



Truro Select Board Hybrid Meeting

Tuesday, August 27, 2024

Executive Session-3:30pm

Regular Meeting-5:00pm

Truro Town Hall, 24 Town Hall Road

EXECUTIVE SESSION-3:30pm

<https://us02web.zoom.us/j/81965454381>

1-646-931-3860 Meeting ID: 819 6545 4381

This will be an in-person meeting, with the option for remote participation for Board members and/or the invited participants. The meeting will begin in open session solely for the purpose of moving, as set forth below, to enter into executive session. The meeting will be closed to the public once the Board votes to enter into Executive Session. Access to the open session portion of this meeting will be available in person and via the link/phone number listed above but will not be live-streamed on Channel 8 or Truro TV.

Move that the Select Board enter into Executive Session for the following purposes;

- 1) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a)(2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel (Town Manager); and*
- 2) in accordance with the provisions of Massachusetts General Law, Chapter 30A, §21 (a)(7) To comply with, or act under the authority of, any general or special law (Massachusetts General Law, Chapter 30A, §22 (f)(g)(Open Meeting Law), specifically to review and approve and determine whether continued nondisclosure of the following executive session meeting minutes is warranted: May 28, 2024; July 9, 2024 and not to reconvene in open session.*

REGULAR MEETING-5:00pm

<https://us02web.zoom.us/j/88264888764>

1-305-224-1968 Meeting ID: 882 6488 8764

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-305-224-1968 and enter the following access code when prompted: 882 6488 8764 or you may join the meeting from a computer, tablet or smartphone by entering the following URL into your web browser; <https://us02web.zoom.us/j/88264888764>**

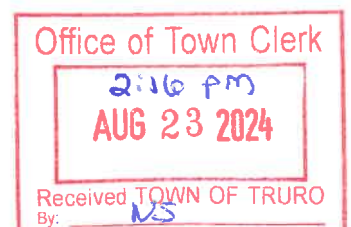
Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. EXECUTIVE SESSION MINUTE REPORT

2. PUBLIC COMMENT

3. PUBLIC HEARINGS

- A. Proposed Amendments to the Regulations for Commercial Aquaculture Licenses
Presenter: Dan Smith, Chair, Shellfish Advisory Committee



4. INTRODUCTION TO NEW EMPLOYEES

- A. Introduction of Annemarie Palheiro, Transportation & Activities Coordinator for the Council on Aging
Presenter: Damion Clements-Department of Community Services Director

5. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

- A. Reconsider Vote of August 13, 2024 on Appointment of Alternate(s) to Ad Hoc Walsh Property Advisory Committee
Presenter: Susan Areson, Chair
- B. Interviews and Possible Appointment to the Ad Hoc Building Committee; Clinton Kershaw and Robert Panessiti

6. STAFF/ COMMITTEE UPDATES

- A. Ad Hoc Building Committee – Update on Cost Estimate for New Site Plan on Town Hall Hill
Presenter: Bob Higgins-Steele and Michael Cohen, Co-Chairs of Ad Hoc Building Committee for the Future Public Works Facility; Robert Weinstein, Select Board Vice-Chair and Liaison to Ad Hoc Building Committee for the Future Public Works Facility; and Jarrod Cabral, DPW Director

7. TABLED ITEMS – NONE

8. SELECT BOARD ACTION

- A. Presentation on Project Status and Discussion and Possible Approval of Affordable Housing Trust Fund Request for Cloverleaf Development
Presenter: Ted Malone, Community Housing Resource Inc. President
- B. Vote to Execute Order of Taking of 296 Route 6, Truro, and to Authorize Release of Funds from Dennis Family Gift Account
Presenter: Darrin Tangeman, Town Manager
- C. Discussion and Possible Approval to Demolish the Remaining Walsh Cottages and Outbuildings
Presenter: Jarrod Cabral, DPW Director

9. REPORTS

- A. Select Board Reports/Comments
- B. Town Manager Report

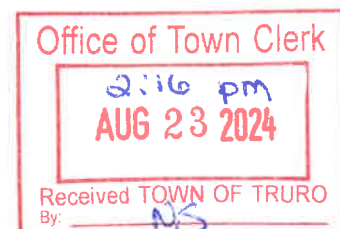
10. CONSENT AGENDA

- A. Review/Approve and Authorize Signature:
1. One-Day Sunday Entertainment 10th Annual Vinegrass Music Festival
 2. One-Day Entertainment Application-Earthstar Fundraiser at Truro Vineyards
 3. Letter to Gail Wickstrom re: 25 South Highland
 4. One-Day Sunday Entertainment Grape Stomp Truro Treasures Weekend
- B. Review and Approve Appointment Renewals: None
- C. Review and Approve *New* Change of Manager (Montano's Restaurant) and Change of Hours
- D. Review and Approve Letter to the Alcoholic Beverages Control Commission withdrawing the application for the previous Montano's Restaurant Manager
- E. Review and Approve 2024 Seasonal Business Licenses: None
- F. Review and Approve Select Board Meeting Minutes: None

11. NEXT MEETING AGENDA: Regular Meeting: September 10, 2024

Work Session: Proposed Date: September 17, 2024 (Town Manager Evaluation; Goals and Objectives Update)

Joint Meeting with Provincetown Select Board on Water: September 30, 2024 at Truro Community Center





TOWN OF TRURO

Select Board Agenda Item

BOARD/COMMITTEE/COMMISSION: Shellfish Advisory Committee

REQUESTOR: Dan Smith, Chair

REQUESTED MEETING DATE: Tuesday, August 27, 2024

ITEM: Public Hearing on Proposed Amendments to the Regulations for Commercial Aquaculture Licenses

EXPLANATION: The Shellfish Advisory Committee reviewed the existing Regulations for Commercial Aquaculture Licenses and prepared updates to reflect current operating conditions. Dan Smith, Shellfish Advisory Committee Chair, will present draft amended regulations for consideration by the Select Board. The draft regulations were reviewed by Town Counsel and recommended amendments are included.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The regulations would not be updated to reflect current conditions.

SUGGESTED ACTION: MOTION TO APPROVE the revised Regulations for Commercial Aquaculture Licenses as presented.

ATTACHMENTS:

1. Public Hearing Notice
2. Proposed Regulations for Commercial Aquaculture Licenses



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

TOWN OF TRURO

PUBLIC HEARING FOR AMENDMENTS TO THE REGULATIONS FOR COMMERCIAL AQUACULTURE LICENSES

The Truro Select Board in accordance with MGL 130 § 57 will conduct a hybrid public hearing on Tuesday, August 27th at 5:00 pm to hear proposed amendments to the Truro Regulations for Commercial Aquaculture licenses.

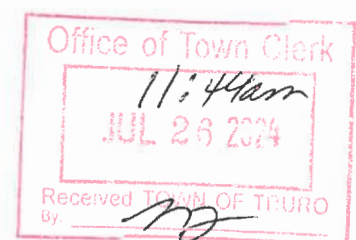
Please join the hybrid Select Board meeting from your computer, tablet, or smartphone at the Zoom login information below or by attending in person at Truro Town Hall, 24 Town Hall Rd, Truro, MA.

Copies of the amended regulation will be duly posted at the Truro Town Hall, 24 Town Hall Road, and on the town website: www.truro-ma.gov.

Zoom Login: <https://us02web.zoom.us/j/88264888764>

Call-in Number: 1-305-224-1968 Meeting ID: 882 6488 8764

Susan Areson, Chair
Select Board
Town of Truro





TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004 , Extension: 10 or 24 Fax: 508-349-5505

REGULATIONS FOR COMMERCIAL AQUACULTURE LICENSES

Adopted by the Select Board March 20, 2012

with amendments through May 22, 2013; April 8, 2014; July 14, 2015; ----- 2024

GENERAL

The following regulations are promulgated in compliance with MGL Ch 130 ss 57-68 for the establishment of Commercial Aquaculture License Sites within the boundaries of the Town of Truro. These regulations are in addition to other shellfish regulations approved by the Select Board. Compliance with relevant statutes and regulations will ensure the orderly and successful implementation of the policies established by the Board in conjunction with the Massachusetts Division of Marine Fisheries (Division).

1. Commercial Aquaculture Shellfish licenses may be awarded to Truro residents who can show to the satisfaction of the licensing authority that they have been ~~are~~ bona fide domiciled residents of the Town of Truro.

2. ~~Applications~~ Applicants desiring a license shall be required to complete and submit all information required on the Town's approved application form.

3. License applications shall be considered on a first-come, first-served basis within the limitations of acceptable and available areas. The Harbor Master Shellfish Constable shall make recommendations to the Shellfish Advisory Committee on those areas. The Select Board may issue a moratorium on license approvals at any time this action is deemed appropriate and in the best interest of the town.

4. Licenses approved shall be subject to certification by the Massachusetts Division of Marine Fisheries in compliance with Chapter 130 of MGL and 322 CMR ~~7.01 (4) 15.04~~ and be licensed by the Army Corps of Engineers in compliance with Section 404 of the ~~Army Corp of Engineers~~ Clean Water Act.

5. When the Aquaculture Development Area (ADA) Grants are all allocated to license holders, a Waiting List will be established. The order of the list shall be determined by the date of acceptance of complete applications submitted to the Harbor Master/Shellfish Constable.

Interested parties must complete the Commercial Aquaculture License Application and pay the \$10.00 application fee in order to be considered and placed on the ADA Waiting List. As grant space becomes available, the Harbor Master/Shellfish Constable will notify the individual(s) on

the Waiting List in sequential order. If an individual elects to not accept the opportunity to obtain a Licensed Grant in the ADA, for whatever reason, they may elect to retain their order on the Waiting List and give the next individual on the Waiting List the current License.

All individuals who wish to remain on the Waiting List must pay the required annual fee of \$10.00 no later than January 1st of each calendar year in order remain on the Waiting List for the next year. (IE: Pay \$10.00 on Dec 28th 2015 for the 2016 calendar year Waiting List)

APPLICATION

Applications for Commercial ~~A~~aquaculture licenses shall be submitted on the Town's Application for Shellfish License form. Each application shall include, but not be limited to, the following items, as ~~promulgated~~required by the Massachusetts Division of Marine Fisheries:

1. Detailed site plan including latitude and longitude of corners (meters & bounds)
2. Geophysical site characteristics
3. Benthic habitat conditions
4. Proposed species, quantities and densities
5. Proposed physical structures (all attendant gear & anchoring systems)
6. Proposed method and details of access to the site
7. Evidence of Municipal Wetlands permit or determination of non-applicability
8. Evidence of application for Corps of Engineers, ~~section~~Section 404 Permit or ~~Programatic~~Programmatic General Permit

6. For the license application within the designated Aquaculture Development Area (ADA) designated by the Select Board, the application shall provide the exact location of the individual one acre site or sites and acreage which is requested.

After consultation with the Shellfish Advisory Committee, the Harbor Master Shellfish Constable may recommend a different size grant than that for which an applicant has applied depending on the Harbor Master Shellfish Constable's assessment of the applicant's experience, resources, available time to farm and his/her best estimate of the overall demand for the sites. License sites will require approval from the Board of Selectmen.

7. Following receipt of the acceptable and complete license application, the Select Board shall establish a public hearing date. At least fourteen (14) days prior to the hearing the Board shall take necessary action to publish a legal notice before the hearing in a newspaper with local distribution. In addition, a hearing notice shall be posted at the Town Hall and two other places in Truro.

8. The license permit application may be subject to review by the Harbor Master Shellfish Constable, the Shellfish Advisory Committee and by the Truro Conservation Commission,

9. The Select Board shall hold a public hearing and either approve, tentatively conditionally approve or deny the License.

A. If the license site has been inactive for a period of more than two years the Harbor Master Shellfish Constable shall make an inspection of the license area together with the Massachusetts Division of Marine Fisheries which shall prepare a written report on the standing shellfish within the license area in order to determine productivity of the site.

B. If the license is approved, the Select Board~~Selectmen~~ shall issue a license permit and license number in accordance with established regulations. Final location of the licensed area is subject to decision by the Select Board.

10. In the event that an applicant is approved for a license, the initial period-license term will be for two (2) years. License renewals, following the initial two (2) year term, may be requested for a period of up to five (5) years.

growing seasons and expire on the 31st of December following the second growing season. The License Holder must be in good standing with and shall comply with all Federal, State and Town regulations while holding the license. The License Holder shall provide information related to activity on the license site, at least annually.

Commented [AW1]: You may wish to clarify what information must be provided.

License renewals following the initial period may be applied for at anytime during year two. Established license holders with a five year period may apply for renewal at anytime during years four or five of the license period. License renewals following the initial two year period may be made for a period of five year period. In order to be reviewed and considered for renewal, the License Holder must have complied with all of the following four items:

- a) All Town fees paid in full
- b) Compliance Bond must be current and in full force
- c) Evidence of Propagation Permit from DMF
- d) Compliance with Annual Activity Report Submission

If the License Holder fails to comply with any or all of the items listed above, the license renewal will not be recommended by the Shellfish Advisory Committee or Harbor Master Shellfish Constable. All License Holder renewals shall be subject to approval by the Select Board, review and approval by the Shellfish Advisory Committee and endorsed by the Harbor Master Shellfish Constable prior to final presentation, review and potential approval by the Select Board with recommendations by the Harbor Master Shellfish Constable.

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11. Annual reporting shall be completed on forms provided by the Harbor Master Shellfish Constable~~Constable~~ to each license holder on or before December 31 of each year for the previous year's effort. Within thirty (30) days~~a reasonable amount of time~~, the Harbor Master Shellfish Constable shall review the license report submitted by the License Holders and submit a copy of said report to the Select Board~~Board of Selectmen~~. The License Holder shall

Commented [AW2]: Harvest?

produce documents at the request of the Harbor Master Shellfish Constable Harbor Master Shellfish Constable showing shellfish purchase and sales slips.

12. Each license shall be reviewed annually by the Select Board and the Harbor Master Shellfish Constable involving a review of the license holder's yearly production report. If it cannot be shown by the license holder that a reasonable amount of shellfish has been produced on the license area during the preceding year the license may be ~~deemed forfeited~~ revoked by the ~~Select Board~~ Board of Selectmen. As a minimum for the purposes stated a reasonable amount shall not be less than the ~~statuary~~ statutory requirements as set forth by Section 65 of MGL Chapter 130. Applicant shall be responsible for state reports.

REQUIREMENTS

13. Licenses ~~may shall not~~ be transferred or sublet with prior approval and endorsement by the Shellfish Advisory Committee and Harbor Master Shellfish Constable with final approval from the Select Board; the license ~~is to shall~~ be ~~worked~~ exercised by the License Holder, ~~and~~ immediate family ~~and/or employees~~; exceptions may be permitted for reasons of hardship. Employees of the License Holder must be added to the License Holders permit with the Massachusetts Division of Marine Fisheries. The Harbor Master Shellfish Constable must also be notified. ~~ay be permitted to conduct aquaculture operations with the permission of the Harbor Master Shellfish Constable.~~

14. It is the responsibility of the License Holder to comply with all relevant sections of the General Laws; Massachusetts Division of Marine Fisheries regulations and the Department of Public Health regulations regarding handling transport and sale of shellfish grown on the licensed site including permits for possession of seed and sale and processing as described in 105 CMR 533 and 322 CMR 15.

15. With the exception of the Harbor Master Shellfish Constable, it shall be unlawful for the License Holder to take seed shellfish from any waterway in the Town of Truro without written permission from the Select Board. ~~Board of Selectmen. {Amended 05-22-13}~~

16. It shall be unlawful for any License Holder to transfer to or from the licensed site any contaminated shellfish. Any ~~Shellfish-shellfish~~ transferred to a licensed site must come from the hatcheries certified and approved by the Division of Marine Fisheries as disease- free.

17. The Town of Truro Harbor Master Shellfish Constable shall be notified prior to any transfer of seed or shellfish, stating ~~that~~ the location and name of the company from which the seed or shellfish are purchased, the date of the transfer and proof of certification.

18. The Town of Truro reserves the right to obtain samples of any shellfish from the licensed area for the purpose of ~~certified testing for disease~~ testing by a certified laboratory or company.

19. The Harbor Master Shellfish Constable shall have authority to inspect the licensed area including the contents of all boxes or other containers at any time.

20. The License Holder shall assume liability for all gear boxes, racks, etc. used in shellfish farming, such as but not limited to cages, racks, vexar bags, zip-ties etc. If any such gears/items boxes, rack, etc. are moved by a storm or other event to a location off the licensed site, it shall be the responsibility of the License Holder to remove it. If within three weeks the License Holder has not complied with this requirement, the Town, through the Harbor Master Shellfish Constable may cause such gear/items boxes, racks, etc. to be removed and may bill the License Holder. For purposes of identification all gear, each box, rack, etc. used by the individual license holder shall bear the Truro Aquaculture license site number. When a license is discontinued or terminated for any reason, the license holder shall be required to remove all gear/items boxes, racks, pens, boundary markers, etc. from the waters and substratum within thirty (30) days of the license expiration date. Any and all equipment not removed within thirty (30) days may be recovered by the Town through the Harbor Master Shellfish Constable at the License Holder's expense.

21. License holders shall be responsible for affixing permanent markers to the four corners of their licensed site after the license is issued. Each marker shall display the number of the license site, as prescribed by the Board in compliance with the statutory requirements. License Holder is responsible for maintaining gear/items within the boundaries of their grant at all times. Failure to do so should be reported to the Harbor Master Shellfish Constable who will take appropriate corrective action(s).

22. Inasmuch as this ADA lies within a Critical Habitat area for marine mammals all floating gear which is affixed to the bottom shall be in compliance with the provisions and requirements of the Massachusetts Division of Marine Fisheries. This shall include marker buoys, and their attachment lines. The License Holder ~~There~~ shall be in compliance with any Department of Marine Fisheries or NOAA Regulations promulgated in the future to further the goals of the Federal Marine Mammal Protection Act.

~~23. A five foot long sleeved enclosure shall be installed immediately below the buoy on any permanent mooring line and marker buoy lines (not gangions) to prevent entanglement with sea turtles between May 15th and December 31st.~~

~~24~~23. For the purpose of retrieving fixed gear from the ocean floor bottom during periods when the Massachusetts Division of Marine Fisheries regulates the use of vertical lines aimed at protecting endangered species, License Holders may have one vertical line per acre, with a 600 lbs. breakaway link or ROABS (ropes of appropriate breaking strength per ALWTRP) attached to shellfish bags, cages, bags or containers at the shallowest depth of the lease for the purposes of retrieving marketable product and/or managing their farm.

~~25~~24. An area of twenty five (25) feet inside the perimeter of the license site abutting another site shall remain unobstructed for passage of other License Holders.

~~26~~25. Should license boundary disputes arise among license holders, they shall first take their dispute to the Harbor Master Shellfish Constable for resolution. Should this prove unresolved,

the Select Board may require an engineered survey of the licensed ~~areass~~ in question. Such survey would be performed at the ~~L~~icense ~~H~~older's expense.

~~2726~~. No persons, other than Licensees Holders, may moor a vessel within twenty-five (25) feet, at rest, of a licensed grant site area.

FEES

~~2827~~. In the event that the applicante is required to present at a public hearing, a fee will be charged. Payment of such fee is due at the time the application is submitted to the Select Board. The fee will be consistent with whatever the currently established public hearing fee is at the time. A \$25 application fee for the public hearing shall be payable at the time of submission of the application to the Board.

~~2928~~. A fee of \$25 per acre or part thereof shall be payable at the time of license approval. An annual license fee of \$25.00 per acre shall be paid by the license holder, payable on or before January 1st of each year thereafter. If the fee is not paid within 6 months after it is due, the license shall be deemed forfeited and may be revoked.

~~3029~~. The license holder shall post a Compliance Bond for the licensed area or part thereof to ensure compliance with ~~Section 20~~these regulations. The bond amount shall be \$10,000.00 for licensed areas ranging from one to five acres. In the event a license holder has a licensed area in excess of five acres; the bond amount shall be increased to \$20,000.00. The license holder shall provide the Town of Truro a fully executed Surety Rider naming the Town as the Obligee. ~~{Amended July 14, 2015}~~

Submitted for consideration by Truro Shellfish Advisory Committee, February 21, 2012. Went into effect March 20, 2012; amended May 22, 2013; amended April 8th, 2014; amended July 14, 2015; amended -----2024

Paul Wisotzky, Chairman
Vice-Chairman

Jan Worthington,

Maureen Burgess, Clerk

Jay Coburn

Robert Weinstein

Town of Truro



Agenda Item: 4A

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Community Services

REQUESTOR: Damion Clements, Director of Community Services

REQUESTED MEETING DATE: August 27, 2024

ITEM: Introduction of Annemarie Palheiro, Transportation & Activities Coordinator for the Council on Aging

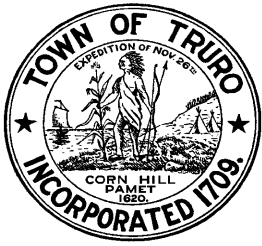
EXPLANATION: Community Services Director Damion Clements will introduce Annemarie Palheiro, Transportation & Activities Coordinator for the Council on Aging to the Select Board and the community.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: NONE

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Susan Areson, Chair

REQUESTED MEETING DATE: August 27, 2024

ITEM: Reconsider Vote of August 13, 2024 on Appointment of Alternate(s) to the Ad Hoc Walsh Property Advisory Committee

EXPLANATION: At the August 13, 2024 Select Board meeting, the members voted to change the Charge of the Walsh Property Advisory Committee to include two alternates. The Board appointed Anne Greenbaum as alternate #1 and then held a discussion where there was consensus that Jonathon Winder was the individual selected as alternate #2, however, the Board's motion was to appoint David Bannard. As the does not comport with the discussion, the motion may have been an error. The Board may wish to take a vote to reconsider the appointment and to make a new motion at this evening's meeting.

The applicants were: David Bannard, Eileen Breslin, Anne (Alexa) Elam, Mark Gebhardt, Anne Greenbaum, Cass Johnson, and Jonathon Winder.

FINANCIAL SOURCE (IF APPLICABLE): N/A

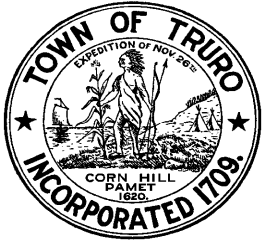
IMPACT IF NOT APPROVED: David Bannard will be Alternate #2 on the Walsh Property Advisory Committee.

SUGGESTED ACTION:

MOTION 1: Motion to reconsider the vote of August 13, 2024 (agenda item 7A) appointing alternate #2 to the Ad Hoc Walsh Property Advisory Committee.

MOTION 2: Motion to appoint XXX as Alternate #2 to the Ad Hoc Walsh Property Advisory Committee for a one-year term expiring June 30, 2025.

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: August 27, 2024

ITEM: Interviews and Possible Appointment to the Ad Hoc Building Committee; Clinton Kershaw and Robert Panessiti

EXPLANATION: Clinton Kershaw and Robert Panessiti have submitted applications to serve on the Ad Hoc Building Committee for the Future Public Works Facility. The Committee has an alternate vacancy for an unexpired 1-year term.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Alternate position will not be filled, which could affect voting if not enough members attend a meeting.

SUGGESTED ACTION: *Motion to Appoint _____ as an Alternate to the Ad Hoc Building Committee for the Future Public Works Facility for a one-year unexpired term which expires June 30, 2025.*

ATTACHMENTS:

1. Application to Serve-Clinton Kershaw
2. Application to Serve-Robert Panessiti

Application to Serve on a Board or Committee

Agenda Item: 5B1

Applicant Information

Last Name

Kershaw

First Name

Clinton

Middle Initial

Email Address

Phone Number

Address (Street)

9 Highland Ave #909

Address (City)

North Truro

Address (State)

MA

Address (Zip Code)

02652

Mailing Address (Please indicate box number and zip code)

909. 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO 2024 JUL 17 AM 11:50

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Building Committee for new DPW facility

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have the experience and the knowledge to help this committee bring the new DPW facility to fruition.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Truro Conservation Commission, Fire Department Boards, Plumbing Boards, nonprofit boards.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I have run a heating oil, plumbing, and septic business for 30 years. All having large trucks, excavators, dump trucks skid steers, and endless other equipment. I have also built out commercial space to accommodate these businesses.

Signature

Clinton Kershaw

Date

07/17/2024

Application to Serve on a Board or Committee

Agenda Item: 5B2

Applicant Information

Last Name	Robert
First Name	Panessiti
Middle Initial	
Email Address	
Phone Number	
Address (Street)	20 Knowles Heights Rd
Address (City)	N Truro
Address (State)	MA
Address (Zip Code)	02652
Mailing Address (Please indicate box number and zip code)	PO Box 477 N Truro MA 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROLL 2024-0000-0000
ADDITIONAL OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

As long time member of the FINCOM and various standing and ad hoc committees I have insights into the needs of the community apart from all of the recent rhetoric. Ultimately the FINCOM will be asked to render an opinion on the financing for whatever the Select Board recommends and it would be helpful to have have first hand knowledge of what the building plan entails.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

FINCOM (current member and Chair), Charter Review, Ad hoc Public Safety, ad hoc financial policy committee, OPEB Trustee (current), various search committees (assessor, fire chief, etc.).

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

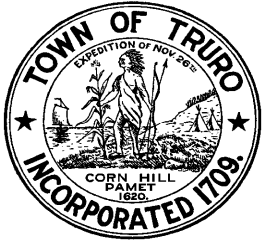
Extensive finance and budgeting background including evaluating many private equity real estate investments; undergraduate degrees in English and Poli Sci, Masters Degree in Finance; currently Sr VP at UBS, worlds largest financial service organization, past affiliation with Merrill Lynch and Morgan Stanley.

Signature

Robert Panessiti

Date

08/04/2024



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: August 27, 2024

ITEM: Ad Hoc Building Committee – Update on Cost Estimate for New Site Plan on Town Hall Hill

EXPLANATION: The Ad Hoc Building Committee will give an update on the cost estimate for the new site plan on Town Hall Hill. Committee Co-Chairs, Bob Higgins-Steele and Michael Cohen, will present with support from Select Board Vice-Chair and Liaison Robert Weinstein and Public Works Director Jarrod Cabral.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: None-Discussion Only

ATTACHMENTS:

1. Modified Anticipated Costs of a New Hybrid Facility (prior to Town Meeting 2024)
2. DPW Cost Estimate 8.6.2024

Town of Truro New Public Works Facility

Modified Anticipated Costs of a New Hybrid Facility

Prepared a detailed / site specific cost estimate for the 340 Route 6 site

- **PEMB vs Timber Structure est. to be \$181 vs \$88/sf or \$93/sf**

Hybrid Timber

- Office space
- Employee Space
- Shops

5,000 sf +/-

Item:	All Steel	Hybrid (Steel/Timber)	All Timber
Construction Costs: 20,150 sf facility	\$ 20,400,000	\$ 19,800,000	\$ 17,300,000
New Energy Code Costs:	\$ 1,100,000	\$ 1,100,000	\$ 900,000
Soft Costs:	\$ 5,670,000	\$ 5,530,000	\$ 4,980,000
Subtotal:	\$ 27,170,000	\$ 26,430,000	\$ 23,180,000
Roof Mounted Solar ^(a)	\$ 353,000	\$ 353,000	\$ 353,000
Total with Solar:	\$ 27,523,000	\$ 26,783,000	\$ 23,533,000

Note: (a) - estimate prepared without the benefit of an interconnection study.

Truro Concept Opinion of Probable Cost | Town Hall Site

Item:	All Steel	Hybrid (Steel/Timber)	All Timber
Construction Costs: 20,150 sf program (23,600 sf build out)	\$ 23,020,000	\$ 22,810,000	\$ 20,750,000
New Energy Code Costs:	\$ 1,210,000	\$ 1,200,000	\$ 1,090,000
Soft Costs:	\$ 7,000,000	\$ 6,960,000	\$ 6,490,000
Subtotal:	\$ 31,230,000	\$ 30,970,000	\$ 28,330,000
Roof Mounted Solar ^(a)	\$ 353,000	\$ 353,000	\$ 353,000
Total with Solar:	\$ 31,583,000	\$ 31,323,000	\$ 28,683,000

Notes:

(a) - estimate prepared without the benefit of an interconnection study.

Administration spaces assumed to be constructed as an addition to Town Hall in each option.

Hybrid timber construction applies only to employee spaces.

Shops is assumed to be renovations of existing spaces under each option.

Additional costs incorporated above include temporary operations, new water source and forecmain, additional town hall space, and Snows Field improvements.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: August 27, 2024

ITEM: Presentation on Project Status and Discussion and Possible Approval of Affordable Housing Trust Fund Request for Cloverleaf Development

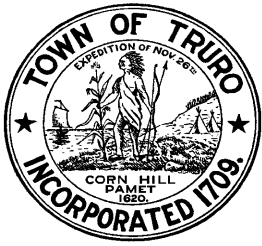
EXPLANATION: Ted Malone, Community Housing Resource, Inc President, and Tiffany Leung, The Community Builders Inc Development Project Manager, will provide an update on the Cloverleaf Development status and will request Affordable Housing Trust Funds to leverage additional funding from other partners.

FINANCIAL SOURCE (IF APPLICABLE): Affordable Housing Trust Funds

IMPACT IF NOT APPROVED: Additional funding will not be provided, and the Cloverleaf will continue to have a funding gap. Financial commitments from other sources may not be secured.

SUGGESTED ACTION: *MOTION TO approve an additional \$200,000 in Affordable Housing Trust Funds for the Cloverleaf Development, where funds will be distributed upon commitment of funding from other sources, and upon approval by the Town Manager (Chief Procurement Officer).*

ATTACHMENTS: Slide deck to be presented at meeting.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: August 27, 2024

ITEM: Vote to Execute Order of Taking of 296 Route 6, Truro, and to Authorize Release of Funds from Dennis Family Gift Account

EXPLANATION: Article 11 of the May 4, 2024 Annual Town Meeting approved the acquisition of the Truro Motor Inn by eminent domain for the the purpose of developing affordable housing, including, but not limited to, workforce housing, and for the purpose of conveyance and/or lease to further the foregoing, and for general municipal purposes; and to pay the costs of this acquisition (\$1,600,000) from the Dennis Family Fund. Town Meeting authorized the Select Board to enter into the all related agreements.

KP Law prepared the Order of Taking which is now ready for the Board to execute.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: 296 Route 6 will not be taken by eminent domain as voted at the 2024 Annual Town Meeting.

SUGGESTED ACTION: *MOTION TO execute and sign the Order of Taking of 296 Route 6, Truro, as prepared by KP Law and to authorize the release of \$1,600,000 less the real estate taxes due on the this property from the Dennis Family Gift Account for the damages associated with the Order of Taking , said funds to be deposited into a segregated account, earning interest, until such time as the Town, acting through its Town Manager, and with the advice of Town Counsel, identifies, with certainty, those person(s) entitled to receive the damages award.*

ATTACHMENTS:

1. Order of Taking and Exhibits

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

TOWN OF TRURO

ORDER OF TAKING

At a regularly convened meeting of the Select Board of the Town of Truro (the “Town”) held on this _____ day of August, 2024, it was voted and ordered as follows:

The Select Board of the Town of Truro, duly appointed, qualified, and acting pursuant to the vote taken under Article 11 of the May 5, 2024 Annual Town Meeting, a certified copy of which is attached hereto and incorporated herein, G.L. Chapter 79, and any and every other power and authority hereunto enabling, hereby takes, on behalf of the Town, the fee in and to a parcel of land, containing 1.01 acres, more or less, and the improvements thereon, located at 296 Route 6, Truro, Barnstable County, Massachusetts (Assessor’s Parcel 43-116-0) (the “Premises”), for the purposes of developing affordable housing, including but not limited to, workforce housing, and for the purpose of conveyance and/or lease to further the foregoing purposes.

Said Premises are owned or supposed to be owned by those persons identified on Exhibit A, which persons are referred to hereafter as the Owner or Owners. If in any instance the name of any Owner is not correctly stated, the names of the supposed Owners being given as of this Order of Taking, it is understood that in such instance the land referred to is owned by an Owner or Owners unknown to us.

Damages are awarded in the amount set forth on Exhibit B to the Owner or Owners of the Premises in accordance with the provisions of G.L. c. 79, §6, as amended, which Exhibit B shall not be recorded with the Barnstable County Registry of Deeds, and to any other person or corporation having an interest therein.

Betterments are not to be assessed under this taking.

[Signature Page Follows]

IN WITNESS WHEREOF, the members of the Select Board of the Town of Truro, set our hands and seals on this 27th day of August, 2024.

TOWN OF TRURO,
By its Select Board

Susan Areson, Chair

Robert Weinstein, Vice Chair

Nancy Medoff, Clerk

Stephanie Rein, Member

Susan Girard-Irwin, Member

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 27th day of August, 2024, before me, the undersigned notary public, personally appeared _____, member of the Truro Select Board, as aforesaid, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose on behalf of the Town of Truro.

Notary Public
My Commission Expires:

EXHIBIT A

Owner

Owner: Estate of Daniel R. DelGizzi

Property Address: 296 Route 6, Truro, Massachusetts

Owner's Address: c/o David J. DelGizzi, 3 Bittersweet Lane, Weston, MA 02493

Deed Reference: Barnstable County Registry of Deeds, Book 2793, Page 228

Owner: David J. DelGizzi

Property Address: 296 Route 6, Truro, Massachusetts

Owner's Address: 3 Bittersweet Lane, Weston, MA 02493

Deed Reference: Barnstable County Registry of Deeds, Book 2793, Page 228

Owner: Dana Mathew DelGizzi

Property Address: 296 Route 6, Truro, Massachusetts

Owner's Address: 73 Ranchero Road, Bell Canyon, CA 91307

Deed Reference: Barnstable County Registry of Deeds, Book 2793, Page 228

EXHIBIT B

Owner and Damages Award

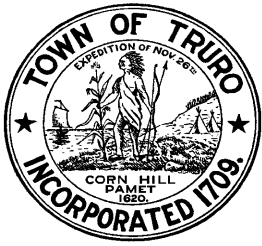
Owner: Estate of Daniel R. DelGizzi

Property Address: 296 Route 6, Truro, Massachusetts

Owner's Address: c/o David J. DelGizzi, 3 Bittersweet Lane, Weston, MA 02493

Deed Reference: Barnstable County Registry of Deeds, Book 2793, Page 228

Damages Award: \$1,600,000



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Department of Public Works

REQUESTOR: Jarrod Cabral, DPW Director

REQUESTED MEETING DATE: August 27, 2024

ITEM: Discussion and Possible Approval to Demolish the Remaining Walsh Cottages and Outbuildings

EXPLANATION: With the recommendations of the Walsh Property Community Planning Committee approved at the 2023 Special Town Meeting (held on May 4, 2024), the Board, as the custodian of all Town-owned property, in accordance with Town Charter 4-2-6, shall consider the demolition and removal of the remaining cottages and outbuildings on the property. One cottage was relocated to 25 South Highland Road and is awaiting renovations. The cottage selected was in the best condition of all of the buildings on the property. Presently, the cottages are boarded up and no trespassing is permitted due to safety concerns associated with their level of disrepair.

Part of the Underutilized Properties Grant received by the Town included funding for the demolition and removal of the remaining cottages to clear the property for the future development. Public Works Director Cabral will provide an overview of the approach to demolition. Please note that upon approval of the Select Board, staff will prepare the applications for demolition, which will trigger Historical Commission review.

FINANCIAL SOURCE (IF APPLICABLE): Underutilized Properties Grant

IMPACT IF NOT APPROVED: The cottages and outbuildings will continue to deteriorate on the site, and the site will not be available for the implementation of the Town Meeting-approved recommendations for the site.

SUGGESTED ACTION: *MOTION TO approve the demolition and removal of the cottages and*

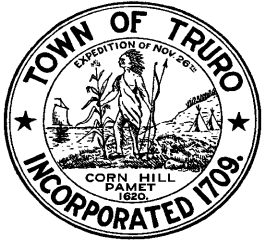
outbuildings remaining on the Walsh Property, and to authorize the staff to prepare applications for demolition, and related documents associated with the demolition and removal.

ATTACHMENTS:

1. Opinion of Probable Cost-Walsh Cottages Demolition

Description		QTY	Unit	Unit Cost	Est. Cost	Sub Total/Unit	Total Cost
1	Walsh Way- Demoliton	763 SF Average Size					
<u>Demolition</u>							
	Remove and mitigation of hazardous materials	1	ls	\$5,000.00	\$5,000.00		
	Make Safe and Demoliton of Cottages	763	SF	\$8.00	\$6,104.00		
	Remove foundation assembly and retaining walls	763	SF	\$4.00	\$3,052.00		
 <u>Sitework</u>							
	Backfill Foundations	1	ls	\$2,000.00	\$2,000.00		
	Fill Cess Pool	1	ls	\$1,000.00	\$1,000.00		
	Remove Miscellaneous Structures/Garages	1	ls	\$1,000.00	\$1,000.00		
	Average Subtotal-	8				\$18,156.00	\$145,248.00
	Total for (8) Cottages						

Trade Total				\$145,248.00			
			Bonds	2%	\$	2,904.96	
			Permit	0%		0	
			GC- General Conditions, Req. and Insurance	20%	\$	29,049.60	
			GC- Overhead and Profit	10%	\$	17,429.76	
			Design and Construction Contingency	15%	\$	29,485.34	
Total				\$ 224,117.66			



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration Office

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: Tuesday, August 27, 2024

ITEM: Review and Approval of Sunday One-Day Entertainment License for the 10th Annual Vinegrass Music Festival at Truro Vineyards, Peter Fasano and Monica Rizzio

EXPLANATION: [MGL Chapter 140 § 181](#) provides local licensing authority (Select Board) to license performance events

One Day Entertainment for review and approval of the following date and time:

- Sunday, October 6th, from 12:00 pm-6:00 pm (gates open at 11:00 am) Vinegrass Music Festival, Truro Vineyards, 11 Shore Rd– Multiple Bands with amplified sound system with admission fee

The One-Day Entertainment Application has been reviewed by the Chief of Police, Jamie Calise.

[Vinegrass](#) is a non-profit organization founded in 2013 and Vinegrass Music Festival fundraises for charitable music purposes, including donating scholarships and instruments.

Department heads and the Town Manager have approved parking at the Head of Meadow Beach parking lot. Patrons will be bussed to Truro Vineyards, 11 Shore Rd.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Entertainment will not be available for this charitable purpose.

SUGGESTED ACTION: *MOTION TO approve one One-Day Entertainment Application for:*

- Sunday, October 6th, from 12:00 pm-6:00 pm (gates open at 11:00 am) Vinegrass Music Festival, Truro Vineyards, 11 Shore Rd– Multiple Bands with amplified sound system with admission fee

And authorize the Chair to sign the One-Day Entertainment Application.

ATTACHMENTS:

1. One-Day Entertainment Application–Vinegrass Music Festival



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2024 JUL 29 AM 8:25

RECEIVED TOWN OF TRURO

TOWN OF TRURO

Application for an Entertainment License

☐ Annual
 ☐ Weekday
 ☐ Saturday
 ☒ Sunday
 ☐ Seasonal
 ☐ Seven-Day

*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

PETER FASANO
Name of Applicant

VINEGRASS CORP
Business/Organization Name

12 COVE ROAD ORLEANS MA 02653
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☒ Yes

☐ No

If yes, proof of Non-profit status must accompany this application

PETER FASANO
Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

SUNDAY OCT 6, 2024
Day (s)/Date (s) of Event for License to be issued

FUNDRAISER
Purpose of Event (example: fundraiser)

Hours of Event (from - to) 12-6 (GATES OPEN @ 11AM) MUSIC ENDS @ 5

TRURO VINEGRASS 11 STATE RD
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

ROBERTS
Property Owner Name and Address

Phone number

Seating Capacity: _____

Occupancy Number: _____

N/A
Name of Caterer (if applicable)
Truro Application for Entertainment License

Approximate number of people attending 750

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☐ Yes ☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☒ Yes ☐ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☒ By Patron ☐ By Entertainers ☐ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) BANDS (4) GUITAR FIDDLE, BANJO

Amplified System: ☒ Yes ☐ No MANDOLIN, BASS

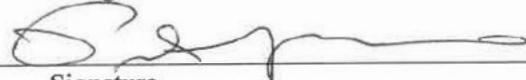
Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show

☐ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.


Signature

7-29-2024
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No. _____

Select Board Chair _____ Meeting Date _____

Police Department Jamie Calise Date July 29, 2024

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

THE COMMONWEALTH OF MASSACHUSETTS
OF



State Fee, \$ _____
Municipal Fee, \$ _____

LICENSE

For
PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Turno Vineyards in or on the property at No.

11 Shore Rd No. Turno, MA 02666 (address)

The Licensee or Authorized representative, Vinegrass Corp / Peter Fagan in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
10/6/24	12-6	Vinegrass Music Festival

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

THE
10TH
ANNUAL

VINEGRASS

FESTIVAL

FEATURING

YARN

DIRTY GRASS PLAYERS

THE WOLFF SISTERS

MONICA RIZZIO

OCTOBER
6TH 2024

AT TRURO VINEYARDS
WWW.VINEGRASS.ORG



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: August 27, 2024

ITEM: Application for Entertainment License

EXPLANATION: Nola Glatzel, of Earthstar Play School, is holding a fundraising event at Truro Vineyards on Friday, September 6, 2024, from 5:00pm-8:00pm. They have submitted an application to have entertainment during the event. The Police Chief has reviewed and approved the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Earthstar Play School will not have permission to have entertainment during their fundraising event.

SUGGESTED ACTION: *Motion to approve the one-day Entertainment License for Earthstar Play School for Friday, September 6, 2024, and authorize the Chair to sign electronically.*

ATTACHMENTS:

1. Entertainment License Application



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

PAID
\$50
8.13.25 CHK 7346 NS

ROUT 2024
ADMINISTRATIVE OFFICE

TOWN OF TRURO

Application for an Entertainment License



Weekday



Saturday



Sunday

*Please complete the Commonwealth's Public Entertainment on Sunday Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Nola Glatzel
Name of Applicant

Earthstar Play School
Business/Organization Name

PO 59 North Truro, MA 02662
Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)



Yes



No

If yes, proof of Non-profit status must accompany this application

Nola Glatzel
Contact Person

Phone Number

Email

com

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

Friday, September 6
Day (s)/Date (s) of Event for License to be issued

Fundraiser
Purpose of Event (example: fundraiser)

Hours of Event (from - to) 5:00-8:00

Truro Vineyards of Cape Cod
11 Shore Rd North Truro, MA
Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Kristen Roberts
Property Owner Name and Address

Phone number

Seating Capacity: 100

Occupancy Number: 100

Blackfish
Name of Caterer (if applicable)

Approximate number of people attending 150 100 error

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☒ Yes ☐ No

Will there be a One Day Alcohol License ☐ Yes ☒ No If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☐ Yes ☒ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☒ By Patron ☐ By Entertainers ☐ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) 4 w/ Guitar, Drum, Bass, Vocals

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

M. Calise
Signature

8/12/24
Date

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

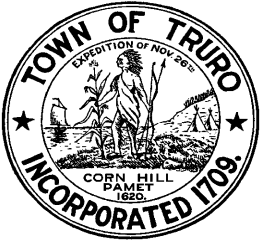
APPROVAL

License No. _____

Board of Selectmen _____ Meeting Date _____

Police Department Jamie Calise Date _____

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: August 27, 2024

ITEM: Approval of letter to Gail Wickstrom regarding South Highland Road

EXPLANATION: At the request of Board members, staff has drafted a letter from the Select Board to provide Ms. Wickstrom a written response to her complaints related to traffic and safety on South Highland Road.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: *MOTION TO approve the letter to Ms. Wickstrom as drafted and to electronically sign.*

ATTACHMENTS:

1. Letter to Gail Wickstrom regarding South Highland Road



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Select Board

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

August 27, 2024

Dear Ms. Wickstrom,

In response to your emailed complaints directed to staff and to the Board regarding the safety and traffic of South Highland Road, the Select Board discussed South Highland Road safety and traffic measures on August 8, 2023 and July 23, 2024 at the Board's public meetings. Your complaints included concerns about the speed and quantity of vehicular traffic, which you attribute to public attractions on South Highland Road, construction occurring during a demolition project on Cape Cod National Seashore property, and the public transportation provided by Cape Cod Regional Transit Authority (CCRTA). During the public meetings, Town of Truro staff and CCRTA representatives provided overviews of the safety and traffic measures introduced in response to your concerns about the speed, volume and proximity of vehicular traffic on South Highland Road. As indicated in the April 22, 2024 letter addressed to you from Town Manager Darrin Tangeman, the following traffic calming measures have been implemented:

1. Warning signs to lower speed have been installed on both the north and south ends of South Highland Road.
2. "Warning Stop Ahead" sign has been installed prior to the Route 6 intersection.
3. Double yellow lines have been installed to narrow the roadway to naturally slow vehicles.
4. A Radar sign indicating YOUR SPEED has been installed with an advisory speed sign (25MPH).
5. Three "Warning crossroad" symbolic signs have been installed between the Route 6 / South Highland Road intersection and Dewline Road with 25 MPH speed advisory signs on the same signpost.
6. Fog lines will be installed this spring/summer to narrow the road lanes to 11' in width. The fog lines will be accompanied by a "Road Narrows" sign with a 25 MPH speed advisory sign.
7. The Truro Planning Board has stated that signs will no longer be permitted for installation to the immediate south of the South Highland Road and Route 6 intersection – Planning Board approved in Fall of 2023.

Updates to staff's efforts since the April 22, 2024 letter, include the following:

8. Since these traffic complaints were raised in the spring of 2023, the Truro Police Department has conducted ongoing and regular traffic enforcement on South Highland Rd. The visible presence of police, in conjunction with the other traffic calming tools noted, are generally effective for resolving and/or minimizing traffic complaints. The police department purchased an updated traffic radar sled for deployment on South Highland Rd. (and other town locations), as well as three (3) handheld LIDAR (laser) units.

9. Following complaints about construction vehicles utilizing South Highland Rd. during the demolition project at the CCNS, members of the police department met with the project foreman to relay and address the concerns raised.
10. Staff has continued to monitor the temporary signs installed south of the South Highland Road and Route 6 intersection and has responded when the signs' installation did not comply with the directives included in the permit.

To further consider your concerns, the Select Board invited staff, CCRTA representatives and the public to provide updates and discuss South Highland Road traffic, safety, and transportation at the July 23, 2024 meeting. Testimony provided at the at this meeting from South Highland residents, staff, and CCRTA illustrated South Highland Road's high ridership and the importance of the route to your neighborhood. CCRTA representatives reported on driver speed, safety protocols and route specifics.

The thoughtful testimony of the public and the thorough discussion of measures instituted by staff and the CCRTA demonstrate an extraordinary amount of attention dedicated over the course of nearly a year to the needs of South Highland Road. The Board is satisfied with these efforts and at this time no further action or attention is necessitated. If new information or new concerns arise, we invite you to please contact the Town Manager.

Sincerely,

Susan Areson, Chair

Robert Weinstein, Vice-Chair

Nancy Medoff, Clerk

Susan Girard-Irwin

Stephanie Rein



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration Office

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: Tuesday, August 27, 2024

ITEM: Review and Approval of Sunday One-Day Entertainment License for the Truro Treasures Weekend Grape Stomp at Truro Vineyards, Kristen Roberts

EXPLANATION: [MGL Chapter 140 § 181](#) provides local licensing authority (Select Board) to license performance events

One Day Entertainment for review and approval of the following date and time:

- Sunday, September 22nd, from 2:00 pm-6:00 pm Truro Treasures Weekend Grape Stomp, Truro Vineyards, 11 Shore Rd-Band with amplified sound system, no admission fee

The One-Day Entertainment Application has been reviewed by the Chief of Police, Jamie Calise.

[Truro Treasures Weekend](#) established in 1992 is dedicated to benefiting the community of Truro.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Entertainment will not be available for this charitable purpose.

SUGGESTED ACTION: *MOTION TO approve one One-Day Entertainment Application for:*

- Sunday, October 6th, from 12:00 pm-6:00 pm (gates open at 11:00 am) Vinegrass Music Festival, Truro Vineyards, 11 Shore Rd– Multiple Bands with amplified sound system with admission fee

And authorize the Chair to sign the One-Day Entertainment Application.

ATTACHMENTS:

1. One-Day Entertainment Application—Truro Vineyards Grape Stomp



TOWN OF TRURO

Licensing Department

PO Box 2030, Truro, MA 02666

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505
Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

RCVD 2024 JUN 14

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Application for an Entertainment License

☐ Annual ☐ Weekday ☐ Saturday ☒ Sunday
☐ Seasonal ☐ Seven-Day

*Please complete the Commonwealth's
Public Entertainment on Sunday
Application

The undersigned hereby applies for a license in accordance with the provisions of
Mass. General Laws, c.140 §183A amended, Ch. 140§181 & Ch.136§4

BUSINESS/ORGANIZATION INFORMATION

Truro Vineyards of Cape Cod

Name of Applicant

Business/Organization Name

PO Box 834 North Truro, MA 02652

Mailing Address of Business/Organization

Is this a Non-profit or For-profit Entity (Check the appropriate box)

☐ Yes

☒ No

If yes, proof of Non-profit status must accompany this application

Kristen Roberts

Contact Person

Phone Number

Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name

Mailing Address

Phone Number

Email Address

EVENT INFORMATION

9/22/2024

Day(s)/Date(s) of Event for License to be issued

Truro Treasures Grape Stomp.

Purpose of Event (example: fundraiser)

Hours of Event (from - to) 12-6

Truro Vineyards

11 Shore Road North Truro, MA 02652

Location (Must provide facility name, if any, street number and name)

Event is: ☐ Indoor ☒ Outdoor Event
(Please check applicable box)

Kristen Roberts 7 Castle Rd Truro, MA 02666

Property Owner Name and Address

Phone number

Seating Capacity: _____

Occupancy Number: 200

Name of Caterer (if applicable)

Approximate number of people attending 800

Truro Application for Entertainment License

If the event is catered please return Caterer Food Service Form to Health Agent at Fax # 508.349.5508

Will an admission fee be collected? ☐ Yes ☒ No

Will there be a One Day Alcohol License ☐ Yes ☒ No

If yes; you must also apply for a One Day Alcohol License

Will there be Police Traffic Control? ☒ Yes ☐ No

ENTERTAINMENT INFORMATION

Type of Entertainment: Please check the appropriate boxes.

Dancing: ☐ By Patron ☐ By Entertainers ☒ No Dancing

Music: ☐ Recorded ☐ Juke Box ☒ Live ☐ No Music

Number of Musicians & Instruments (Type) band

Amplified System: ☒ Yes ☐ No

Shows: ☐ Theater ☐ Movies ☐ Floor Show ☐ Light Show
☒ No Show

Other: ☐ Video Games ☐ Pool/Billiard Tables (Please indicate quantity) _____

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable regulations of the Town of Truro.

Signature

Date

8/8/24

- A valid entertainment license must be on the premises before the entertainment is commenced.
- No entertainment shall be offered, conducted, or otherwise provided by any establishment licensed under MGL Chapter 140 without first obtaining an entertainment license from the Board of Selectmen.
- Sunday entertainment must be specifically requested and addressed in the permitting process, under MGL 136.
- These regulations are intended to allow the Board of Selectmen to determine the appropriate parameters to limit impacts to the neighbors of the establishment and to the community by the establishment and the entertainment provided therein.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

License No. _____

Select Board Chair _____ Meeting Date _____

Police Department Jamie Calise Date _____

Restrictions/Conditions attached to the license by the Board of Selectmen or its Delegate: _____

State Fee, \$ _____
Municipal Fee, \$ _____

THE COMMONWEALTH OF MASSACHUSETTS

Town OF Truro



LICENSE

For

PUBLIC ENTERTAINMENT ON SUNDAY

The Name of the Establishment is Truro Vineyards of Cape Cod in or on the property at No. _____

11 Shore Road North Truro, MA 02272 (address)

The Licensee or Authorized representative, Kristen Roberts in

accordance with chapter 136 of the General Laws, as amended, hereby request a license for the following program or entertainment:

DATE	TIME	Proposed dancing or game, sport, fair, exposition, play, entertainment or public diversion
9/22/24	12-6	Truro Treasures

Hon. _____ Mayor/ Chairman of Board of Selectman, _____ (City or Town)

Fees per occurrence (Individual Sunday(s)): Regular Hours (Sunday 1:00pm – Midnight): \$2.00 Special Hours (Sunday 12:00 am- Midnight): \$5.00. Annual Fee (For Operating on every Sunday in calendar year): Regular Hours (Sunday 1:00pm – Midnight): \$50.00 Special Hours (Sunday 12:00 am- Midnight): \$100.00

This license is granted and accepted, and the entertainment approved, upon the understanding that such entertainment that the licensee shall comply with the laws of the Commonwealth applicable to licensed entertainments, and also to the following terms and conditions: The licensee shall at all times allow any person designated in writing by the Mayor, Board of Selectmen, or Commissioner of Public Safety, to enter and inspect his place of amusement and view the exhibitions and performances therein; shall permit regular police officers, detailed by the Commissioner of Public Safety or Chief of the local Police Department to enter and be about this place of amusement during performances therein; may employ to preserve order in his place of amusement only regular or special police officers designated therefore by the Chief of Police, and shall pay to said Chief of Police for the services of the regular police officers such amount as shall be fixed by him; shall permit at all times to enter and be about his place of amusement such members of the Fire Department as shall be detailed by the Chief of the Fire Department to guard against fire; shall keep in good condition, go as to be easily accessible, such standpipes, hose, axes, chemical extinguishers and other apparatus as the fire department may require; shall allow such members of the fire department in case of any fire in such place, to exercise exclusive control and direction of his employees and of the means and apparatus provided for extinguishing fire therein; shall permit no obstruction of any nature in any aisle, passageway or stairway of the licensed premises, nor allow any person therein to remain in any aisle passageway or stairway during an entertainment; and shall conform to any other rules and regulations at any time made by the Mayor or Board of Selectmen. This license shall be kept on the premise where the entertainment is to be held, and shall be surrendered to any regular police officer or authorized representative of the Department of Public Safety. This license is issued under the provisions of Chapter 136 of the General Laws, as amended, and is subject to revocation at any time by the Mayor, Board of Selectmen, or Commissioner of Public Safety.

Do not write in this box

This application and program must be signed by the licensee or authorized representative of entertainment to be held. No Change to be made in the program without permission of the authorities granting and approving the license.

THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE PREMISES

Save The Date *The Grape Stamp*



Sunday, September 22nd

Join us from 2:00 to 6:00 pm
featuring live music from the
Dirty Water Dance Band

Cocktails, wines by the glass,
local oysters, the Blackfish food truck
& our new ice cream truck

Truro Vineyards & South Hollow Spirits
11 Shore Road, North Truro, MA



Consent Agenda Item: 10C

TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Licensing Department

REQUESTOR: Nicole Tudor, Executive Assistant on behalf of Ed Medeiros, Owner of Frankie's Hospitality Inc. dba Montano's Restaurant

REQUESTED MEETING DATE: August 27, 2024

ITEM: Request for a *revised* Change of Manager and *revised* Change of Hours on an Annual All Alcohol Pouring License- Montano's Restaurant

EXPLANATION: On June 25, 2024, the Select Board approved a change of manager and hours of the annual all-alcohol pouring license for Frankie's Hospitality Inc., dba Montano's Restaurant listing Andrew Manchon as Manager. The local approval was forwarded to the Alcoholic Beverages Control Commission (ABCC).

Since then, the owner, Edward Medeiros, has submitted a new ABCC application for a revised change of manager and hours for their Alcohol License. The owner is seeking approval for Anna White to become the new manager of Montano's, as Andrew Machon is no longer the Manager.

The Select Board approved on June 25th the change of hours of operation for their pouring license from 4:30 pm - 9:00 pm daily to an opening time of 10:00 am-9:00 pm daily. The owner is *now* requesting an extension of the closing time from 9:00 pm to a closing time of 10:00 pm. Per [MGL 138 § 12](#) these hours are allowed.

All the required documentation for the change of manager, including the change of manager application, proof of fee payment, vote of the corporate board, CORI authorization, and proof of citizenship, have been submitted.

If the request is approved, the (ABCC) application will be sent to the State for final approval. The ABCC will then notify the Town of the approval, or the Licensing Department will be contacted with a request for additional information from the applicant. If the request is denied, the applicant/owner/manager will be notified in writing of the decision via "certified mail return receipt requested" allowing the applicant/owner/manager 5 days to appeal to the Alcoholic Beverages Control Commission.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Andrew Manchon will remain identified as the manager, and the hours on the Alcohol license will remain the same as the previously approved closing time of 9:00 pm.

SUGGESTED ACTION: *MOTION TO approve the change of manager from Andrew Manchon to Anna White and the change of hours daily from 10:00 am to 10:00 pm at Montano's Restaurant for the annual all-alcohol*

pouring license for submission to the Alcoholic Beverages Control Commission.

ATTACHMENTS:

1. ABCC Application for Amendments
2. Chief of Police Memo



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
 LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: <https://www.mass.gov/epay-for-online-payments-abcc>

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL

EPAY CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME Frankie's Hospitality Inc. dba Montano's Restaurant

ADDRESS 481 US Route 6

CITY/TOWN Truro

STATE MA

ZIP CODE 02666

For the following transactions (Check all that apply):

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual/ Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input checked="" type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other | <input type="checkbox"/> Change of DBA |

ALCOHOLIC BEVERAGES CONTROL COMMISSION
 95 Fourth Street, Suite 3
 Chelsea, MA 02150-2358

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email.



Transaction Processed Successfully.

INVOICE # [REDACTED]

Description	Applicant License or Registration Number	Amount
FILING FEES-RETAIL	Frankie's Hospitality Inc. dba Montano's	\$200.00
		\$200.00

Total Convenience Fee: **\$5.18**

Date Paid: **8/5/2024 3:05:44 PM EDT**

Total Amount Paid: **\$205.18**

Payment On Behalf Of

License Number or Business Name:
Frankie's Hospitality Inc. dba Montano's

Fee Type:
FILING FEES-RETAIL

Billing Information

First Name:
Elisa

Last Name:
Medeiros

Address:
[REDACTED]

City:
[REDACTED]

State:
MA

Zip Code:
[REDACTED]

Email Address:
[REDACTED]

Desiree Gray

From: [REDACTED]
Sent: Monday, August 5, 2024 3:06 PM
To: Billing
Subject: Receipt from nCourt

YOUR RECEIPT >>

Please include the payment receipt with your application. Thank you.

Paid To

Name: Massachusetts Alcoholic Beverages Control Commission - Retail
Address 1: 95 Fourth Street, Suite 3
City: Chelsea
State: Massachusetts
Zip: 02150

Payment On Behalf Of

First Name: [REDACTED] Last Name: Medeiros
Address 1: [REDACTED]
City: [REDACTED] State/Territory: MA Zip: [REDACTED]
Phone: [REDACTED]

Description	Applicant, License or Registration Number	Amount
FILING FEES-RETAIL	Frankie's Hospitality Inc. dba Montano's	\$200.00

Receipt Date: 8/5/2024 3:05:44 PM EDT

Invoice Number [REDACTED]

Convenience Fee: **\$5.18**
Total Amount Paid: **\$205.18**

Billing Information

Credit / Debit Card Information

First Name [REDACTED]
Last Name [REDACTED]
Address 1 [REDACTED]
City [REDACTED]
State/Territory [REDACTED]
Zip [REDACTED]
Phone Number [REDACTED]
Email [REDACTED]

Card Type [REDACTED]
Card Number [REDACTED]

IMPORTANT INFORMATION >>



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

AMENDMENT-Change of Manager

**APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.**

ECRT CODE: RETA

Please make \$200.00 payment here: [ABCC PAYMENT WEBSITE](#)

**PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT**

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME

ADDRESS

CITY/TOWN

STATE

ZIP CODE

For the following transactions (Check all that apply):

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input checked="" type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other <input type="text"/> | | <input type="checkbox"/> Change of DBA |

**THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS
APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL**

**Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358**

Change of Manager

- Manager Application
- CQRI Authorization
- Vote of the Entity
- Proof of Citizenship (Manager must be U.S. citizen)
- Payment Receipt



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

AMENDMENT-Change of Manager

☐ **Change of License Manager**

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Frankie's Hospitality Inc. dba Montano's Restaurant	Truro	[REDACTED]

2. APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Edward Medeiros	President/Owner	[REDACTED]	[REDACTED]

3A. MANAGER INFORMATION

The individual that has been appointed to manage and control of the licensed business and premises.

Proposed Manager Name	Anna A. White	Date of Birth	[REDACTED]	SSN	[REDACTED]
Residential Address	[REDACTED]				
Email	[REDACTED]		Phone	[REDACTED]	
Please indicate how many hours per week you intend to be on the licensed premises	45	Last-Approved License Manager		Andrew Manchon	

3B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen? ☒ Yes ☐ No *Manager must be U.S. citizen
If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.
Have you ever been convicted of a state, federal, or military crime? ☐ Yes ☒ No
If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

3C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
			See Resume Attached	

3D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Anna White Date 08/05/2024

APPLICANT'S STATEMENT

I, Edward Medeiros the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager
Authorized Signatory

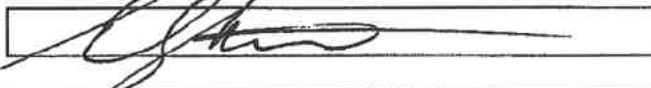
of Frankie's Hospitality Inc. dba Montano's Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date: 08/05/2024

Title:

President

ENTITY VOTE

The Board of Directors or LLC Managers of

Frankie's Hospitality Inc. dba Montano's Restaurant

Entity Name

duly voted to apply to the Licensing Authority of

Truro

City/Town

and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

Aug 5, 2024

Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Manager

☒ Other

Change of Hours Open Daily 10AM-10PM

"VOTED: To authorize

Edward Medeiros

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

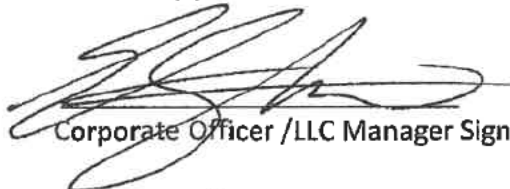
"VOTED: To appoint

Anna White

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,



Corporate Officer /LLC Manager Signature

EDWARD MEDEIROS

(Print Name)

For Corporations ONLY

A true copy attest,



Corporation Clerk's Signature

Eliza Medeiros

(Print Name)



JEAN M. LORIZIO, ESQ.
CHAIRMAN

Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	LICENSEE NAME: Frankie's Hospitality Inc. dba Montano's Restaurant	CITY/TOWN: Truro
--	--	------------------

APPLICANT INFORMATION

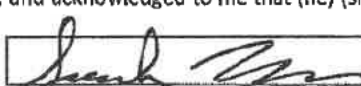
LAST NAME	FIRST NAME	MIDDLE NAME	
MAIDEN NAME OR ALIAS (IF APPLICABLE)			PLACE OF BIRTH:
DATE OF BIRTH:	SSN:	ID THEFT INDEX PIN (IF APPLICABLE):	
MOTHER'S MAIDEN NAME:	DRIVER'S LICENSE #	STATE LIC. ISSUED: Massachusetts	
GEND	HEIGHT:	WEIGHT:	EYE COLOR:
CURRENT ADDRESS:			
CITY/TOWN:	STATE: MA	ZIP:	
FORMER ADDRESS:			
CITY/TOWN:	STATE:	ZIP:	

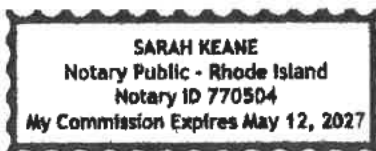
PRINT AND SIGN

PRINTED NAME: Anna White	APPLICANT/EMPLOYEE SIGNATURE: Anna White
--------------------------	--

NOTARY INFORMATION

On this 5th day of August, 2024 before me, the undersigned notary public, personally appeared Anna White
(name of document signer), proved to me through satisfactory evidence of identification, which were driver's license + passport
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.


NOTARY



DIVISION USE ONLY

REQUESTED BY:	SIGNATURE OF CORI-AUTHORIZED EMPLOYEE
---------------	---------------------------------------

The DCJ's Identity Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ's Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ, via mail or by fax to (617) 660-4514.

ENTITY VOTE

The Board of Directors or LLC Managers of

Frankie's Hospitality Inc. dba Montano's Restaurant

Entity Name

duly voted to apply to the Licensing Authority of

Truro

City/Town

and the

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

Aug 5, 2024

Date of Meeting

For the following transactions (Check all that apply):

☒ Change of Manager

☒ Other

Change of Hours Open Daily 10AM-10PM

"VOTED: To authorize

Edward Medeiros

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

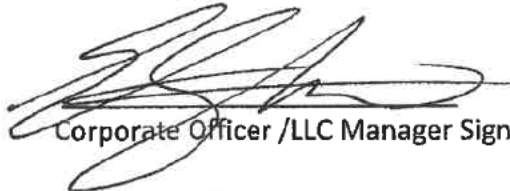
"VOTED: To appoint

Anna White

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,



Corporate Officer /LLC Manager Signature

EDUARDO MEDEIROS

(Print Name)

For Corporations ONLY

A true copy attest,



Corporation Clerk's Signature

Elisa Medeiros

(Print Name)

Anna A. White

Education

Boston College, Master of Science/Business Administration, Chestnut Hill, MA

Boston College, Bachelor of Arts, Summa Cum Laude/ Corporate Systems, Chestnut Hill,

Objective

Seeking a restaurant management role

Skills

- Over 20 years of management and customer service experience

Certificates

ServSafe, Allergen Awareness, Anti-Choking Procedures, Tips, Boston School of Bartending

Experience

Administrative Assistant/ Old Colony Tap, Provincetown, MA **2014 - present**

- Report payroll, on-boarding paperwork, employee liaison, email support, bank deposits

General Manager/ Surf Inc., Provincetown, MA **2011 - 2017 /2022 - 2024**

- Recruited, trained, supervised staff of 55 employees, ensured compliance with licensing and health codes, managed purchasing, planned menus

Relationship Banker/Citizens Financial Group, Dennis, MA **2019-2021**

General Manager/ The Flats, Brewster, MA **2019**

Server/Bartender/ Mooncussers, Harwich, MA, Liz's Cafe, Provincetown, Stewart's Seafood Restaurant, Eastham, MA, Fanizzi's, Provincetown, MA **2017-2019**

HR Recruitment Intern/ Educate Online, Danvers, MA **04/2013 - 07/2013**

- Assistant to the Director of HR in a medium-size education technology company. Main responsibilities included: managing recruitment via Ultipro system, Internet sourcing, interviewing, scheduling appointments, on-going email support, development and design of employee training materials and promotional flyers, branding.

Public Relations Intern/ Mills PR, Boston, MA **01/2013 - 05/2013**

- Supported main clients such as Cambridge Savings Bank, MBCR, and town of Gloucester
- Conducted research to assure media endorsement, drafted press releases, media advisories, lists, valuations, social media content

Owner / Magic Works Toy Store LLC, Barnstable, MA **08/2010 - 12/2011**

- Created and profitably operated a children's toy store with physical and on-line locations
- Responsible for all aspects of retail operations, including: bookkeeping, product research, managing supplier relationships, marketing, HR

Assistant Manager/ MAC Cosmetics, Macy's, Hyannis, MA

04/2007 - 08/2010

- Acted as a manager on duty opposite the RM
- Recognized for expanding clientele file by 50%

Projects

Superhost/Airbnb

2017-2023

- Serviced 700+ individual customers over 300 short-term stays



Town of Truro Board of Health

24 Town Hall Road, P.O. Box 2030, Truro, MA 02666
Tel: 508-349-7004, Extension: 131 Fax: 508-349-5508
Email: ebeebe@truro-ma.gov or adavis@truro-ma.gov

APPLICATION FOR FOOD SERVICE – COMMON VICTUALER

☐ New ☐ Renewal

Section 1 – License Type

Type of License: ☐ Food Service ☐ Common Victualer

Type of Food Service Establishment:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Food Service (restaurant or take out) | <input type="checkbox"/> Catering |
| <input type="checkbox"/> Retail Food (commercially prepared foods) | <input type="checkbox"/> Manufacturer of Ice Cream/Frozen Dessert |
| <input type="checkbox"/> Residential Kitchen | <input type="checkbox"/> Bakery |
| <input type="checkbox"/> Bed & Breakfast w/Continental Breakfast | |

Section 2 – Business/Owner/Manger Information

Federal Employers Identification Number (FEIN/S

Business Name: Frankie's Hospitality Inc. dba Montano's Restaurant

Owner Name: Edward Medeiros

Email Address:

Mailing Address:

Phone N

Person Directly Responsible for Daily Operations: (Owner, Person In Charge, Supervisor, Manager)

Name: Edward Medeiros

Email Address:

Mailing Address:

Phone No:

24 Hour Emergency:

Section 3 – Business Operation Details

Number of Seats: Inside: 145 Outside: Number of Employees: 30

Length of Permit: ☒ Annual ☐ Seasonal Operation

Hours of Operation: 10AM To 10PM

Days Closed Excluding Holidays: N/A

If Seasonal: Approximate Dates of Operation: / / To / /

Certified Food Manager(s) (attach copy): (at least 1 full-time equivalent PER SHIFT required)

Anna White

Allergen Awareness Certification (attach copy):

Anna White

Has your menu changed from last year? ☒ Yes ☐ No

If yes please attach copy of menu or provide description of food to be prepared and sold:

The last approved Food Service Application included the addition of Sunday Brunch menu.

Section 4 - Attestation

Attestation

I, the undersigned, attest to the accuracy of the information provided in this application and further agree to allow the regulatory authority access to the food service establishment as specified under § 8-402.11. I affirm that the food establishment operation will comply with 105 CMR 590.000, Truro Board of Health Regulation Section X, Food Service Regulations and all other applicable laws. Pursuant to MGL Ch. 62C § 49A, I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid state and local taxes required by law.

Signature of Applicant:



Date: 08/5/24

Application Checklist:

- ☐ Food Service Permit Application
- ☐ Smoke Detector/Fire Protection Certification
- ☐ Workers Compensation Affidavit/Certificate of Insurance
- ☐ Copy of Inspection of Kitchen Equipment: Commercial Hood and Ventilation System Report
- ☐ Copy of Service report of mechanical washing equipment (Dishwasher)
- ☐ Copy of ServSafe Certification and Allergy Awareness
- ☐ Copy of Choke Saver (for food service establishment w/seating capacity of 25 or more)

FOR HEALTH DEPARTMENT USE ONLY

Comments: _____

Review by _____

Date _____

ServSafe
National Restaurant Association

ServSafe® CERTIFICATION

ANNA WHITE

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

20348984

CERTIFICATE NUMBER

10749

EXAM FORM NUMBER

3/17/2021

DATE OF EXAMINATION

3/17/2026

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655

A handwritten signature in cursive script that reads "Sherman Brown".

Sherman Brown
Executive Vice President, National Restaurant Association Solutions



In accordance with Maritime Labor Convention 2006, Section 14B(1)(a) 2006 (reduction of working hours),

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Contact us with questions at 233 S. Wacker Drive, Suite 3600, Chicago, IL 60606-6383 or ServSafe@restaurant.org.

CERTIFICATE OF ALLERGEN AWARENESS TRAINING

Name of Recipient: ANNA WHITE

Certificate Number: 5677716

Date of Completion: 6/9/2022

Date of Expiration: 6/9/2027



*The above-named person is hereby issued this certificate
for completing an allergen awareness training program
recognized by the Massachusetts Department of Public Health
in accordance with 105 CMR 590.009(G)(3)(a).*

This certificate will be valid for five (5) years from date of completion.

Issued By:



Massachusetts Restaurant Association
333 Turnpike Road, Suite 102
Southborough, MA 01772
508-303-9905
www.massrestaurantassoc.org



800.765.2122
www.restaurant.org



A 360TRAINING COMPANY

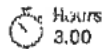
CERTIFICATE OF COMPLETION

This certifies that

Anna White

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
04/06/2024



Expiration Date
04/06/2027



Certificate #
ON-000093245722

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6604 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

CUT HERE

CUT HERE

TIPS On-Premise

Issued: 04/06/2024

Certificate #: ON-000093245722

CERTIFIED

Expires: 04/06/2027

Anna White

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Berte Kocayolcu

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
05/15/2024



Expiration Date
05/15/2027



Certificate #
ON-000033541539

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)



On-Premise

Issued: 05/15/2024

Certificate #: ON-000033541539

Berte Kocayolcu

CERTIFIED

Expires: 05/15/2027



A 360TRAINING COMPANY

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____

ServSafe
National Restaurant Association

ID # 25562182

CARD # 25877196

ServSafe Alcohol® CERTIFICATE

JESSICA SHIEVER



NAME

6/30/2024

DATE OF EXAMINATION

Card expires three years from the date of examination. Local laws apply.

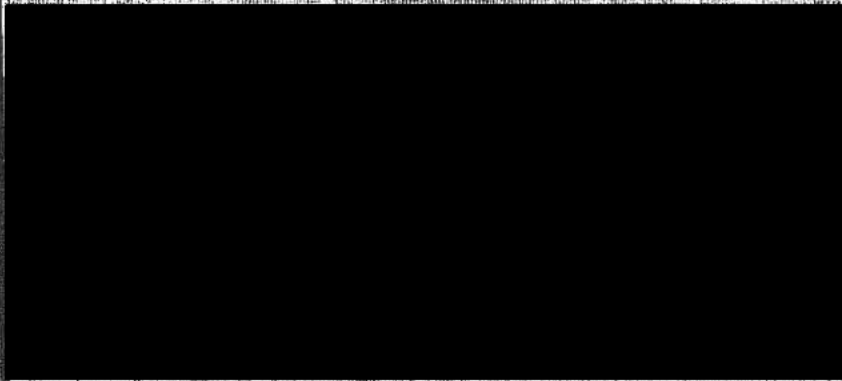
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Executive Vice President, National Restaurant Association Solutions

Sherman Brown

This certificate confirms completion of the ServSafe Alcohol® responsible alcohol service program.

In Alaska you must laminate your card for it to be valid.



PASSPORT

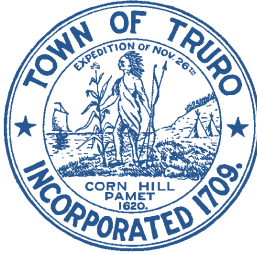
PASSEPORT / PASAPORT

THE UNITED STATES OF AMERICA



MASSACHUSETTS

DRIVERS



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

Tel: 508-349-7004 , Extension: 110 & 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov & nscoullar@truro-ma.gov

To: Chief Jamie Calise, Truro Police Department
From: Nicole Tudor, Executive Assistant
Date: August 15, 2024
Re: **Montano's Restaurant, 481 Route 6, North Truro**
Request for a new Change of Manager on Annual All Alcohol Pouring Liquor
License # 08090-RS-1292

Dear Chief Calise,

Frankie's Hospitality Inc. dba Montano's Restaurant (481 Route 6) requests a *new* change of manager for all required licenses held with the Town of Truro.

This includes a revised change of manager request on their Annual-On Premise- All Alcohol Liquor License #08090-RS-1292.

The current Manager on record is Andrew Manchon.

The *proposed* named Manager is Anna A. White, 44 Daley's Terrace, Orleans, MA 02653

They are additionally requesting a change of hours.

Current Hours: 4:30pm to 9:00pm Daily

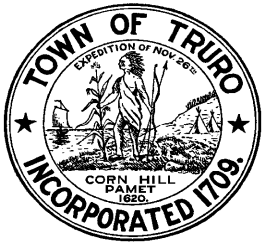
Proposed Hours: 10:00am-10:00pm Daily

I have included the accompanying ABCC application that will be provided to the Alcoholic Beverages Control Commission once the Select Board reviews and approves the application at a duly held Select Board Meeting, on August 27th, 2024.

Please kindly review for purposes of approval with the Local Licensing Authority (Select Board) this request for a change of manager and provide any comments below:

POLICE DEPARTMENT REVIEW:

Signature: Jamie Calise
Jamie Calise, Chief of Police



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Nicole Tudor, Executive Assistant

REQUESTED MEETING DATE: August 27, 2024

ITEM: Approve and sign a letter to the Alcoholic Beverages Control Commission (ABCC) regarding the withdrawal of a previously approved Montano's Restaurant Change of Manager application

EXPLANATION: The Select Board needs to send a letter to the ABCC stating the previously approved Montano's Restaurant manager is no longer current and the previously approved Change of Manager application should be withdrawn. The letter will be mailed to the ABCC before Montano's Restaurant's new ABCC application for a new manager (Anna White) is submitted.

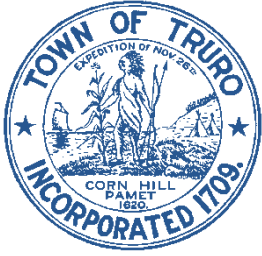
FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The letter will not be sent to the ABCC.

SUGGESTED ACTION: *MOTION TO approve and wet sign the ABCC letter to the Deputy Executive Director, Ryan Melville, withdrawing the application for Andrew Machon, as manager at Montano's Restaurant.*

ATTACHMENTS:

- 1) Draft Letter to ABCC



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Office of the Select Board

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505

August 27, 2024

Ryan Melville
Deputy Executive Director
Massachusetts Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

RE: Withdrawal of Montano's Restaurant Recent Application and Submission of New Application
Record Number 2024-001804-RR.

Dear Deputy Executive Director Melville,
We are writing to inform you that the recently LLA-approved change of manager application for Montano's Restaurant submitted to the ABCC needs to be withdrawn at this time. We appreciate your prompt attention to this matter.

The owner of Montano's Restaurant submitted a retail alcoholic beverages license application (amendment) on August 6th for a new manager Anna White replacing Andrew Manchon.

The new manager application will be submitted immediately for your review. We apologize for any inconvenience this may cause and appreciate your understanding.

Please consider this letter as an official notice of withdrawal for the previous application submitted on June 26, 2024, record number 2024-001804-RR. We look forward to submitting the updated application promptly.

Thank you for being so cooperative, and we remain committed to working collaboratively with your agency.

Sincerely,

Truro Select Board Members

Susan Areson, Chair

Robert Weinstein, Vice-Chair

Nancy Medoff, Clerk

Stephanie Rein

Susan Girard-Irwin