

Select Board Meeting Minutes

March 12, 2024, Meeting (Hybrid)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Damion Clements-Community Services Director; Jarrod Cabral-DPW Director; Alex Lessin-Finance Director; Health & Conservation Agent Emily Beebe; Bob Higgins-Steele (Truro Voter); Wendy Lurie (Applicant to Serve-didn't appear); Christine Markowski (Applicant to Serve); Finance Committee Chair Bob Panessiti; Planning Board Chair Rich Roberts; Dennis O'Brien (Truro Voter and Lead Petitioner of a Citizen-Petitioned Article)

Chair Reed called the meeting to order at 4:15 pm and read the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed asked if any member of the public wished to comment and Chair Reed recognized the following individuals: Member Rein and Mr. Higgins-Steele.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES

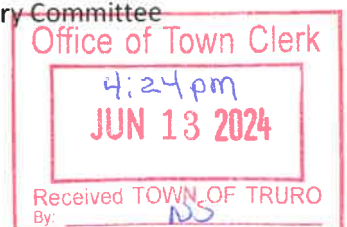
None

BOARD/COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointment of Wendy Lurie to the Conservation Commission

Chair Reed announced Ms. Lurie's name for the interview and there was no reply. Chair Reed stated that she would announce Ms. Lurie's name after the interview with Ms. Markowski.

B. Interview and Possible Appointment of Christine Markowski to the Beach Advisory Committee



Chair Reed and the Members asked Ms. Markowski the Select Board's standardized question format. Chair Reed asked follow up questions once the standardized questions were answered. Members stated their concerns and reluctance to support Ms. Markowski's appointment to the Beach Advisory Committee based upon her previous history of working with others. A suggestion was made for the Members to truncate Ms. Markowski's appointment, with the possibility of reappointment through the unexpired term by Consent Agenda. Members noted that Ms. Markowski deserved the opportunity and were now unanimously supportive of Ms. Markowski's appointment.

Vice Chair Areson made a motion to appoint Chirstine Markowski to the Beach Advisory Committee for an unexpired term ending August 31, 2024 with a potential reappointment for the rest of the unexpired term ending June 30, 2025 through Consent Agenda.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

Note: Following this vote, Chair Reed announced Ms. Lurie's name for the second time and there was no reply. Assistant Town Manager Clark noted that Town staff had heard from a member of the community that Ms. Lurie was no longer interested in the opportunity. Assistant Town Manager Clark stated that Town staff would contact Ms. Lurie to determine if she was still interested in the appointment and then provide an update to the Members. There were no objections.

STAFF/COMMITTEE UPDATES

None

SELECT BOARD ACTION

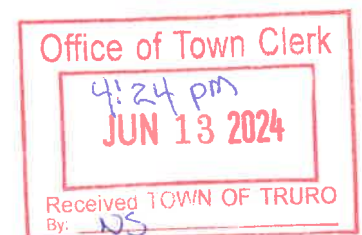
A. FY2025 Budget Presentation and Overview of Anticipated Warrant Articles

Presenter: Alex Lessin, Finance Director, and Kelly Clark, Assistant Town Manager

Chair Reed recognized Finance Director Lessin who provided an overview of the FY2025 Budget Presentation as well as summarized next steps.

Chair Reed, Finance Director Lessin, Town Manager Tangeman, and Members also discussed the following highlighted topics: the cost associated with the requested additional Town staff positions, free cash, revenue sources, local revenue (aka local receipts), state and county charges, state aid, and the public safety budget that reflects professional fire and rescue personnel.

Finance Committee Chair Panessiti commented on the FY2025 Budget and the dynamic shift in Truro's demographics as well as the challenges associated with the recruitment of talent to Truro and the lack of available housing for those families.



Assistant Town Manager Clark reviewed the current list of articles with specific attention on the financial articles. Assistant Town Manager Clark noted that the budget articles information is the same that she had recently presented to the Finance Committee.

After Assistant Town Manager Clark had completed the review of articles included in Batch 2 (Agenda Item: 7A1), Chair Reed then recognized Mr. O'Brien who spoke as the lead petitioner of a citizen-petitioned article.

Assistant Town Manager Clark then continued reviewing the remaining articles in Batch 3 and encouraged the Members to consider consolidating articles.

B. Referral of Zoning Bylaw Amendment Articles

Presenter: Darrin Tangeman, Town Manager

Chair Reed recognized Town Manager Darrin Tangeman and Planning Board Chair Roberts who presented the seven Zoning Bylaws for consideration at the Town Meeting.

Vice Chair Areson made a motion to refer the proposed Bylaw amendments and the Special Town Meeting articles to the Planning Board for public hearings pursuant to M.G.L. c.40A, §5.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

C. Discussion and Possible Vote on Code of Conduct Policy/Policy 54: Standards of Professional Conduct

Presenter: Susan Areson, Vice Chair

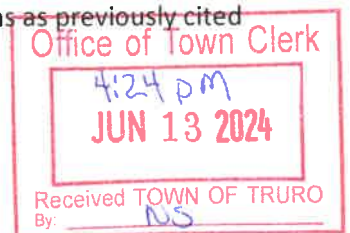
Vice Chair Areson provided background information on this topic and reviewed the document included in the Members' packet. Vice Chair Areson noted that KP Law had reviewed the document and had made several changes. Vice Chair Areson suggested that no vote take place this evening and that a work session be scheduled to consider the proposed Policy 54 and Policy 31 changes and edits prior to a Select Board vote.

Members discussed the following highlighted topics: conduct related to the Town Manager, conduct related to public speaking, speaking at a public meeting, and the consensus to schedule a work session on Policy 54 and Policy 31. The work session date will be decided once the Town Counsel has reviewed Policy 31 and provided feedback to the Select Board.

D. Discussion and Possible Vote on Communications Policy/Policy 31: Written Complaints and Communications

Presenter: Susan Areson, Vice Chair

Chair Reed announced that there will be no vote tonight on Policy 31 for the reasons as previously cited above in Select Board Action C.



E. Discussion and Possible Vote to Revise Policy 28: Curb Cut Policy and Approval of Application Fee
Presenter: Jarrod Cabral, DPW Director

DPW Director Cabral provided background information on this topic.

The Members, DPW Director Cabral, and Town Manager Tangeman discussed the following highlighted topics: the actual cost of staff time per curb cut application, the consideration of two different fee structures (one for existing homes and a separate fee structure for a new home, and the delay of a decision on a new application fee until more information is available.

Chair Reed made a motion to approve Policy #28 as amended with all of the policy changes minus the application fee and electronically sign and have a follow-up discussion on the fee at the next meeting. Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

F. Approval of Use of Automatic Tabulator for Annual Town Election 2025
Presenter: Darrin Tangeman, Town Manager

Chair Reed stated that the hand crank ballot box did not perform adequately and so there is a need for an automatic tabulator. Chair Reed noted that it was necessary for the voters to have trust in the election process. Members unanimously agreed that the hand crank ballot box was a wonderful traditional component of Truro's voting history but it was time to record votes with the automatic tabulator. Members also agreed that the hand crank ballot box should have a symbolic presence for future elections in Truro as it may be an opportunity to educate the youth of Truro of its historical significance over the years.

Chair Reed made a motion to approve the purchase of one ImageCast Precinct Optical Scan Tabulator. Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

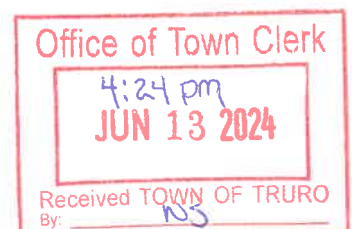
Member Rein - Aye

Chair Reed – Aye

Chair Reed made a motion to begin using the ImageCast Precinct Optical Scan Tabulator at the 2025 Annual Town Election on May 13, 2025 and thereafter, at all primaries, preliminary elections and elections held in the Town of Truro, until otherwise ordered by vote of the Town of Truro Select Board; and to discontinue the use of the current hand crank ballot box voting system effective May 12, 2025; and finding a way to honor it somewhere in the Town for its contribution and commitment to the voting process in Truro.

Member Weinstein seconded the motion.

Roll Call Vote:



Vice Chair Areson – Aye
Member Dundas – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye

Chair Reed made a motion to direct staff to prepare a free cash transfer article for the 2024 Annual Town Meeting to purchase the tabulator and for FY2025 associated costs.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye
Member Dundas – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye

Note: After the last vote, Assistant Town Manager Clark requested a reserve fund transfer so the request will go to the Finance Committee and the tabulator may be purchased this year to give time for staff to be trained prior to the election when the tabulator is implemented. There were no objections.

CONSENT AGENDA

A. Review/Approve and Authorize Signature:

- 1. Amendment to Policy Memorandum #48-Construction/Staging Permit for Use of Town-Owned Property and/or Beach Access**
- 2. Kofile Contract**

B. Review and Approve Appointment Renewals: None

C. Review and Approve 2024 Seasonal Business Licenses: Captain's Choice (Seasonal Entertainment and Common Victualer)

D. Review and Approve Select Board Meeting Minutes: Select Board Regular Meeting of 12.12.2023; Budget Task Force 1.16.2024; Budget Task Force 1.23.2024; Budget Task Force 1.30.2024; Budget Task Force 2.6.2024; Budget Task Force 2.13.2024

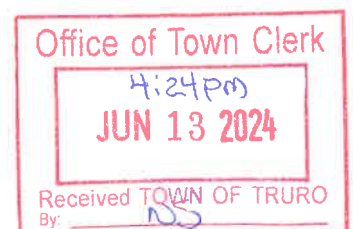
Chair Reed stated that Vice Chair Areson had made several minor edits to the minutes which were provided to the Town staff and none of the edits were substantive. Member Rein stated that she was not present at the Budget Task Force meetings on 1.30.2024 and 2.13.2024 so she would recuse herself from the vote for those minutes.

Chair Reed made a motion to approve the Consent Agenda as printed with the Vice Chair Areson's editorial corrections and Member Rein's recusal.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye
Member Dundas – Aye
Member Weinstein - Aye
Member Rein - Aye
Chair Reed – Aye



SELECT BOARD REPORTS/COMMENTS

Member Rein announced the Community Pasta Dinner on Friday, March 22, 2024, at the Truro Central School from 5pm – 7pm.

Member Weinstein requested that a formal invitation be sent to the new superintendent of the Cape Cod National Seashore requesting her presence to attend an upcoming Select Board meeting in April so she may answer questions from the Select Board.

Member Dundas reported that last Thursday, the Climate Action Committee hosted an Outer Cape Water Resource presentation at the Truro Library. The event was well attended and Member Dundas thanked the Truro and Provincetown staff who attended. Member Dundas also lauded the Town staff for their hard work. The Bike and Walkway Committee is holding an upcoming forum at Provincetown Town Hall which he will attend. The forum is to discuss an alternate bike path into Truro. Member Dundas congratulated the Nauset High girls' hockey team which made it to the Elite 8 and the Nauset High boys' team made it to the finals for Division III and will play at Boston Garden this Sunday.

Chair Reed announced that she and Member Weinstein were not present at the Budget Task Force meeting, on January 23, 2024, and made a motion to amend the Consent Agenda to reflect that correction.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

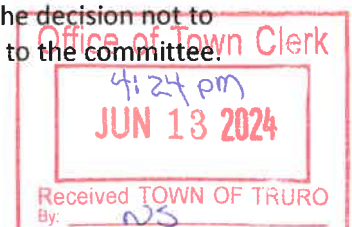
Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

Vice Chair Areson announced that the Cape Cod National Seashore Advisory Committee has scheduled a meeting on April 8, 2024, at 1 pm, at the Salt Pond Visitor's Center. All are welcome. The Community Preservation Committee will attend the Select Board's meeting on March 26, 2024 to answer any questions about any projects which they support. The Open Space Committee will have a vacancy at the end of the month due to a resignation. The Open Space Committee still needs to complete the Open Space and Recreation Plan which will then be presented to the Select Board for approval and prior to submission to the Commonwealth of Massachusetts.

Chair Reed asked Town Manager Tangeman to provide information regarding an email that he had received in the matter of Member Weinstein not being selected by the Cape Cod National Seashore Advisory Committee to serve as a Truro representative to the committee. Town Manager Tangeman then asked Member Weinstein to provide information and Member Weinstein provided background information on two citations which he had received from a park ranger. A federal judge dismissed these citations. Chair Reed then instructed Vice Chair Areson to let the Cape Cod National Seashore Advisory Committee know that Member Weinstein should have an opportunity to appeal the decision not to appoint him to the committee before the Select Board appoints another member to the committee.



Member Weinstein also noted that he had not received any correspondence from the Department of the Interior.

TOWN MANAGER REPORT

Town Manager Tangeman wished Assistant Town Manager Clark happy birthday wishes. Town Manager Tangeman stated that he had met with Cape Cod National Seashore Superintendent Jennifer Flynn and Superintendent Flynn will attend the Select Board meeting on March 26, 2024. Superintendent Flynn requested that the Members send questions or comments to Town Manager Tangeman who will send them to her so she can be prepared for the meeting.

Town Manager Tangeman said that the Town staff is doing its best in responding to Public Records Requests (PRRs). Town Manager Tangeman cited the constituent who had commented earlier this evening during tonight's public comment about his requested PRR and then Town Manager Tangeman read aloud the actual request from a constituent. Town Manager Tangeman noted the legal obligation that the Town staff has to undertake before providing information through a PRR. Chair Reed said that this topic would be added to the agenda of an upcoming meeting.

Town Manager Tangeman thanked the Town Clerk's office for its efforts during the recent election.

Town Manager Tangeman then reviewed the agenda for the meeting on March 19, 2024.

Member Dundas made a motion to adjourn at 8:30 pm.

Vice Chair Areson seconded the motion.

By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff

Kristen Reed, Chair



Susan Areson, Vice Chair

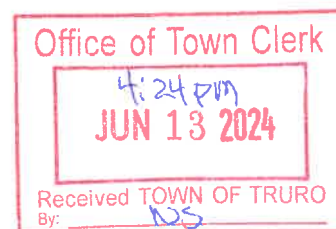
John Dundas, Clerk



Stephanie Rein, Member



Robert Weinstein, Member



Public Records Material Attachments

Legal Notice

Application to Serve-Wendy Lurie

Application to Serve-Christine Markowski

FY2025 Budget Presentation

2024 Annual Town Meeting Financial Articles Presented to Finance Committee on 3/8/2024 (Preliminary List)

STM 2023 Zoning Bylaw Articles (2)

Planning Board Submitted Zoning Bylaw Articles (3) for ATM 2024

Prohibitions to Short-Term Rental of Residential Properties Articles (2) for Reference

Ban on Fractional Ownership Zoning Bylaw Article (1)

Memorandum and Article on Water Resources Protection Overlay District Map (1)

Policy 54: Standards of Professional Conduct – current

Draft Policy 54: Code of Conduct Policy – proposed

Policy 31: Written Complaints and Communications – present

Draft Policy 31: Communications Policy – proposed

Draft Policy #28 Curb Cut (Redlined)

MGL Chapter 54, Section 34

ImageCast Precinct Product Brochure

Policy Memorandum #48 – unedited

Policy Memorandum #48 – amended

Kofile Agreement for Services

Application for Entertainment License-Captain's Choice

Application for Common Victualer License-Captain's Choice

