

## Truro Council on Aging Board

Virtual Meeting  
November 9, 2021  
9:00 am

### MINUTES

- **PRESENT:** Dan Schreiner, Kat Black, Sue Girard-Irwin, Myles Mackay, Damion Clements, Interim Director, Elton Cutler, Outreach Coordinator. Noelle Scoullar recording.
- Meeting called to order at 9:03 by Vice-Chair Dan Schreiner
- Participants introduced themselves
- Minutes from last meeting (March 2021) tabled due to no quorum.

### NEW BUSINESS

- Discussion ensued regarding COA Board by-laws and requirements for a quorum. We agreed that a quorum is five, and at present we have four members. Damion suggested that we contact our Select Board liaison (Bob Weinstein) and ask about the quorum issue. Dan will contact Bob. For the time being, we decided to meet, with no decisions being made and nothing voted on.
- Damion gave a report on current COA activities and personnel issues. Two drivers have been hired and are in process of being trained. A new position, Transportation and Program Coordinator, has just been posted.
- Elton gave highlights of his outreach and transportation report (see separate report).

### OLD BUSINESS

- Discussion about making time at the next meeting to talk about our role as board members. We agreed that we would like to take a more active role in supporting the Council on Aging. Elton suggested we contact neighboring COA boards for ideas.
- Discussion about strategies to encourage applications for vacant board positions. Kat will work on text and send to Damion for a flyer.
- Discussion about working together with Friends of the Council on Aging. Sue will contact chair Jim Brown and ask if he will attend our January meeting.
- Kat offered to take on the role of secretary temporarily.

Next meeting, Tuesday, December 14, 9:00 am.  
Meeting adjourned at 10:05 am.

