

Select Board Meeting Minutes

May 28, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Barbara Carboni-Town Planner and Land Use Counsel; Alex Lessin-Finance Director; Dennis O'Brien (Truro Resident); Monica Kraft (Truro Voter); Jack Riemer (Truro Voter); Josiah Mayo (Co-Founder of Chequessett Chocolate and Commercial Fisherman from Provincetown, MA); Peter Moody (Truro Voter); Beverley Miller (Truro Voter); Alec Marshall (Truro Voter); Elizabeth Daglio (Truro Voter); Betty Gallo (Truro Voter and Vice Chair of the Truro Housing Authority); Anne Greenbaum (Truro Voter); Bob Panessiti (Truro Voter)

Chair Reed called the meeting to order at 5:02 pm and read aloud the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

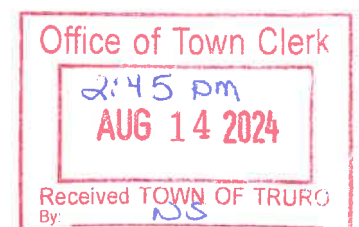
Chair Reed recognized the following individuals who made public comments: Mr. O'Brien, Ms. Kraft, Mr. Riemer, Mr. Mayo, Mr. Moody, Ms. Miller, Member Rein, Mr. Marshall, Ms. Daglio, Member Weinstein, and Vice Chair Areson.

Recognition of Service of Select Board Chair Kristen Reed and Select Board Clerk John Dundas
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman recognized and thanked Chair Reed and Member Dundas for their service to the Town as well as for their leadership. Town Manager Tangeman highlighted the accomplishments that each had achieved. Town Manager Tangeman then presented gifts to Chair Reed and Member Dundas.

Report on May 14, 2024, Executive Session
Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman thanked the Members for the unanimous vote earlier in the day to extend his contract to June 30, 2027, based upon his meeting or exceeding his work plan. Town Manager Tangeman expressed his appreciation for the contract extension as this will allow his youngest daughter to graduate from Nauset High School. Town Manager Tangeman also thanked the Members for the merit increase in his pay based upon his performance.



PUBLIC HEARING

A. Captain's Choice Inc. dba Captain's Choice Seasonal All Alcohol Pouring License Amendment of Change of Officers, Change of Stock Interest and Change of Manager, Kristie Wageman

Chair Reed at 5:47 pm opened the public hearing for this agenda item and read aloud the notice pertaining to this matter.

Ms. Wageman stated that the change of ownership occurred in February 2024 and noted the necessity for this action to reflect the new ownership.

The Members had no questions or comments.

No members of the public had any questions or comments.

Member Weinstein made a motion to close the hearing.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Member Weinstein made a motion to approve the change of officers, and change of stock interest for Captain's Choice, Inc., dba Captain's Choice, located at 4 Highland Rd, and change of manager from Chris King to Kristi Wageman for the Seasonal All Alcohol Pouring License for submission to the Alcohol Beverages Control Commission.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

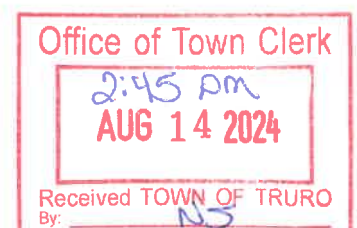
So voted, 5-0-0, motion carries.

INTRODUCTION TO NEW EMPLOYEES

None

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

None



STAFF/COMMITTEE UPDATES

None

TABLED ITEMS

None

SELECT BOARD ACTION

Note: Chair Reed asked the Members if there were any objections to moving Agenda Item 7D forward as Truro Housing Authority Member Vice Chair Gallo was present and there had been a lot of public comment on this matter. There were no objections.

D. Discussion and Possible Vote on Establishment of Municipal Affordable Housing Trust Fund
Presenter: Darrin Tangeman, Town Manager

Chair Reed provided an update on this item and then asked Truro Housing Authority Vice Chair Gallo to provide background information to include her submission of a “fact sheet” that was included in the Members’ packets for this meeting. The Truro Housing Authority had voted unanimously at its last meeting to recommend postponement of the Select Board’s vote as the Truro Housing Authority wanted more time to obtain additional public input and pursue additional research.

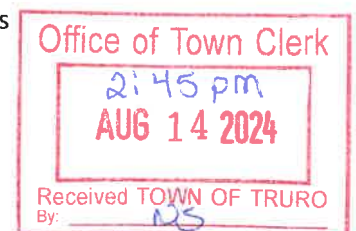
Chair Reed noted that this agenda item had been approved at the Town Meeting and this was part of the process to complete the work.

The Members, Town Manager Tangeman and Truro Housing Authority Vice Chair Gallo commented on or discussed the following highlighted topics: the timeline associated with the process of this agenda item, the number of meetings held by the Truro Housing Authority (once a month), the Truro Housing Authority’s willingness to collaborate with the Select Board in this matter and have a recommendation for the Select Board by this fall, the point and mission of the Trust, the approval of the Trust by the voters at the Town Meeting, the concern about a Housing Coordinator be a voting member of the Trust, the stated unanimous support by the Select Board and Town Manager Tangeman to postpone the vote on this matter.

Chair Reed recognized Mr. Riemer who commented on this matter and suggested that the Truro Housing Authority be given a space where their meetings could be recorded and hybrid. Truro residents could also participate in those meetings. Vice Chair Areson concurred with this recommendation by Mr. Riemer.

Chair Reed announced that there would be no vote on this agenda item this evening. Town Manager Tangeman noted that the ability to accommodate Mr. Riemer’s suggestion would require funding approval and that a funding source would have to be explored. Town Manager Tangeman said that Town staff would work with the Truro Housing Authority to explore options.

A. Review and Approve FY2025 Cost-of-Living Adjustment for Non-Union Employees
Presenter: Darrin Tangeman, Town Manager



Town Manager Tangeman provided background information and an update on this agenda item.

Member Dundas made a motion to approve a 2.5% cost of living adjustment for Non-Union employees, including non-school employees with individual employment contracts (with the exception of the Police Chief), effective July 1, 2024.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

B. Review and Possible Approval of Travel Policy

Presenter: Alex Lessin, Finance Director

Town Manager Tangeman passed out “red line” copies of the policy to the Members which were not in the Members’ packets.

At Town Manager Tangeman’s request to review Policy #29, Finance Director Lessin stated that he had reviewed the current policy, and how to align the policy better with best practices across the country. Finance Director Lessin then reviewed the recommended changes with the Members.

The Members and Town Manager Tangeman commented on or discussed the following highlighted topics: alignment with the GSA standards; and this updated policy would support Town staff when on Town travel.

Member Dundas made a motion to update Select Board Policy #29 to include the United States Government’s General Service Administration per diem.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

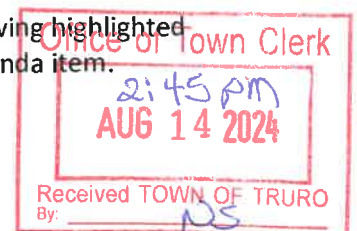
So voted, 5-0-0, motion carries.

C. Approval of Early In-Person Voting Hours for June 27, 2024, Special Town Election

Presenter: Elisabeth Verde, Town Clerk

Chair Reed announced that Town Clerk Verde was not feeling well and not present. Chair Reed presented this agenda item.

The Members and Town Manager Tangeman commented on or discussed the following highlighted topic: the Board of Registrars had recently voted unanimously in support of this agenda item.



Member Weinstein made a motion the Select Board approve the request of the Board of Registrars for the Town of Truro to hold Early In-Person voting for the June 27, 2024, Special Town Election on June 18th, 20th and 21st from Noon to 4pm for a total of 15 hours for the week and then amended to reflect a total of 12 hours for the week.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

E. Report on Goals & Objectives

Presenter: Darrin Tangeman, Town Manager, and Select Board Ambassadors

Chair Reed noted that this agenda item (7E) was added to the agenda at the recommendation of Assistant Town Manager Clark.

Town Manager Tangeman provided an update on Objective 1. (*To maintain vital EMS services on the Outer Cape the Select Board will support a workplan and synchronized transition plan*). The Members and Town Manager Tangeman then commented on or discussed Objective 1.

Chair Reed made a motion to remove and call Objective 1 complete.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

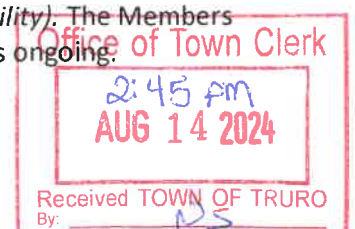
Chair Reed – Aye

So voted, 5-0-0, motion carries.

Town Manager Tangeman provided an update on Objective 2. (*Through the Town of Truro representatives and in concert with the Provincetown Water & Sewer Board, the Select Board will support intermunicipal collaboration to determine safe yield estimates for the purpose of developing a water resources management plan*). The Members and Town Manager Tangeman commented on or discussed Objective 2. Chair Reed recognized Mr. Riemer who commented on this objective. The status is ongoing.

Town Manager Tangeman provided an update on Objective 3. (*The Select Board will review all Town owned land to assess possibilities for municipal use, housing, economic development, open space, water, wastewater, and/or possible disposition*). The Members and Town Manager Tangeman commented on or discussed Objective 3. The status is ongoing.

Town Manager Tangeman provided an update on Objective 4. (*The Select Board will initiate a revised cost estimate of a multi-phased approach for a new Department of Public Works Facility*). The Members and Town Manager Tangeman commented on or discussed Objective 4. The status is ongoing.



Town Manager Tangeman provided an update on Objective 5. *(The Select Board will promote the Local Comprehensive Planning Committee and process along with the work of the Economic Development Committee and encourage community participation and will provide regular updates).* The Members and Town Manager Tangeman commented on or discussed Objective 5.

Vice Chair Areson made a motion to remove and call Objective 5 complete.

Chair Reed seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Town Manager Tangeman provided an update on Objective 6. *(The Select Board will appoint a task force of local experts and staff and two members of the Select Board to examine recurrent revenue generation options).* The Members and Town Manager Tangeman commented on or discussed Objective 6. The status is ongoing.

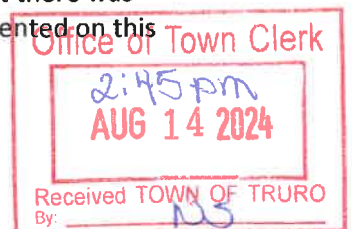
Town Manager Tangeman provided an update on Objective 7. *(Upon completion of the Local Comprehensive Plan, the Select Board and Town Manager will work jointly to create a Town mission statement).* The Members and Town Manager Tangeman commented on or discussed Objective 7. The status is ongoing.

Town Manager Tangeman provided an update on Objective 8. *(The Select Board will hold joint work sessions with participation from the Truro Housing Authority, Planning Board and Zoning Board of Appeals to develop housing initiatives.)* The Members and Town Manager Tangeman commented on or discussed Objective 8. The status is ongoing.

Town Manager Tangeman provided an update on Objective 9. *(The Select Board will support and encourage projects that protect and restore our coastal environment including current and ongoing projects).* The Members and Town Manager Tangeman commented on or discussed Objective 9. The status is ongoing.

Town Manager Tangeman provided an update on Objective 10. *The Select Board will provide resources in the FY2024/2025 budget to increase the digitization of town services and records, and address cybersecurity and will lay the groundwork for a five-year digitization and cyber security plan).* The Members and Town Manager Tangeman commented on or discussed Objective 10. Chair Reed recognized Mr. Riemer who commented on this objective. The status is ongoing.

Town Manager Tangeman provided an update on Objective 11. *(The Select Board will review the Senior Needs Assessment, invite feedback from the community, and explore feasibility, cost, and social impact of expanding services and programs for seniors).* The Members and Town Manager Tangeman commented on or discussed Objective 11 and Objective 17 as Member Rein noted that there was crossover on these two objectives. Chair Reed recognized Ms. Greenbaum who commented on this objective. The status is ongoing.



Note: After Objective 11 was discussed, Town Manager Tangeman noted that chairs of board/committee/commission are required by the Town Charter to attend all Select Board Goals & Objectives meetings and hearings, so their attendance is MANDATORY.

Town Manager Tangeman provided an update on Objective 12. *(The Select Board will work with the Housing Authority and the Housing Consultant to develop a Housing Playbook).* The Members and Town Manager Tangeman commented on or discussed Objective 12. The status is ongoing.

Town Manager Tangeman provided an update on Objective 13. *(The Select Board will work with the Walsh Property Community Planning Committee and the Local Comprehensive Plan Committee to build on areas of common ground and build consensus on specific initiatives and a more general vision for Truro with special consideration of the Housing Needs Assessment and Housing Production Plan).* The Members and Town Manager Tangeman commented on or discussed Objective 13.

**Vice Chair Areson made a motion to remove and call Objective 13 complete.
Member Weinstein seconded the motion.**

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Town Manager Tangeman provided an update on Objective 14. *(The Select Board will provide support to and collaborate with the Climate Action Committee and the Energy Committee in the creation of a Climate Action Plan, and to develop a policy memorandum that facilitates and guides progress toward a “Net Zero Truro”).* The Members and Town Manager Tangeman commented on or discussed Objective 14. The status is ongoing.

Town Manager Tangeman provided an update on Objective 15. *(The Select Board will submit a letter each to the Planning Board and Economic Development Committee outlining the Select Board's priorities in housing, zoning, land use and economic development in an effort to facilitate collaboration and joint efforts).* The Members and Town Manager Tangeman commented on or discussed Objective 15.

**Member Dundas made a motion to remove and call Objective 15 complete.
Member Weinstein seconded the motion.**

Roll Call Vote:

Vice Chair Areson – Aye

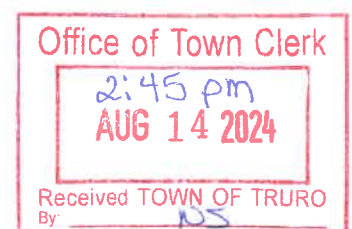
Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.



Town Manager Tangeman provided an update on Objective 16. *(The Select Board will direct staff to apply for ARPA funds for the Broadband Needs Assessment Study).* The Members and Town Manager Tangeman commented on or discussed Objective 16.

Vice Chair Areson made a motion to remove and call Objective 16 complete.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Town Manager Tangeman provided an update on Objective 17. *(A Needs Assessment for Persons with Disabilities will be conducted).* The Members and Town Manager Tangeman commented on or discussed Objective 17 and that it be reworked due to crossover with Objective 11. The status is ongoing.

Town Manager Tangeman provided an update on Objective 18. *(The Select Board will rework, update and set clearer objectives in Policy 54 and Policy 31, and will work to enhance compliance).* The Members and Town Manager Tangeman commented on or discussed Objective 18. The status is ongoing.

Town Manager Tangeman provided an update on Objective 19. *(The Select Board will task the Economic Development Committee with inviting the Massachusetts Cultural Council to present to the Select Board, Economic Development Committee and the Truro Cultural Council on the process of creating a designated cultural district in Truro).* The Members, Town Manager Tangeman and Town Planner and Land Counsel Carboni commented on or discussed Objective 18. Chair Reed recognized Mr. Panessiti who commented on this objective. The status is ongoing.

CONSENT AGENDA

Chair Reed asked if any Member had suggested edits or comments on the Consent Agenda and Vice Chair Areson noted that she had made one minor correction to the minutes of February 27, 2024, and submitted the minor correction to Town staff.

A. Review/Approve and Authorize Signature:

1. Entertainment Seasonal Weekday Truro Vineyards

B. Review and Approve Appointment Renewals: Brian Cowing-Town Constable

C. Review and Approve 2024 Seasonal Business Licenses: None

Review and Approve Select Board Meeting Minutes: March 19, 2024

Chair Reed made a motion to approve the Consent Agenda as printed in the packet.

Member Weinstein seconded the motion.

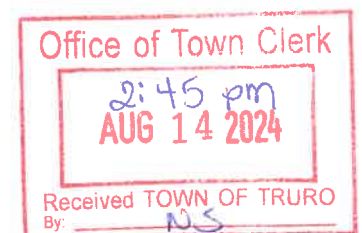
Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein

Member Rein - Aye



Chair Reed – Aye

So voted, 5-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

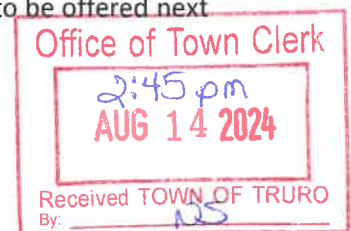
Member Rein thanked Member Dundas and especially his efforts working on the Fred Todd Community Service Award. Member Rein noted that she had attended last week's Beach Commission meeting and there was a lot of discussion regarding paddle craft racks. There will be a soft rollout without a lottery, and she hoped that people would be kind to each other when removing a paddle craft from the rack. Longnook has reopened so enjoy the beach.

Member Weinstein announced that he had attended the first meeting after Town Meeting for the Ad Hoc Building Committee as the Select Board's liaison. Member Weinstein noted that the longer the delay on a decision on the DPW facility the building costs would increase by 7% per year. Member Weinstein also thanked Member Dundas for his heartfelt efforts in recognizing Truro residents who have made incredible contributions to the Town but may not always be the best known.

Member Weinstein thanked Member Dundas for his service to Truro and to the nation as an Army veteran.

Member Dundas said that the Provincetown Water and Sewer Department has received the Public Water Assistance Award for the second year in a row and noted its importance to the community. Member Dundas then made additional comments about the spring season in Truro and how he enjoyed seeing local school graduates celebrate their recent achievements; his recent attendance at a scholarship award event at Cape Cod Community College where the Manny Motta Scholarship (named after a Truro resident who died in the Korean War at the age of 18) was awarded to Amanda Marvel by the Lewis A. Young VFW Post 3152; the recent passing of Andy Fingado the beloved general manager of Conwell Home Center who resurrected the VFW post and stepped in as a father to for his sister's children when their father died and showed his compassion to the people of Truro and Provincetown by assisting community members who needed help, thanked the Truro police and fire departments for their wonderful efforts and hard work; thanked the DPW employees for their hard work especially when plowing the snow from the roadways during the winter months; thanked the Town staff for all of the hard work and service to the Town's residents and visitors, and encouraged the Town Manager to continue to offer professional development education to the Town staff; the remembrance and recognition of individual Town staff members who do so much for the Town; Member Dundas' decision not to seek another term on the Select Board due to professional opportunities which start in the next 100 days; and his thankfulness and gratitude to the American taxpayers and Truro taxpayers for giving a kid from New Hampshire a leg up in life as it has been an honor to have served.

Vice Chair Areson reported that the Pamet Harbor Commission met recently, and they are preparing a plaque in memory of John Bloom, the Assistant Harbormaster, who passed away several months ago. The plaque will be dedicated at Pamet Harbor this summer. Member Dundas is assisting the Pamet Harbor Commission with the plaque in Mr. Bloom's memory. The Open Space Committee has met recently and is working towards concluding the Open Space Plan that will then be submitted to the Select Board for approval. The School Committee met last week, and as a reminder, you may visit www.truromass.org to view School Committee meeting videos and agendas. The School Committee does place links on their meeting agendas. There will be about 80 children in the elementary school and a significant drop in pre-school enrollment has resulted in only one pre-school class to be offered next



year. The School Committee has also completed the Superintendent's review and that was also part of the meeting.

Chair Reed thanked Member Weinstein and Ms. Kraft for the bouquet of flowers at tonight's meeting as well as thanking the Members and the public for their kind words. Chair Reed expressed her gratitude for the opportunity to have served the Town since 2018 as a Member and Chair of the Select Board.

Chair Reed thanked the Town staff, members of the various Town boards/committees/commissions as well as all of the community volunteers; the public safety staff; former Town Moderator Monica Kraft Town Moderator Paul Wisotzky and for their leadership and assistance; and everyone involved with the Annual Town and Special Town Meetings to include the voters who supported a number of articles which have improved the Town while addressing challenging issues.

Chair Reed then addressed the importance of trusting experts involved with Truro's projects, the need for civility and the need for decorum in ensuring that all the voices are heard on topics which affect the Town and its people, the recent acquisition of the Truro Motor Inn and the previous purchase of the Walsh Property to increase the number of affordable housing units in Truro, the continued support from her colleagues, the support from other community Select Board members (current and former) as well those municipal employees, the overwhelming support from the residents of Truro, and special thanks to Josiah Mayo, Kayla Murphy, and the Children of the Cape. Chair Reed also noted the unwavering support from her partner and family.

Chair Reed thanked the Members of the Planning Board and wished the next Select Board much success.

TOWN MANAGER REPORT

Town Manager Tangeman announced that the election will be tomorrow with preliminary results posted tomorrow evening. Once the official results are tabulated the results will be announced via the media and posted on the Town website. Town Manager Tangeman thanked Chair Reed and Member Dundas for their work and the way that they worked with the Town staff. Town Manager Tangeman noted that the current Members, and previous Members, had a strong passion to make Truro a better place. Town Manager Tangeman also thanked Chair Reed and Member Dundas for their support for the Town staff.

Town Manager Tangeman reviewed the agenda for the next Select Board meeting on June 11, 2024.

Member Weinstein made a motion to adjourn at 8:08 pm.

Member Dundas seconded the motion.

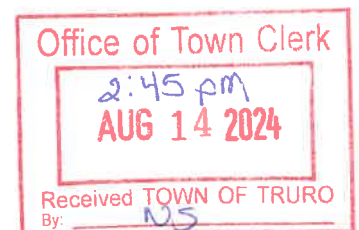
By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff


Kristen Reed, Chair




Susan Areson, Vice Chair

John Dundas, Clerk


Stephanie Rein, Member


Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Public Hearing Notice

ABCC Application for Multiple Amendments

FY2024 Classification & Compensation Scales

FY2025 Classification & Compensation Scales

Table of Positions & Grades

GSA Rates for Lodging, Meals & Incidentals for Boston, MA from October 2023 – September 2024

April 30, 2022, Annual Town Meeting Article 34

Brief Explanation of Affordable Housing-Related Funds

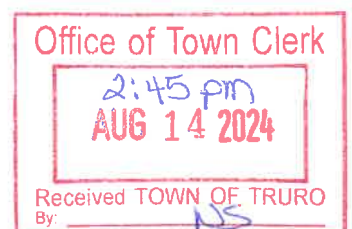
FY2024 Select Board Goals & Objectives Update

One Day Entertainment Applications and Commonwealth of Massachusetts License for Public

Entertainment on Sunday – Truro Vineyards

M.G.L. Part I, Title VII, Chapter 41, Section 91A

Original Application of Town Constable Brian Cowing with Personal Information Redacted



Dear Mr

W. B. F. B.
H. B. F. B.