robert Weinstein discussed potential complications from participation by liaisons from the regulatory boards. Ms. Smith said this consideration would be incorporated into the process.

In the interest of the large number of audience members present for other agenda items, Robert Weinstein moved to suspend the topic of the Walsh Property. Kristen Reed seconded, and the motion carried 4-0.

Sunrise Cottages – Year-round Condominium Use

Health and Conservation Agent Emily Beebe presented the plan to convert the seven-unit Sunrise Cottages Condominium to year-round use. She had submitted the completed paperwork to the Select Board in advance.

Robert Weinstein moved to approve the year-round use and removal of the seasonal covenant for Sunrise Condominium, located at 497 Shore Road. Kristen Reed seconded. The motion carried 4-0.

Unit 19 Stones Throw at Truro Condominium – Year-round Condominium Use

Emily Beebe said all the other Stones Throw units had already converted to year-round use. The owner of Unit 19 has decided to convert as well.

Kristen Reed moved to approve the year-round use and removal of the seasonal covenant for Unit 19 of the Stone's Throw at Truro Condominium, located at 6 Shore Road. Susan Areson seconded, and the motion carried 4-0.

Ban on Plastic Bottles Initiative

Co-chair of the Recycling Committee Diane Messinger and member Amy Wolff were present to explain the Cape Bottle Ban. Diane Messinger distributed a proposed bylaw, prepared by the Sustainable Practices group. Eleven Cape towns have already voted to ban the use of plastic bottles on Town property, Ms. Messinger said. Amy Wolff highlighted the negative impacts of single use plastic bottles on the environment. Diane Messinger gave examples of alternatives that have been used by other towns. Amy Wolff discussed hydration stations. Susan Areson said she has been researching hydration stations in Wellfleet and will continue to do so with Provincetown. David Neskey reported on the plastics ban in Concord, Massachusetts, voted in by its residents. Ms. Wolff said the Recycling Committee is willing to brainstorm with concerned citizens about a municipal use plastic bottle ban. A sample bylaw from the Town of West Tisbury had been included in the meeting packet.

Patrick Otton of Harwich said he was the person who proposed the bylaw in his town. He gave the Board his contact information and discussed the ban exception in emergency situations. Susanna Nickerson, Chatham's liaison for Sustainable Practices, commended the Truro Recycling Committee and expressed her hope that Truro becomes the twelfth town to join the initiative. Kristen Reed said the Select Board goal would be to prepare a bylaw for Annual Town Meeting. She said that if the single use plastic bottles are taken away, other options will be need to be provided. Dave Neskey said that even Coke and Pepsi are planning to produce non-plastic water containers.

Walsh Property Committee and Process Discussion (Cont.)

Stacie Smith resumed discussion with the liaisons' role in the Walsh Property Committee. The technical advisors are the town staff. If there is a need for expertise that is not available, the committee could request funding.

Further information dealt with seeking consensus, actual meeting protocols, compliance with open meeting law, minute taking, videotaping, public outreach and engagement, and site visits. John Slater returned to discuss holding another town-wide presentation before the final recommendations are made. Stacie Smith said that would happen.

The next section of the draft on process was ground rules for the committee. Ms. Smith said guidelines for e-mails could be added here. Guidelines for talking to the press and posting on social media can also be added. Facilitation was the next topic. A facilitator has not yet been chosen, but that person should be neutral and concentrate on process to keep things moving forward. Lastly, the initial draft work plan is meant to introduce members to each other, the property, and to identify goals. The next step would be getting the community at large involved, Ms. Smith said. Additional meetings would deal with data collection and input from the general public. The committee would need to reach out to the public as needed and offer options. The public will need to weigh in before a final plan is completed.

There was more discussion of keeping the public informed and engaged/participating. Rae Ann Palmer said there is a plan to bring engineers to survey the property which should help inform the committee of feasibility of uses. Sheryl Best asked about the end plan and asked about hiring a firm to do an environmental impact study. Ms. Palmer said engineering work will address some of the environmental concerns.

Ms. Smith said she will make the suggested revisions and return, if that is the Select Board's wish, with another draft. She is available for review of the first applications to serve on the committee. Ms. Palmer asked that Ms. Smith prepare the draft for the December 10th Select Board meeting.

CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
 - 1. Application for a Curb Cut Permit – Lisa Maria Tobia – 65 Depot Road
 - 2. Special One-Day Entertainment and Alcohol Licenses – Truro Center for the Arts at Castle Hill
- B. Review and Approve 2020 Annual Business Licenses: Days' Market and Deli
- C. Review and Approve the 2020 Annual Alcohol Licenses and ABCC Applications – Montano's Restaurant, Truro Vineyards of Cape Cod (Winery and Distillery), Pamet Valley Package and Chequessett Chocolate
- D. Review and Approve the Alcohol Beverages Control Commission 2020 Renewal Certification
- E. Review and Approve the Select Board 2021 Fiscal Year Budget Message
- F. Review and Approve Select Board Minutes – October 22, 2019

Items A-1 for Depot Rd. was tabled and removed from the Consent Agenda. Item E was removed from the Consent Agenda. Susan Areson amended the minutes. Kristen Reed recused herself from voting on item C for Chequessett Chocolates.

Susan Areson moved to approve the Consent Agenda with Items A -1 for Depot Rd. and Item E removed and with the amended minutes of October 22, 2019. Robert Weinstein seconded, and the motion carried 4-0 with Kristen Reed abstaining for item C- Chequessett Chocolates.

SELECT BOARD REPORTS/COMMENTS

Three Select Board members had reports. Kristen Reed said on Saturday, Nov. 23 there will be an environmental summit at Cape Cod Community College. Susan Areson reported that she and Janet Worthington had attended the most recent Selectmen's Association meeting where they received information on municipal vulnerability preparedness; given grant strategies of breaking projects into phases; and were encouraged to submit letters of support against hydraulic dredging. She mentioned praise for the Truro Library from a person who had greatly enjoyed the use of a telescope through their lending system. Robert Weinstein said he had attended the Shellfish Advisory Board meeting which dealt with protecting aquaculture grants from draggers; the shellfish warden/harbor master's graphs on increases in shellfish, of permits; and in value the of shellfish. He had attended a meeting of the Oversight Committee for Cloverleaf Project where local preference for units was one of the topics discussed. Mr. Weinstein had attended the monthly Metropolitan Planning Organization (MPO) meeting and shared information from a Cape Cod *Times* story on bus lines providing transportation for people to medical appointments. The public should be aware of this offering and take advantage of the service, he said.

TOWN MANAGER REPORT

Town Manager Rae Ann Palmer announced that Truro has been awarded a \$1.2 million grant for water infrastructure to the Cloverleaf site. She had attended the Housing Choice meeting in Provincetown. Ms. Palmer said that the Town has offered the COA Director position to Mary-Elizabeth Briscoe, who will start on December 16, 2019.

NEXT MEETING

Ms. Palmer shared the planned agenda for the next meetings:

Nov. 21 at 2 p.m. at Public Safety Committee - Work Session on Budget & Services

December 10 at 5 p.m.- Regular Meeting for a presentation of the DPW Feasibility Analysis, Local Comprehensive Plan Committee interviewing, discussion of next steps for the unexpected Select Board vacancy.

ADJOURNMENT

Before the meeting was adjourned, Robert Weinstein noted with deep regret the absence of Maureen Burgess. Janet Worthington thanked the Select Board for their testimonials, and Ms. Palmer complimented members on the wonderful tributes they had paid to their departed colleague.

Robert Weinstein moved to adjourn the meeting. Susan Areson seconded, and the motion carried 4-0.

The meeting was adjourned at 8:06 p.m.


Respectfully submitted,


Mary Rogers, Secretary


Janet Worthington, Chair


Susan Areson


Kristen Reed, Clerk


Robert Weinstein

Public Records Materials of 11/19/2019

1. Draft plan for Walsh Property Community Process
2. Application papers of Susan Girard-Irwin and Dan Schreiner
3. Sunrise Condominium Application for Year-round Use
4. Unit 19 Stones Throw Application for Year-round Use
5. West Tisbury Bylaw on Plastic Bottle Ban
6. Application for a Curb Cut Permit – Lisa Maria Tobia – 65 Depot Road
7. Special One-Day Entertainment and Alcohol Licenses – Truro Center for the Arts at Castle Hill
8. 2020 Annual Business Licenses: Days' Market and Deli
9. 2020 Annual Alcohol Licenses and ABCC Applications – Montano's Restaurant, Truro Vineyards of Cape Cod (Winery and Distillery), Pamet Valley Package and Chequessett Chocolate
10. Alcohol Beverages Control Commission 2020 Renewal Certification
11. Select Board 2021 Fiscal Year Budget Message