

**TRURO SCHOOL COMMITTEE MEETING**  
**January 16, 2025, 4:30 PM**  
**Hybrid Meeting**  
**Truro Central School**

**Vida Richter - Chair - *remote***  
**Peter Cook - Vice Chair - *present***  
**Amy Costa - *present***  
**Kenneth Oxtoby - Secretary - *present***  
**Tyler Medley - *present***

**Superintendent - Stephanie Costigan**  
**Principal - Patrick Riley**  
**Recorder - Jody O'Neil**

**1. Call to Order:** Vida Richter called the meeting to order at 4:30pm, took roll call.

**2. Public Hearing for FY26 Budget** - The Committee will hear any public comment on the recommended [FY26 budget.](#)

Edwige Yingling spoke from the public on behalf of the Family Group with a request to increase the field trip budget to pre-Covid pandemic levels. Superintendent Costigan replied that the proposed budget is \$6,000 for all field trips, Pre-k to Grade 6, while the pre-Covid the budget was reported as \$10,000. Excursions for Grades 5 and 6 were not previously in the Operating Budget except for the occasion of the Puerto Rico trip for Grade 6. Typically in the past, money for these field trips was raised by the families which changed due to dwindling class sizes. Principal Riley concurred with Superintendent Costigan that \$6k should cover trips under the proposed budget. Edwige Yingling said the request for a bump in this budget line item was in line with forward-thinking for fund-raising in the years ahead and expanded trips.

Ken Oxtoby remarked that funds allocated for field trips in the FY23-24 expenditure was \$4,775; recommended leaving the amount as is and considering an adjustment for the next budget, as needed. Pete Cook noted the \$6,200 grant in helping to off-set trip transportation. Vida Richter suggested a plan to get the field trip budget back up by '26 or '27 could be opened for review.

**A motion was made by Ken Oxtoby to approve the TCS FY2026 Budget as presented, seconded by Pete Cook, roll call, 5-0-0.**

**Ken Oxtoby - yes**  
**Pete Cook - yes**  
**Amy Costa - yes**  
**Tyler Medley - yes**  
**Vida Richter - yes**

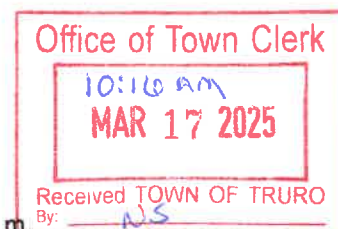
**3. Public Comment:** None reported.

**4. Approval of Minutes:** [December 5, 2024, December 19, 2025](#)

**A motion was made by Pete Cook to postpone approval of the Dec. 5, 2025 and Dec. 19, 2025 TSC meeting minutes to the next meeting, seconded by Amy Costa, roll call, 5-0-0.**

**Pete Cook - yes**  
**Amy Costa - yes**  
**Ken Oxtoby - yes**  
**Tyler Medley - yes**  
**Vida Richter - yes**

**5. Dates to Remember:** January 21, 2025 - No School - Staff professional development  
January 23, 2025 - Curriculum Night, 5:30 - 6:30 p.m.  
January 28, 2025 - TCSFG Community Dinner, 5 - 7 p.m.  
February 13, 2025 - Truro School Committee regular meeting, 4:30 p.m.



**6. Unfinished Business:** A vote may be taken on the FY26 Budget

**7. New Business:** The low bid on the security system upgrade is ready to award. The low bid is just over \$150,000, the total for security and technology upgrades outlined in the Capital Improvement Plan and approved at the 2024 Town Meeting. The remaining \$3,967 will be funded from the operating budget. A vote is anticipated.

Superintendent Costigan said two bids were opened on October 18, 2024; lowest bid came in at \$153,967 from Setronics out of Billerica; second bid from Systems Contracting from Plymouth came in at \$272,000. Superintendent's recommendation is to award the security system upgrade contract to Setronics with whom she has had several meetings. In terms of funding, \$125k is allocated from the CIP, and \$25,000 for technology upgrades, leaving a balance of \$3,967.

Principal Riley gave a summary of the scope of the work to be performed, including upgrades to modern systems for access control and the camera system.

**A motion was made by Pete Cook to accept a bid from Setronics for \$153,967 for security system upgrades as presented, seconded by Ken Oxtoby, roll call, 5-0-0.**

**Pete Cook - yes**

**Ken Oxtoby - yes**

**Amy Costa - yes**

**Tyler Medley - yes**

**Vida Richter - yes**

**9. Other:** Pete Cook requested getting the meeting agenda sooner than the required 48 hours.

**10. Executive Session:** None.

**11. Adjournment:**

**A motion to adjourn the meeting at 4:53pm was made by Ken Oxtoby, seconded by Pete Cook, roll call, 5-0-0.**

**Ken Oxtoby - yes**

**Pete Cook - yes**

**Amy Costa - yes**

**Tyler Medley - yes**

**Vida Richter - yes**

**These minutes were approved by a vote of the Truro School Committee at their meeting on**

**February 13, 2025**

**Respectfully Submitted:**

  
**Truro School Committee Member**

