

Select Board Meeting Minutes

September 10, 2024, Meeting

Via Zoom Platform (Hybrid)

Select Board Members Present: Susan Areson-Chair, Robert Weinstein-Vice Chair; Nancy Medoff-Clerk; Stephanie Rein-Member; Susan Girard-Irwin-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Jarrod Cabral-DPW Director; Barbara Carboni (Town Planner/Land Use Counsel); Elaine Eliopolis (True Part-Time Resident); Michael Forgione (Truro Resident)

Chair Areson opened the meeting at 5:00 pm and read aloud the information for members of the public to join the meeting.

EXECUTIVE SESSION MINUTES REPORT

Chair Areson reported there was no Executive Session Report.

Chair Areson requested that item 8A be addressed out of order due to a conflict the speaker had later that evening. It was agreed it would be discussed after Public Comment.

PUBLIC COMMENT

Chair Areson read aloud the rules for the public to follow when making public comments.

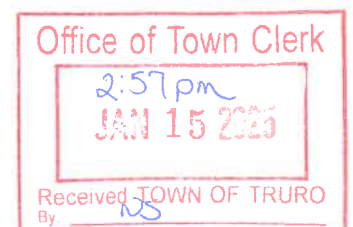
Chair Areson recognized the following individuals who made public comments: Elaine Eliopolis who inquired about the stalled process of getting approval for year-round use of her property at Anchorage on the Bay and received as a response information to contact the Town Manager's office; Michael Forgione who stated his concerns of a conflict of interest for item 5A on the agenda in regards to one of the candidates for the Ad Hoc Building Committee who is the chair of the Finance Committee; Select Board Member Girard-Irwin commented on the personal attacks applicants receive when they apply to participate on a committee and asked everyone to ensure they are treated with respect.

PUBLIC HEARINGS

Chair Areson introduced Barbara Carboni, Town Planner/Land Use Counsel, to discuss approving a draft policy for the retention or destruction of paper records after they are scanned and saved digitally.

Barbara Carboni reported that the planning department is preparing records to be scanned by the outside vendor and that they are unsure of what to do with the paper copies that had been stored in the offices, in which space is now more limited. She asked the Select Board to decide on a policy on retention or destruction for the records of every department once they are scanned.

Barbara Carboni and Emily Beebe drafted a policy and procedures, which was attached to the agenda items. She stated that there are forms that may be filed with the Secretary of State seeking to destroy records after they are scanned as long as they are made permanently available. Therefore retaining the paper copies is not required and they may seek permission to destroy the paper copies.



Questions were asked about the process of scanning the records. Member Rein asked about the age of the records they had begun scanning the records and whether they were of any historic value. Barbara Carboni responded that they began with the oldest records dated to the 1980s and that historic records are being scanned and handled separately. Clerk Medoff asked about the process of quality control for the scanned records to ensure they are legible, to which Barbara Carboni responded that the department reviews a standard percentage of the documents as determined by the Supervisor of Records from the state.

Chair Areson noted that there is a municipal retention schedule that is part of the committee commission handbook. She also stated she has no issue with destroying the records as long as they are following the law, and the scanned files are inspected. Town Manager Tangeman encouraged the Board to act soon and move forward with a formal policy.

Clerk Medoff made a motion to approve the procedures as presented with a formal policy to be reviewed and approved by the Select Board at a later date.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Aye

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

INTRODUCTION TO NEW EMPLOYEES

None

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

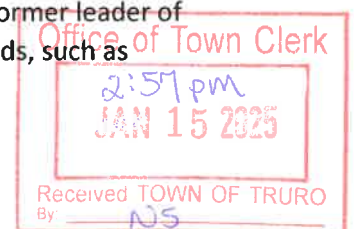
- A. Appointment of one full member seat and one alternate seat for the Ad Hoc Building Committee for the Future DPW Facility

Chair Areson noted that the applicant Clinton Kershaw had withdrawn his application and that five applicants remain - Brian Boyle, Robert Panessiti Douglas Rose, Tracey Rose and Anastasia Song. Each applicant will be asked the same series of questions, and the Select Board will follow up with any additional questions. Interviews would be conducted in alphabetical order:

Brian Boyle (Truro Resident):

Chair Areson asked the first question - Tell the Board about yourself and why you are interested in joining the committee, touching on your experience and skills.

Brian Boyle's response stated that this was an exciting opportunity to meet the needs of today and the future and that he was an active community supporter of the committee. He noted he had training and expertise to meet the requirements of the position and knows the process well as a former leader of technical teams. He stated he would help update requirements to include future trends, such as



renewable energy. He formerly acted as the Army's transportation core and is the chair of the Energy Committee. Brian Boyle received his training at MIT and he is able to devise creative ways of solving problems. If appointed, he would assist with ensuring costs and plans are accepted by voters and stakeholders.

Town Manager Tangeman noted that the initial cost estimated by the DPW study group was not accurate and asked Brian Boyle if he challenged the cost proposed at that time and feels comfortable doing so now. In response Brian Boyle made suggestions for strategies that would reduce costs, such as avoiding unused parking lot spaces, reusing existing structures, building infrastructure for electric vehicles, and making the site modular.

Bob Panessiti (Truro Resident):

Chair Areson opened the interview stating that there was not a conflict of interest as had been suggested by M. Forgione during Public Comments. She then asked the first question - Tell the Board about yourself and why you are interested in joining the committee, touching on your experience and skills.

Bob Panessiti responded that he has served on many committees over the past twenty years and has the education and experience needed for the position. He has a foundation of academic knowledge in science, is the chair for the Finance Committee, has served on private boards and finance committees, has overseen the building of group homes, and is in favor of building a facility that meets the needs of the community and considers its environmental impact.

Clerk Medoff asked Bob Panessiti if he had ideas or projects he would pursue as a member of the Board. Bob Panessiti responded with various ideas, including using alternative building materials and construction efficiencies.

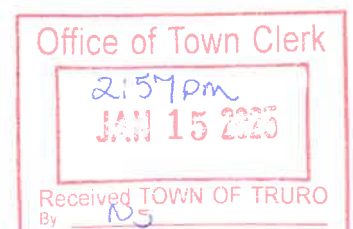
Douglas Rose (Non-resident Taxpayer):

Chair Areson asked the first question - Tell the Board about yourself and why you are interested in joining the committee, touching on your experience and skills.

Douglas Rose answered that he had worked for the NY State DOT and was a 42-year professional engineer in the Albany area. He highlighted his work with highway maintenance and buildings owned by the DOT. He has questioned the estimates proposed for the new DPW facility and believes the new facility must think of the future. He noted that being an outsider of the community with local knowledge would be an asset. He has experience working on teams and is currently consulting on projects for highway and bridge construction in New York.

Chair Areson asked Douglas Rose if he had attended or watched any of the meetings of the committee, which he had not. Member Rein asked if he knew how much time was required of him to serve and whether he could make that commitment. He assured the Board he would be able to commit to 10-15 hours a week and that he and his wife would move to Truro in a couple of years. Clerk Medoff also asked him to clarify which estimates he had been speaking of, to which Douglas Rose stated he believed any cost over \$20 million was a lot, but noted there would be fixed fees and building new structures has become more expensive in recent years.

Anastasia Song (Non-resident Taxpayer):



Chair Areson repeated the initial question - Tell the Board about yourself and why you are interested in joining the committee, touching on your experience and skills.

Anastasia Song stated that she had many years of financial experience and had watched all of the meetings of the committee online. She elaborated on her experience to include municipal finance, chief financial officer of a \$2 billion municipal power utility facility, oil and gas heading program, assistant director of finance for the NY Metropolitan Transportation Authority (MTA), direct infrastructure senior executive for an independent power producer, coal sites, the acquisition of facilities of Boston Edison , commissioner of the Port Authority of NY and NJ, and more.

The Select Board had no questions for Anastasia Song.

An update was provided to Chair Areson stating that Tracey Rose had withdrawn her application.

Chair Areson stated that the Board would fill each position separately and opened the discussion of the Board's preferences. Clerk Medoff noted the combination of finance and construction engineering found in the resume of Anastasia Song. Chair Areson, Member Rein, and Member Girard-Irwin all agreed.

Chair Areson made a motion to appoint Anastasia Song for the full vacancy on the Ad Hoc Building Committee for the Future DPW Facility to expire June 30, 2025.

Member Girard-Irwin seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Abstain

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin - Aye

Chair Areson – Aye

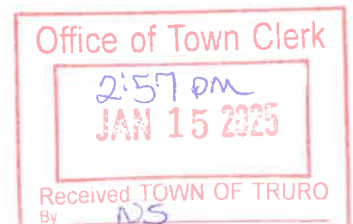
So voted, 4-0-1, motion carries.

Chair Areson opened discussion for the Alternate Position on the Ad Hoc Building Committee. Member Rein noted that the financial aspects of the job are very important, and she believed Bob Panessiti should be appointed as the alternate. Member Girard-Irwin stated she felt comfortable with Bob Panessiti but also thought Brian Boyle's energy committee experience was very relevant. Vice Chair Weinstein stated Bob Panessiti's past involvement in the town showed his commitment to practical negotiation. Chair Areson stated she was comfortable with either Bob Panessiti or Brian Boyle. Member Rein also spoke in support of Bob Panessiti.

Vice Chair Weinstein made a motion to appoint Bob Panessiti for the Alternate seat on the Ad Hoc Building Committee.

Member Rein seconded the motion.

Roll Call Vote:



Vice Chair Weinstein – Aye
Member Rein - Aye
Clerk Medoff – Aye
Member Girard-Irwin - Aye
Chair Areson – Aye
So voted, 5-0-0, motion carries.

STAFF/ COMMITTEE UPDATES

A. Curb Cut Application at 15 Town Hall Road

Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral shared with the Select Board that the structure at 15 Town Hall Road had applied for a building permit, which was approved without the curb cut application. While the homeowner obtained a temporary occupancy permit, an engineer developed plans for the driveway. The driveway would be made wider, and this triggered a curb cut.

Vice Chair Weinstein made a motion to approve the curb cut application for 15 Town Hall Road.

Member Girard-Irwin seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Aye
Member Rein - Aye
Clerk Medoff – Aye
Member Girard-Irwin - Aye
Chair Areson – Aye
So voted, 5-0-0, motion carries.

SELECT BOARD ACTION

A. Approval to Sign a Letter to Massachusetts Officials for Financial Assistance for the Cloverleaf Development

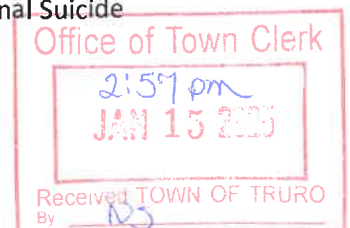
Presenter: N/A

Chair Areson noted that this item has been deferred and that the letter was premature. The Board will discuss it in the next day or so, but they are not ready to present today.

B. Review and Possible Approval Recognizing September as Suicide Prevention and Action Month

Presenter: Stephanie Rein, Select Board Member

Member Rein explained that the Cape and Island Suicide Prevention Coalition is aiming to destigmatize mental health by increasing awareness and visibility and connecting people with appropriate services using phone number 988. She noted that Barnstable County's rate of suicides is 1.5 times higher than the state. The aforementioned Coalition has been spreading the word about the need for active prevention and public support and is therefore proclaiming September as the National Suicide Prevention and Action Month



Member Rein made a motion to declare September as Suicide Prevention and Action Month and authorize the chair to sign electronically.

Vice Chair Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Weinstein – Aye

Member Rein - Aye

Clerk Medoff – Aye

Member Girard-Irwin – Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

TABLED ITEMS

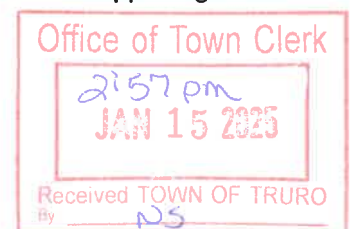
None

SELECT BOARD REPORTS/COMMENTS

Member Girard-Irwin reported that she attended the Bike and Walkways Committee Meeting, where it was suggested they place signs for the vulnerable road user law, avoid pedestrians and cyclists. They will be reaching out to the town to have access to electric signs and are working on Bike and Walkways Policy, which may come to them later. She plans to tour the Provincetown Sewer Plant and attend the School Committee Meeting as well as the Council on Aging meeting. She is also focusing on objectives C2.1 to work with staff and designate a cultural district.

Vice Chair Weinstein stated he had attended the recent Ad Hoc DPW Building Committee meeting and that they are still waiting for the completion of lab analysis of the borings and the topographical study of the town hall site. He stated the town is obligated to clean up any PFAs found, which may have a financial impact. He attended a meeting with the Cloverleaf Developer Ted Malone and noted that they cannot give a start date for building until the financial gap is resolved. Vice Chair Weinstein also explained that his application to the Cape Cod National Seashore Commission had been denied and they would need to appoint someone as an alternative.

Clerk Medoff attended the Ad Hoc Building Committee meeting as a citizen as well as the Cons Com as the liaison. She held office hours at the transfer station and town hall and will attend the Water and Sewer Board Meeting in Provincetown and tour the Waste Water Treatment Facility tour on Thursday. The One Cape Summit is next week, and she plans to attend on Thursday. On Thursday at 6pm, she stated that the CEO of Fisherman Stewardship Association will give a talk at the library about the impact of renewable energy initiatives on the ocean. At Rock the Block during Truro Treasures Weekend, she and Member Girard-Irwin will participate in the dunk tank on Saturday at Captain's Choice. Her office hours include the antique car show, the transfer station, and Thursday after the Select Board meeting at Town Hall. On September 23 is the Committee Chair Roundtable which will discuss what they want to achieve. She would like to figure out a way to communicate with the public about what is happening with the Cloverleaf Project.



Member Rein will be touring the Waste Water Treatment Facility tour as well as the joint forum of the Select Board and the Housing Authority at 5pm on Thursday. She will also attend the Climate Action Committee meeting downstairs at Town Hall at 10am and their event on 9/19 at 6pm at the Truro Library, where they will share information on green burials.

Chair Areson reported that there is a Housing Authority forum with the woman who wrote the book for the state on the Municipal Affordable Housing Trust, which will be a hybrid presentation. All members of the Select Board and Housing Authority are invited to attend at 5pm in the Select Board chambers. The Cape Cod National Seashore Commission meeting requires an alternate member of the Truro Select Board or someone in the community to be appointed. The previous topic was fire danger, and the superintendent gave a presentation. There is a new fire chief on staff, and they are looking to hire five more people to enact prescribed burns and other safety measures. Barnstable County assembly of delegates attended and want to update their Wildfire Management Plan with cooperation of towns and the seashore. The next hybrid meeting will be on October 9 at Salt Pond Visitor Center where they will discuss climate resiliency and climate change. Chair Areson stated she plans to attend the One Cape Summit on Wednesday. She also mentioned the Science Symposium at Salt Pond Visitor Center on 9/19 9:30-1pm where they will discuss endangered species and ocean species with science experts. It is open to the public.

TOWN MANAGER REPORT

Town Manager Tangeman reported he will begin the panel applicant review process for the library director, for which they have 17 applicants. He has four on a panel, including members of Friends of the Library and the Board of Trustees reviewing applications.

CONSENT AGENDA

Chair Areson asked if anyone on the Board had any questions on the one item on the Consent Agenda, and no questions were asked.

**Chair Areson made a motion to approve the Consent Agenda as printed in the packet
Member Rein seconded the motion.**

Roll Call Vote:

Vice Chair Weinstein – Aye

Member Rein - Aye

Clerk Medoff – Aye

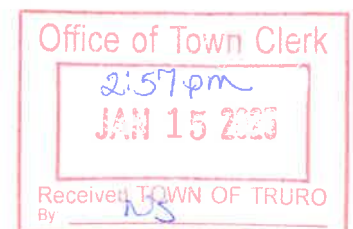
Member Girard-Irwin - Aye

Chair Areson – Aye

So voted, 5-0-0, motion carries.

Chair Areson requested that the Board put in dates for future workshops in October and November. She proposed the second and third Tuesdays to avoid Thanksgiving, the 12th and 19th.

Next Agenda:



Town Manager Tangeman reported that an Executive session will be held to appoint the Collective Bargaining Representatives for the town. At the regular meeting they should conduct interviews for the Committee Commission appointments. For Select Board Actions, Town Manager Tangeman inquired about the Cable Internet Advisory Charge. Member Rein will let everyone know by the end of the week. The special council for water resources requires a representative to be appointed by the Select Board for the municipal agreement with Provincetown. Town Manager Tangeman also noted they should vote to execute the order of taking for the TMI. The Board must also review the conservation restriction for 17 Depot Road, to which there was a modification.

Vice Chair Weinstein stated the Department of Interior encouraged them to move forward with naming an alternate for the National Seashore Advisory Commission and asked if they should put it out to the public and add to the agenda interviewing possible candidates. Chair Areson stated she will work with Assistant Town Manager Kelly Clark to put out a call, but scheduling interviews on 9/24 may not give enough time for candidates to apply and the agenda for 9/24 may be too full to add interviews. Chair Areson noted they also have the Zoning Task Force interviews and Clerk Medoff added that there were 6 applicants.

Chair Areson also noted that the Board is very behind on getting their regular session meeting minutes. The law states they have 30 days, or 3 meetings to complete them. They are looking for solutions to complete them in a more timely fashion. Town Manager Tangeman informed the Board that it is a staffing issue, and he has spoken to the CPC about hiring an employee that could be shared.

Work Sessions

Member Girard-Irwin asked if the 10/15 meeting could be moved out due to personal conflicts. There are currently three work sessions that are needed and unlikely they can be combined.

The first work session involves the evaluation of the Town Manager, for which they need to write smart goals ahead of time so they can be formatted to be shared and discussed. Clerk Medoff asked if the group could regroup to receive clearer direction. It was agreed that Chair Areson and Town Manager Tangeman would meet to develop guidance for the goals. They scheduled this session for 10/8 at 3:30 and asked everyone to come with their smart goals.

Another work session is a discussion of the budget forecast vs the actuals. Clerk Medoff suggested this meeting could be optional. This session is scheduled The third work session needed is for policies.

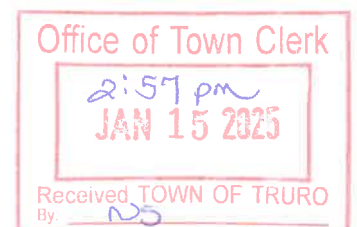
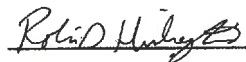
Assistant Town Manager Clark stated she would send the Board Members a "doodle poll" for 10/15 and 10/22

Chair Areson made a motion to adjourn at 7:15 pm.

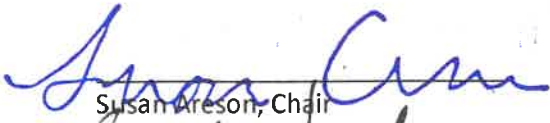
Clerk Medoff seconded the motion.

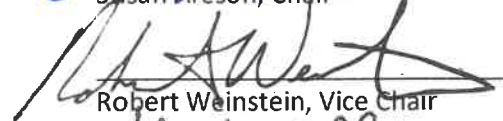
By unanimous consent, the meeting was adjourned.

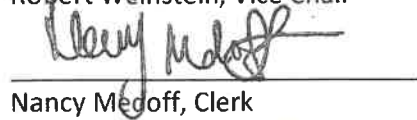
Respectfully submitted,



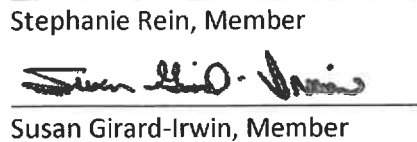
Robin D. Huibregtse
Board Support/CPC Coordinator


Susan Areson, Chair


Robert Weinstein, Vice Chair


Nancy Medoff, Clerk


Stephanie Rein, Member


Susan Girard-Irwin, Member

Public Records Material Attachments

Legal Notice

Application to Serve-Laura English

Application to Serve-John Marksbury

Cape Cod Builders Inc Preliminary Project Schedule

Updated TMCIR Spreadsheet

Memorandum of Lease-71 North Pamet Road

Long Term Lease-71 North Pamet Road

Lease Sketch-71 North Pamet Road

Curb Cut Application

Boundary Survey

Site Clearing Stakeout Worksheet

Current Ad Hoc Zoning Task Force Charge

Draft Revised Ad Hoc Zoning Task Force Charge

Current Ad Hoc Walsh Property Advisory Committee Charge

Draft Revised Ad Hoc Walsh Property Advisory Committee Charge

Application to Serve-David Bannard

Application to Serve-Eileen Breslin

Application to Serve-Anne (Alexa) Elam

Application to Serve-Mark Gebhardt

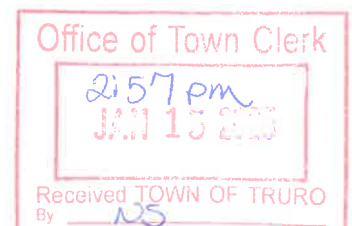
Application to Serve-Anne Greenbaum

Application to Serve-Cass Johnson

Application to Serve-Jonathon Winder

The Warrant for the State Primary Election on September 3, 2024 (approved by the Board of Registrars on July 31, 2024)

Official Posting of the State Primary Election Warrant



Memorandum Regarding the Proposed Schedule for Early In-Person Voting for the State Primary
Election from August 24 through August 30, 2024 (approved by the Board of Registrars on July 31, 2024)
Memorandum Regarding Police Detail for Election Day
Letter RE: the Estate of Miriam A. Collinson from David C. Nunheimer, Esq.
Receipt & Release Letter
M.G.L. Chapter 44, Section 53A
One-Day Entertainment and One-Day Alcohol License Applications-Center for the Arts at Castle Hill and
Edgewood Farm

