



AMENDED*

Truro Select Board Hybrid Meeting

Tuesday, July 23, 2024

Regular Meeting-5:00pm

Community Center-7 Standish Way, North Truro, MA
And Joint Meeting with the Cemetery Commission (Agenda Item 4A)

REGULAR MEETING

<https://us02web.zoom.us/j/85982102008>

1-309-205-3325 Meeting ID: 859 8210 2008

This will be a hybrid (in-person *and* remote) meeting. Citizens can view the meeting on **Channel 8** in Truro and on the web on the "Truro TV Channel 8" button under "Helpful Links" on the homepage of the Town of Truro website. Click on the green "Watch" button in the upper right of the page. **To provide comment during the meeting please call-in at 1-309-205-3325 and enter the following access code when prompted: 859 8210 2008 or you may join the meeting from a computer, tablet or smartphone by entering the follow URL into your web browser; <https://us02web.zoom.us/j/85982102008>**

Please note that there may be a slight delay (15-30 seconds) between the meeting and the live-stream (and television broadcast). If you are watching the meeting and calling in, please lower the volume on your computer or television during public comments so that you may be heard clearly. We ask that you identify yourself when calling in to help us manage multiple callers effectively.

1. PUBLIC COMMENT

2. PUBLIC HEARINGS – NONE

3. INTRODUCTION TO NEW EMPLOYEES

- A. Introduction to Fire Department New Employees: Sarah Rayner, Firefighter/ Paramedic, and Shane Sargent, Firefighter/ Paramedic
Presenter: Timothy Collins, Fire Chief

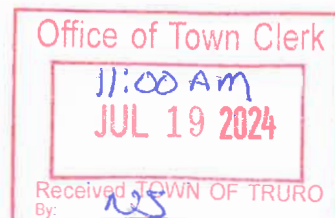
4. BOARD/COMMITTEE/COMMISSION APPOINTMENTS

--JOINT MEETING OF THE SELECT BOARD AND THE CEMETERY COMMISSION OPENS--

- A. Interview and Possible Appointment of Cemetery Commission Member (1): John Dundas, Jonathan Sperber

--JOINT MEETING OF THE SELECT BOARD AND THE CEMETERY COMMISSION CLOSES--

- B. Interview and Possible Appointments of Ad Hoc Walsh Property Advisory Members (5 Full-Member Seats and 1 Alternate Member Seat): David Bannard, Eileen Breslin, Lisbeth Chapman, Morgan Clark, Breon Dunigan, Anne (Alexa) Elam, Jeffrey Fischer, Mark Gebhardt, Anne Greenbaum, Cass Johnson, Todd Schwebel, Jonathon Winder
- C. Nomination of Two (2) Select Board Members to Serve on the Selection Committee for the Owner's Project Manager (OPM) for Final Design, Engineering, and Construction Administration of the New Department of Public Works Facility



5. STAFF/ COMMITTEE UPDATES

- A. South Highland Road Safety and Traffic Measures Update
Presenter: Town Staff and Cape Cod Regional Transit Authority Administrator and Staff
- B. Barnstable County Updates
Presenter: Sally Tighe, Assembly of Delegates (Truro Delegate) and Beth Albert, Barnstable County Administrator
- C. Longnook Beach Closure and Phase II Environmental Site Assessment for Public Works Facility on Town Hall Hill Updates
Presenter: Jarrod Cabral, Public Works Director
- D. Biannual Community Satisfaction Survey Briefing and Questions
Presenter: Darrin Tangeman, Town Manager

6. TABLED ITEMS – NONE

7. SELECT BOARD ACTION

- A. Discussion on Senior Perks Program
Presenter: Darrin Tangeman, Town Manager
- B. Review and Possible Revision of Open Space Committee Charge
Presenter: Susan Areson, Chair

8. CONSENT AGENDA

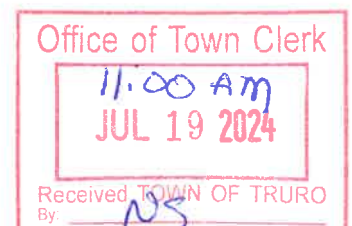
- A. Review/Approve and Authorize Signature:
 - 1. One Day Pouring License-Pamet Harbor Yacht Club
- B. Review and Approve Appointment Renewals: Tom Bow-Truro Conservation Trust Representative to the Open Space Committee
- C. Review and Approve 2024 Seasonal Business Licenses: *None*
- D. Review and Approve Select Board Meeting Minutes: April 9, 2024, April 25, 2024, Work Session and April 24, 2024, Regular Session

9. Select Board Reports/Comments

10. Town Manager Report

11. Next Meeting Agenda: Regular Meeting: August 13, 2024; Proposed Joint Meeting with Provincetown Select Board on Water: September 30, 2024, at Truro Community Center

**Amended to change location of the meeting*





TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Tim Collins, Truro Fire Chief

REQUESTED MEETING DATE: July 23, 2024

ITEM: Introduction to new Fire Department Employees

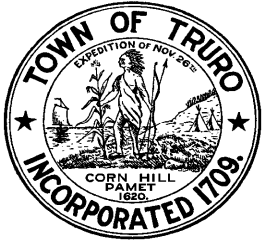
EXPLANATION: Fire Chief Timothy Collins will introduce two new Fire Department employees to the Select Board and community; Sarah Rayner, Firefighter/Paramedic, and Shane Sargent, Firefighter/Paramedic.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Select Board and the general public will not have the opportunity to meet these two new employees.

SUGGESTED ACTION: NONE

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 23, 2024

ITEM: Interview and Possible Appointment of Cemetery Commission Member (1): John Dundas, Jonathan Sperber

EXPLANATION: An unexpired seat (set to expire at ATE 2025) on the Cemetery Commission was vacated in May 2024. The vacancy was advertised, and Mr. Dundas and Mr. Sperber have submitted applications to fill the seat.

In accordance with the Town Charter, the Cemetery Commission and the Select Board will fill this seat jointly. The appointment will be for a term expiring at the next Annual Town Election (ATE 2025), at which time this seat will be on the election ballot for a three-year term to expire at Annual Town Election 2028.

****This portion of the meeting is a joint agenda item with the Cemetery Commission.****

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Cemetery Commission is a small, three-member group. Having three members will facilitate ease of voting if one member is unable to attend.

SUGGESTED ACTION: *Motion to Appoint XXX to the Cemetery Commission, filling an unexpired term until Annual Town Election of 2025.*

ATTACHMENTS:

1. Application to Serve-John Dundas
2. Application to Serve-Jonathan Sperber

Application to Serve on a Board or Committee

Agenda Item: 4A1

Applicant Information

Last Name	Dundas
First Name	John
Middle Initial	R
Email Address	
Phone Number	
Address (Street)	4 Bridge Road
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	POB 649 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RCUB 2024 JUNE 14 AM 10:28
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For? Cemetery Commission Member

Briefly Describe Why You Wish to Serve on This Board or Committee:

After 3 years as Select Board Liaison to the Cemetery Commission, I wish to join as a member to support our town's important mission of supporting families in their time of need and sorrow.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Cemetery Commission, Concert Committee, Historical Commission

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

27 years as teammate/soldier US Army, COO & CDO data/trend companies, 7 years ZBA, 3 years as member of Truro Select Board & Provincetown Water & Sewer Board, 3 years as a liaison to Cemetery Commission.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Working with the CC Chair and Treasurer for 3 years has provided me with great understanding of the CC importance and value to our town.

Signature

John R Dundas

Date

06/14/2024

Application to Serve on a Board or Committee

Agenda Item: 4A

Applicant Information

Last Name	Sperber
First Name	Jonathan
Middle Initial	E
Email Address	
Phone Number	
Address (Street)	3 Grouse Run
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 771, Truro, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

RCUD 2024JUL17 04:23:36

Are you registered to vote in Truro?

☒ Yes ☐ No

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For? Cemetery Commission

Briefly Describe Why You Wish to Serve on This Board or Committee:

As a full-time Truro resident for the past five years, I wish to be of service to the community. The Cemetery Commission is of particular interest to me, due to its multiple roles in assisting individuals at a critical moment in their lives, preserving a significant part of local history, and maintaining and protecting community lands.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

None

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

No

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I assisted the Truro Historical Society at the Cobb Archive in early 2020, until the facility was closed due to Covid. I was a board member of the Appellate Practice Section of the New Mexico State Bar during 2006-10 and I was chair of the section during 2008. As an attorney for the New Mexico Office of the State Engineer during 2002-14, I led teams of paralegals and expert witnesses in many district court cases.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

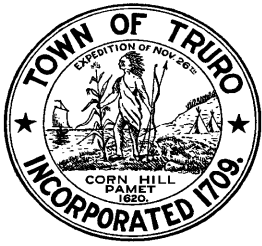
I have researched land records and property rights extensively, focusing on water rights for the New Mexico Office of the State Engineer and mining claims for the Alaska Department of Natural Resources. As an attorney with the City and Borough of Juneau, Alaska, I provided legal counsel to several municipal departments.

Signature

Jonathan E Sperber

Date

07/17/2024



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Interview and Possible Appointment of Applicants to the Ad Hoc Walsh Property Committee.

EXPLANATION: Thirteen applicants have submitted their application to serve on the Ad Hoc Walsh Property Committee. There will be 5 full-member seats and 1 alternate member seat to appoint. As an Ad Hoc committee, all initial full-member appointments are for two years. The term for the alternate seat is one year.

At the July 9, 2024 meeting, twelve applicants were present for interviews. One applicant, Charles (Chuck) Steinman withdrew his application at that meeting. Mr. Winder was not present on July 9, 2024 and is the last applicant to be interviewed. At tonight's meeting, the Board will interview Mr. Winder and determine appointments to the committee.

The applicants for consideration are: David Bannard; Eileen Breslin; Lisbeth Chapman; Morgan Clark; Breon Dunigan; Anne (Alexa) Elam; Jeffrey Fischer; Mark Gebhardt; Anne Greenbaum; Cass Johnson; Todd Schwebel; Jonathon Winder.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: If a quorum of appointments are not made, the committee will be unable to begin its work.

SUGGESTED ACTION: *Motion to Appoint:*

1. *Candidate Name*
2. *Candidate Name*
3. *Candidate Name*

4. Candidate Name

5. Candidate Name

to the Ad Hoc Walsh Property Committee for a two-year term expiring June 30, 2026 and to appoint {{Candidate Name}} as an alternate to the Ad Hoc Walsh Property Committee for a one-year term expiring June 30, 2025.

ATTACHMENTS:

1. Application to Serve-David Bannard
2. Application to Serve-Eileen Breslin
3. Application to Serve- Lisbeth Chapman
4. Application to Serve-Morgan Clark
5. Application to Serve-Breon Dunigan
6. Application to Serve-Anne (Alexa) Elam
7. Application to Serve-Jeffrey Fischer
8. Application to Serve-Mark Gebhardt
9. Application to Serve-Anne Greenbaum
10. Application to Serve-Cass Johnson
11. Application to Serve-Todd Schwebel
12. Application to Serve-Jonathon Winder

Application to Serve on a Board or Committee

Applicant Information

Last Name	Bannard
First Name	David
Middle Initial	Y
Email Address	
Phone Number	
Address (Street)	4 Yellow Brick Road
Address (City)	North Truro
Address (State)	MA
Address (Zip Code)	02652
Mailing Address (Please indicate box number and zip code)	PO Box 309, 02652-0309

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

ROAD 300-NORTH MA12633

ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I have recently retired from the full-time practice of law and I am very interested in getting more involved in Town matters and giving back to Truro. I currently serve on the Charter Review Committee. I am also very interested in development of affordable housing here on the Outer Cape and have been involved with Habitat for many years. This is a perfect opportunity for me to give back to our Town.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

With the election of 2 new members of the Select Board, I expect that there will be revisions to the Goals, and I will be most interested in reviewing those revised Goals.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I am interested in the Zoning Board, but if selected to serve on the Walsh Committee, I expect that I will not have time for the ZBA, too.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently a member of the Charter Review Committee. As a lawyer, I have represented municipal entities for many years, especially in the area of affordable housing, and I have also been heavily involved with Habitat for Humanity NC Mass. In my law practice, I regularly work as part of a team and I am a great believer in the power of a group to achieve far more than any individual could.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I hold a JD from Boston College, with honors, a Masters in Music from Northwestern and a B. Mus. Ed. from Indiana University. I have practiced law for over 35 years, focusing on public finance and airport law. I have been full-time Truro resident for 5 years. Before law school, I was a free-lance classical trumpet player, primarily in the Boston area.

Signature David Y. Bannard

Date 05/31/2024

Application to Serve on a Board or Committee

Agenda Item: 4B2

Applicant Information

Last Name

Breslin

First Name

Eileen

Middle Initial

T

Email Address

Phone Number

Address (Street)

5 Short Lots Lane

Address (City)

Truro

Address (State)

Ma

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

Po Box 1254

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☒ No

Are you registered to vote in Truro?

☐ Yes ☒ No

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ADMINISTRATIVE OFFICE

TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Walsh Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

As Co-Chair of the previous Walsh Committee, I have had first hand experience of understanding the complexities of the issues involving the property. We were successful in delivering a thoughtful report which resulted in passage of Committee's recommendations.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No questions.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Active Walsh Committee member.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Previous leadership experiences professionally in academic and non profit board organizations.

Signature

Eileen Breslin

Date

05/31/2024

Application to Serve on a Board or Committee

Applicant Information

Last Name	<input type="text" value="Chapman"/>
First Name	<input type="text" value="Lisbeth"/>
Middle Initial	<input type="text" value="W,"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>
Address (Street)	<input type="text" value="3 Chadwick Road"/>
Address (City)	<input type="text" value="North Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02652"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="P.O. Box 182"/>

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Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I am a senior (age 80) who has a vested interest in affordable housing. I would represent the needs of all of the Truro residents who can no longer afford to live or raise families here. I would represent those who live in fear of where they will relocate when their current rental is made into a condo, an Air B&B, or sold. I am a skilled public speaker and would represent the Committee well in small or large group presentations. The Ad Hoc committee will be closely watched by housing advocates and critics. It will need to regularly communicate with the media and the community about choices and decisions the Town and Select Board will be making. I am an excellent writer.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☒ Yes ☐ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I'm reading many worthwhile, but competing, Select Board goals. If I have a concern, it is whether the Ad Hoc Walsh Property Advisory Committee's recommendations could be prioritized by the Select Board to forward this project with as much speed as possible.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time. I have served for a short time for the Truro Historical Commission before the pandemic and my housing concerns prompted me to move to Ashland, MA on 2/2021 to be nearer my children. I was not happy away from Truro, but I was able to find an affordable rental apartment and returned to Truro on 3/2023.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been self-employed since 1991 when I founded my sole proprietor public relations business working exclusively with the financial services industry. This included serving on the steering committee of Pride Planners, as they developed into the first, ever organization of financial advisors who focused on the financial planning needs of the LGBTQ community. I have served on the board, since inception, of the Friends of Herring River – Wellfleet and Truro – for the past 15 years. Since 2000, I have led numerous committees at St. Mary of the Harbor (Episcopal) in Provincetown.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

My undergraduate degree from the University of Maine is in History and Government. My journalism graduate degree is from the University of Missouri. As a serial entrepreneur, I have created and founded four businesses, three very successful, and three that have supported the economy and cultural development of the Outer Cape. The best known was the highly successful Hopper House Tours that for eight years toured more than 1000 guests from all over the world to locations in Wellfleet and Truro where the American realist artist Edward Hopper painted for 34 summers.

Signature

Lisbeth Wiley Chapman

Date

05/30/2024

Application to Serve on a Board or Committee

Agenda Item: 4B4

Applicant Information

Last Name	Clark
First Name	Morgan
Middle Initial	
Email Address	
Phone Number	
Address (Street)	107 South Pamet Road
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO BOX 107 TRURO 02666

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Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I served on the Walsh Property Planning Committee and have the knowledge and expertise needed to serve on this committee. I am a former municipal official and current municipal consultant who works on many large scale projects across Massachusetts. I'm intimately familiar with good planning principles, MA procurement laws, as well as best practices for large scale municipal projects. I'm also the chief proponent for the "Build Your Own" elements of the Walsh Plan, which are a critical and innovative solution to the local housing crisis (along with other types of housing) and require further logistical planning and detail work that I am more than happy to assist with. I also am committed to working with the community on this effort and will work with this committee to garner community engagement and input.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Just a note that many of the questions above are not applicable, as this is a new committee.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time, thank you.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

In Truro I served on the Walsh Planning Committee for the duration of that committee. I was on the inaugural local comprehensive planning committee. I served on the Internet and cable advisory committee. As staff or a consultant I have served many other committees and boards on Cape Cod and throughout Massachusetts since graduating college almost 20 years ago.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I was the Walsh Committee member who proposed including Low Impact Development principles in the Walsh Plan because I belief strongly in low impact design and other smart growth principles which I have received training in. I was a regulatory official for 10 years and am well versed in MA wastewater and housing regulations (among other environmental and public health regulations). I am ABD in a public policy PhD program where I trained as a qualitative researcher, including in community based participatory research methods. I am a permaculture gardener who would love to see a food forest at the Walsh property and I'm the daughter of a recreation director (and mother to two young boys) who always wants recreation opportunities for the community to be central to town projects.

I mentioned previously that I am a municipal consultant. I staff committees like this one as a professional and I would bring that level of professional expertise and research to my service on this committee.

Signature

Morgan Clark

Date

05/20/2024

Application to Serve on a Board or Committee

Agenda Item: 4B5

Applicant Information

Last Name	Dunigan
First Name	Breon
Middle Initial	
Email Address	
Phone Number	
Address (Street)	8 Cranberry Lane
Address (City)	Truro
Address (State)	Ma
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 722 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

TRURO 2024/2025 per 11.15
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For? Walsh Property Ad Hoc Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I believe that housing is a very important issue in Truro and would like to be involved with coming up with creative solutions for a vexing problem.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

no

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or commitee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have served Various committees in Truro including
School Council
Building Committee
Recreation Commission
Bike and Walkways Committee
ZBA
Board of Selectmen

and Locally

Castle Hill Truro (board)
PAAM (board and Exhibitions)
WOMR (board and programming)

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Breon Dunigan

Date

06/04/2024

Application to Serve on a Board or Committee

Agenda Item: 4B6

Applicant Information

Last Name	<input type="text" value="Elam"/>
First Name	<input type="text" value="Anne (Alexa)"/>
Middle Initial	<input type="text" value="A"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>
Address (Street)	<input type="text" value="2 Twining Road"/>
Address (City)	<input type="text" value="Truro"/>
Address (State)	<input type="text" value="MA"/>
Address (Zip Code)	<input type="text" value="02666"/>
Mailing Address (Please indicate box number and zip code)	<input type="text" value="PO Box 1336"/>

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☐ No

Are you registered to vote in Truro?

☐ Yes ☐ No

TRURO
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

Truro voters mandated the Walsh Property project, but there is still a need to build consensus and trust across our population. The opportunity to serve on the Ad Hoc Walsh Property Advisory Committee would be an ambassadorship of sorts. As a relatively new member of the year round Truro community, my many years of experience in Law and Business Affairs would be an asset to this committee. I understand how to balance the simultaneous and sometimes competing needs involved in implementing complex plans; the need for careful review and analysis, the need for action and execution, and the need to effectively communicate the progress of the committee to all relevant Town officials and the people of Truro. The Ad Hoc Walsh Property Committee seems like an excellent way to ensure that the critical need for affordable housing in Truro is met in a timely manner that strengthens our community and I would be honored to be a part of it.

Note: For the question regarding speaking with a chair or any committee members to get a sense of the work involved, I answered "yes" because I have spoken to members of the Walsh Property Community Planning Committee.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Currently part of a three person team as a Co-Executor and Co-Trustee, where we manage a trust, distribute estate assets, communicate trust and estate status to beneficiaries, process payment for taxes and other expenses, and ensure compliance with both state and federal trust and estate laws.

2021-2023: Product Manager for Rightsline, a rights management system, at Conde Nast Publications. As part of an ambitious corporate transformation project, I worked with a 6 person team of Project and Product Managers to develop a global rights management system to track contracts, payments, and usage of content across numerous magazines and websites around the world. Maintaining the support of our many stakeholders in the Technology, Law & Business Affairs, Accounting, Editorial, and Corporate departments was an important aspect of this role.

2012-2021: Editorial Business Manager for Wired magazine and Contract Manager for Vogue magazine , where I managed budgets for both print and web publications, negotiated and finalized contracts, and liaised with teams from Legal, Accounting & Finance departments.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Education: JD, Brooklyn Law School; BA, University of Massachusetts, Amherst

In addition to my experience listed above, I held corporate and in-house roles in Contract Management from the year 2000-2011. In all these roles, it has been essential to ensure that signed contracts were in place to govern all published or broadcast materials, and that multiple teams, including Production, Operations, Accounting, and Finance, be kept up to date on the status of these agreements and the payments associated with them.

Signature

Anne Alexandra Elam

Date

06/03/2024

Application to Serve on a Board or Committee

Agenda Item: 4B7

Applicant Information

Last Name	Fischer
First Name	Jeffrey
Middle Initial	M
Email Address	
Phone Number	
Address (Street)	13 Cranberry Ln
Address (City)	Truro
Address (State)	Ma
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 748

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

Board/ Committee Information

What Board/ Committee Are You Applying For?

Briefly Describe Why You Wish to Serve on This Board or Committee:

I am concerned about housing costs for seniors, families, and workers who provide our services. Having served on the Walsh Property Community Planning Committee I would like to see the committee recommendations become a reality as quickly as possible. I feel that my scientific background, managerial and communication skills, as well as my ability to work with others would be an asset for this committee.

Have you attended a meeting of the committee listed above?

☒ Yes ☐ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☒ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I initially served as an alternate and later became a full voting member of the Walsh Property Community Planning Committee. I participated in developing the final Walsh Property Report and recommendations. This has given me an understanding of the critical need for affordable housing in Truro. I also attended community outreach events and heard from many about their desires and concerns about the property.

Before retiring I worked as a manager and project chief on numerous scientific investigations for the US Geological Survey. This involved leading smaller project teams and larger studies. In particular, I was chair of two multi-state million-dollar liaison committees in the Delaware River Basin where I met with State, local, private, and non-governmental organizations to obtain their input on monitoring plans. I've also served on Science Advisory Committees for Barnegat Bay and Delaware Estuary Programs.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

In my 40 years working as a hydrologist for the US Geological Survey I've overseen and conducted studies that used a variety of analytical and modeling techniques to better understand issues related to land use effects on water supply, water quality, and ecological conditions in streams, estuaries, and groundwater. Over my career I've had months of leadership, management, and conflict resolution training. This has helped me direct personnel and scientific studies. For individuals, my door was always open to discuss problems and goals. For studies, I always took input from team members which insured details were not missed, which improved how the project ran. Similarly, for large projects involving diverse input from public and private groups back and forth communication was the key to developing plans, meeting expectations, and limiting conflict. I have good public speaking skills and have made numerous public presentations of our plans and findings. I am a good writer and have developed many proposals with cooperators which involved negotiating details so the project addressed their needs without exceeding available funding. I am a detail-oriented person. I feel my ability to pull information from many sources and figure out how to piece it all together is one of my strongest assets.

Signature

Jeffrey M Fischer

Date

06/05/2024



TOWN OF TRURO

P.O. Box 2030, Truro MA 02666

Tel: (508) 349-7004 Fax: (508) 349-5505

APPLICATION TO SERVE ON THE WALSH PROPERTY COMMUNITY PLANNING COMMITTEE (WPCPC)

NAME: Jeffrey M Fischer

HOME TELEPHONE: _____

ADDRESS: 13 Cranberry Ln, Truro

WORK PHONE : None

MAILING ADDRESS: PO Box 748, Truro MA 02666

E-MAIL: _____

FAX: None

Which of the following demographics and perspective categories do you fit (can select one or more demographic characteristics, but no more than one primary interest/perspective):

- RESIDENCY: ☒ year-round resident ☐ seasonal ☐ part-time (6 months or more)
- tradesperson
youth
student
young family
☒ senior resident
local business owner
cultural or arts institution
abutter

Please rank in order of importance to you (1=most concerned about; 5=least concerned about)

- _1_ primarily interested in housing/affordable housing opportunities
2 primarily interested in conservation and open space needs
2 primarily interested in the environment, habitat, and ecosystems
2 primarily interested in recreation opportunities
2 primarily interested in other development needs

Please describe how you meet the following criteria. You may complete your responses on additional sheets as necessary.

Please explain your ability to help represent the demographics and/or articulate the perspectives you selected above:

My understanding is that the Walsh Property Community Planning Committee will make decisions based upon community input, so I am open to, and interested in, any and all of the perspectives listed above. However, for me,

the most important issue is affordable housing for families and workers. When I was raising my family, it was a real financial stretch to purchase a home. Housing prices in Truro today are so high I don't know how any young person, family, or even middle-income people can afford to live here. And, as I'm sure you're aware, this makes it difficult for businesses to hire and retain employees.

As for the other perspective outlined above, I feel they are all equally important. As one of the few remaining developable pieces of land in Truro the property could support many uses. As a retired hydrologist with over 40 years' experience, I understand the need for conserving open space and maintaining habitats and ecosystems. However, I also understand the town needs space for municipal and commercial development, and if carefully developed the property could support these many uses.

Please explain your ability to engage in respectful and constructive dialogue with other participants, maintain an open mind, and seek creative options that respond to the interests of other participants as well as your own:

As a scientist, manager, and advisory committee member I've learned to keep an open mind because many times other people's ideas improved our studies. As a project manager I found it best to get input from team members to ensure work was conducted in an efficient manner to meet project goals, and avoid mistakes. As I took on more responsibilities, primarily working the Delaware River Basin, I was responsible for leading large liaison committees composed of people from multiple state agencies, non-governmental organizations, and concerned citizens. These groups had diverse opinions and it was necessary to let everyone express opinions as to the best way to conduct our studies, and try our best to incorporate those ideas.

Please explain your contribution to the diversity of experience, knowledge, expertise, geography, and demographics:

I have wide-ranging interests in many areas. As a working hydrologist I've developed extensive knowledge related to land use and how it affects water availability and quality, as well as ecological health. I've worked in many environments, including the New Jersey and Long Island Coastal Plains, with geology and ecologies similar to those of Cape Cod. I enjoy hiking, biking, swimming, and the many cultural activities the area provides. Having grown up and lived in many suburban and rural areas I understand the need to develop land carefully to provide the greatest benefit to all.

Please explain your ability to attend all meetings, thoughtfully listen to public and constituent perspectives, and participate actively in discussions:

Over my career I've served on numerous committees and understand the need to attend so as not to miss important information. I am very serious about my commitments and I certainly have the time as a retiree. In general, I try to be a careful listener, and I am not afraid to voice my opinion, but only after careful consideration. If I had not been able to listen to and understand different perspectives I would not have progressed as far as I did in my career. I almost always have thoughts on how things should work, but am open to other opinions because they can point out things I've overlooked and improve the outcome we're trying to achieve. Even when I disagree with someone, I have always allowed them to speak their mind in a respectful manner.

Any Other Special Qualifications or Interests:

Please see attached biography.

Comments:

I am very interested in planned development of the Walsh property and how the competing interests can best be met.

SIGNATURE:_____ DATE:_____

SIGNATURE_____ DATE:_____

INTERVIEW DATE_____ APPOINTMENT DATE (IF APPLICABLE):_____

Jeffrey Fischer Biography – Walsh Property Community Planning Committee

I have been vacationing with my family in Truro and Wellfleet for over 40 years. My wife and I had always dreamed of retiring on the Cape, and were fortunate to find a home on Cranberry Lane in Truro. After retiring we moved here from New Jersey in the summer of 2020 and have been full-time residents ever since. I enjoy reading, outdoor activities (astronomy, gardening, hiking, biking, and swimming), and cultural events. I also volunteer at the National Seashore and count herring on the Herring River.

Prior to retirement I served as Associate Director for the U.S. Geological Survey New Jersey Water Science Center. In this role I was responsible for overseeing interpretive studies at our Center on surface water, groundwater, and water quality. In my 40 years working as a hydrologist I've overseen and conducted studies that used a variety of analytical and modeling techniques to better understand issues related to land use effects on water supply, water quality, and ecological conditions in groundwater, streams, and estuaries. Over my career I've lived and worked in California, Nevada, New Jersey, and the Delaware River Basin. Up until retirement I served on numerous scientific advisory committees including for the Delaware Bay and Barnegat Bay Estuary Programs.

Applicant Information

Last Name

Gebhardt

First Name

Mark

Middle Initial

C

Email Address

Phone Number

Address (Street)

6 Short Lots Lane

Address (City)

PO Box 2010

Address (State)

Massachusetts

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 2010, Truro, MA 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

RCVD 2024 JUN 03 PM 1:22

ADMINISTRATIVE OFFICE

TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I live full time in Truro and have been coming to Truro for over 60 years. I have owned property in Truro since 2003. I am a retired physician and past Chair of an Academic Department in Boston with experience in leadership as a Chair and as a Board member on numerous national medical organizations and a board for physician certification to practice medicine. I have a strong interest in the health and well-being of Truro residents and would like to contribute my expertise as a member of the Walsh Committee as it develops plans to provide reasonable, affordable housing and recreational space for Truro residents, workers, teachers and police/fire workers and their families.
I am also a member of the Climate Action Committee and feel a relation with that committee will help ensure that the Walsh plans are conducted in a way to minimize the potential adverse effects on climate change (removal of trees, solar energy, etc).
For full disclosure, I am an abutter and would like to see a plan that minimally disturbs current neighborhoods while at the same time providing needed affordable housing for the people of Truro. I truly believe both goals are possible.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☐ Yes ☒ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

I was well acquainted with the prior Walsh committee and most of its members, but I have not met with members of this current one.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

I just got appointed to the Climate Action Committee which is on hold until we get more members. I don't think that will be a time commitment issue.

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I am currently on the Climate Action Committee and have begun work with that group. I believe this is a very important committee for the future of Truro.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I have a wealth of experience serving on hospital Boards and committees including the Medical Executive Committee of Beth Israel Deaconess Medical Center and Chair of the Board of Harvard Medical Faculty Physicians, Inc. in Boston. I have been a member of committees on several medical societies and President of the Association of Bone and Joint Surgeons, President of the Connective Tissue Oncology Society, the Musculoskeletal Tumor Society and a Board Member of the International Symposium of Limb Salvage to name a few. I am a Chaired Professor at Harvard Medical School and I received the Diversity Award from the American Academy of Orthopaedic Surgeons.

I am very much a team player and a Chair of my Department, ran an open, collegial leadership structure that was transparent and included listening to the voices and opinions of each faculty member. I ran the Department based as much as possible on consensus. I believe the collective wisdom is superior to any one opinion.

Signature

Mark C. Gebhardt, MD

Date

06/03/2024

Application to Serve on a Board or Committee

Agenda Item: 4B9

Applicant Information

Last Name

Greenbaum

First Name

Anne

Middle Initial

Email Address

Phone Number

Address (Street)

22 Gospel Path

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

PO Box 547 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☐ Yes ☐ No

Are you registered to vote in Truro?

☐ Yes ☐ No

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ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

The Walsh property is a rare opportunity for Truro & I want to be part of putting the recommendations of the original Walsh Committee into action in ways that best serve Truro. We have the opportunity to creatively address a range of community needs and wishes. We can and need to both think outside the box and be realistic. Figuring out what year-round housing opportunities to develop and when will be challenging. Some of the critical questions include: How many rentals and how many home ownership opportunities? What sizes do we most need? Deciding what use(s) of non-residential space are most important for Truro now and in the future is another challenge. As my service on the Planning Board & Local Comprehensive Plan Committee show, I enjoy thinking about and working on Truro's future. This will continue to be a process that engenders strong reactions and my skills in listening, collaboration, facilitation, and conflict resolution will be useful.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I currently serve as Vice Chair of the Planning Board. I also served as the Planning Board representative to the Community Preservation Committee and the Local Comprehensive Plan Committee. In those roles I have shown my ability to work respectfully with people having different perspectives. My professional life included working on and leading a wide variety of teams.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a trained mediator and volunteered in several Small Claims courts in Eastern Massachusetts providing mediation services. In several jobs I was involved in creating and developing programs funded by public money, so I understand that funding impacts implementation, an issue that will be in play here. I have also led a number of public meetings both here in Truro and elsewhere.

Signature

Anne Greenbaum

Date

06/04/2024

Application to Serve on a Board or Committee

Agenda Item: 4B10

Applicant Information

Last Name	Johnson
First Name	Cass
Middle Initial	
Email Address	
Phone Number	
Address (Street)	16 Cranberry Lane
Address (City)	Truro
Address (State)	MA
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	PO Box 2019

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For? Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I believe that Truro, as well as the rest of the Outer Cape, is experiencing an affordable housing crisis. The Walsh property represents an extraordinary opportunity to begin to seriously address this issue. I would like to work on Walsh as my part toward helping to solve this pressing issue. I believe my skills working with various constituencies, leading teams, and tackling complex issues will be a benefit to the Committee.
(I wrote a letter to editor summarizing my concerns: <https://provincetownindependent.org/opinion/2024/05/01/letters-may-2-2024/>)

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

No

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

No

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Prior to moving to Truro 3 years ago, I led a trade association for 20 years in Washington DC representing the domestic textile industry. We worked with numerous constituencies including the Administration, the Congress, technical boards and member companies to resolve complex trade and regulatory issues. I then started a community based ceramic studio in Washington DC that became the largest ceramic studio in the District (www.districtclaycenter.com) and which I still manage. I was also on the board of the Renwick Alliance for Craft for many years. On the Cape, I have volunteered at SKIP in Ptown for the past three years and am a member of a new year round advocacy group called Truro365, which was formed earlier this year with support from the Cape Cod CDP.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

Signature

Cass Johnson

Date

05/23/2024

Application to Serve on a Board or Committee

Agenda Item: 4B11

Applicant Information

Last Name	Schwebel
First Name	Robert
Middle Initial	Todd
Email Address	
Phone Number	
Address (Street)	5 Alden circle
Address (City)	Truro
Address (State)	Ma
Address (Zip Code)	02666
Mailing Address (Please indicate box number and zip code)	po box 618 02666

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

FILED 2024 MAY 20 10:52
ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For? Walsh building committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

I was on the Walsh Property Community Planning Committee and wish to continue to help work on planning the housing that will be built there.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☐ Yes ☒ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☐ Yes ☒ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

I have been on the Truro Historical Committee, Recreational Committee, Agricultural Committee, Energy Committee, and Walsh Planning Committee. I have served as a mediator in the Barnstable courthouse. I also am on the Board of the Dexter Keeser fund.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

I am a licensed contractor in Massachusetts and have worked in Truro for over 30 years.

Signature

R. Todd Schwebel

Date

05/19/2024

Application to Serve on a Board or Committee

Agenda Item: 4B12

Applicant Information

Last Name

Winder

First Name

Jonathon

Middle Initial

A

Email Address

Phone Number

Address (Street)

2 Turnbuckle Way

Address (City)

Truro

Address (State)

MA

Address (Zip Code)

02666

Mailing Address (Please indicate box number and zip code)

P O Box 979 02652

Only full-time, registered Truro voters are able to serve on regulatory boards and commissions. All taxpayers/ residents are eligible to serve on non-regulatory boards and commissions.

Are you a full-time resident of Truro?

☒ Yes ☐ No

Are you registered to vote in Truro?

☒ Yes ☐ No

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ADMINISTRATIVE OFFICE
TOWN OF TRURO

Board/ Committee Information

What Board/ Committee Are You Applying For?

Ad Hoc Walsh Property Advisory Committee

Briefly Describe Why You Wish to Serve on This Board or Committee:

This is such an important issue for the Truro. We need to get it right, and gain a meaningful degree of consensus. This is where I can help the most. Trained as an economist, I pursue facts from multiple sources and analyze them, arriving at a solid awareness of the likely tradeoffs resulting from taking different decisions. And then communicate those results as simply as possible to find common ground.

Have you attended a meeting of the committee listed above?

☐ Yes ☒ No

Have you read the charge of the committee?

☒ Yes ☐ No

Have you spoken with the chair or any committee members solely to get a sense of the work involved?

☒ Yes ☐ No

Have you read the Select Board's current Goals and Objectives?

☒ Yes ☐ No

Do you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve?

☐ Yes ☒ No

If you have any questions or concerns about any Select Board Goals that are relevant to the board/committee on which you are applying to serve, please elaborate.

Are there other Boards/ Committees in which you are interested? Note: To be appointed to a regulatory board or committee, you must be a full-time resident and registered voter in Truro. Please list the Boards/ Committees names:

Not at this time

Experience

Briefly list your experience working on a committee or team. This can be professional, town, volunteer, charity, etc.

Spent my professional life in business, finding solutions to challenges. Led consulting teams at McKinsey; Sales teams at The Walt Disney Company; headed Project Launch team at one Publishing Company (most successful product launch ever); ran a smaller Publishing company as CEO. Currently serve as the Finance Trustee at Wellfleet Harbor Actors Theater and as Vice Commodore at Pamet Harbor Club, and Chair the Social Committee.

Briefly list any other relevant experience such as professional work, training, education, etc. A resume is NOT required. If you choose to attach a resume, it will become a public document.

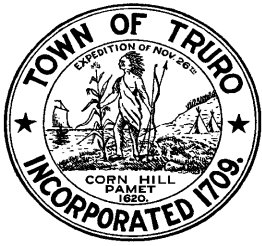
Have an MBA. Will just mention that at an intense consulting training, the group of trainees was confronted with a prisoner's dilemma exercise. Thanks to my intervention with the group of trainees during the training, we were the only group the training company ever taught to have a successful outcome - which was that in the context of the training, all parties won. The exact opposite result of what a Prisoner's Dilemma is designed to compel.

Signature

Jonathon A Winder

Date

06/04/2024



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Nomination of Two (2) Select Board Members to Serve on the Selection Committee for the Owner's Project Manager (OPM) for Final Design, Engineering, and Construction Administration of the New Department of Public Works Facility

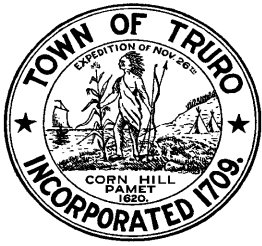
EXPLANATION: The Town of Truro has put out a Request for Qualifications (RFQ) for Owner's Project Manager Services for the final design, engineering and construction administration of the new Department of Public Works Facility located at 24 Town Hall Road. A Selection Committee will be formed to review all responses from qualified firms to choose an OPM for this project. The Town Manager, as the Chief Procurement Officer, requests that two members of the Select Board serve on this committee. The committee will also include a Finance Committee member, an Ad Hoc Building Committee - For the Future Public Works Facility member, and the Public Works Director. This committee will provide its selection to the Chief Procurement Officer. Responses to the RFQ must be submitted by August 1, 2024. The Selection Committee will convene in August for application review and interviews.

FINANCIAL SOURCE (IF APPLICABLE): Special Town Election 2024 Ballot Question #2

IMPACT IF NOT APPROVED: The Selection Committee will not be established.

SUGGESTED ACTION: *Motion to nominate XXXX and XXXX to the Selection Committee for the Owner's Project Manager (OPM) for Final Design, Engineering, and Construction Administration of the New Department of Public Works Facility.*

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: South Highland Road Safety and Traffic Measures Update

EXPLANATION: Town Staff and Cape Cod Regional Transit Authority Administrator and Staff will provide an update on the road safety and traffic measures instituted on South Highland Road in response to resident concerns.

The Select Board previously held a discussion on August 8, 2023 on South Highland Road safety issues related to traffic speed. At that meeting, the Board, the Town Manager, Police Chief Jamie Calise and Public Works Director Jarrod Cabral discussed signage locations, the Cape Regional Transit Authority route, the presence of temporary business signs along the roadway, the state's sole authority to change speed limits in Town, width of South Highland Road, and available and appropriate traffic calming/slowing measures.

At tonight's meeting, staff will inform the Board of measures instituted and the Board will have an opportunity to ask questions and determine if the measures are sufficient to address this issue.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: N/A

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Barnstable County Updates on Activities that Relate to Truro

EXPLANATION: Sally Tighe, Assembly of Delegates (Truro Delegate), and Beth Albert, Barnstable County Administrator, will update the Select Board and citizens of Truro on Barnstable County activities that relate to the Town of Truro.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: N/A

ATTACHMENTS: NONE



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Staff Update on Longnook Beach Closure and Phase II Environmental Site Assessment for Public Works Facility on Town Hall Hill

EXPLANATION: Jarrod Cabral, DPW Director, will give the public an update on the current status of Longnook Beach's closure and the DPW Phase II Environmental Site Assessment for the Public Works Facility on Town Hall Hill. Press releases on both topics are attached. A Facebook Live event took place on July 18, 2024 where DPW Director Cabral and Health/Conservation Agent Emily Beebe provided updates and answered questions. A recording of the event is available here:

<https://www.facebook.com/share/v/yZcSFjHDBiv4kFfc/?mibextid=WC7FNe>

On Wednesday July 24th, an informational presentation titled "Coastal Erosion at Longnook Beach, Truro" will be presented by Mark Borrelli, Coastal Geologist with the Center for Coastal Studies, at the Truro Public Library at 6 PM.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: N/A

ATTACHMENTS:

1. Longnook Press Release 7/13/24
2. Longnook Update 7/18/24
3. Phase II Environmental Site Assessment Press Release 7/12/24



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505



PRESS RELEASE

FOR IMMEDIATE RELEASE: July 3, 2024

Town of Truro Announces Temporary Closure of Longnook Beach for Bluff Safety Evaluation

Longnook Beach will remain temporarily closed as a safety measure to allow for comprehensive evaluation of the adjacent bluffs in response to concerns about the bluffs' stability. The evaluation process will involve a thorough examination of the bluffs and beach access. The primary goal of this closure is to ensure the safety of all visitors to Longnook Beach.

Longnook is a popular destination for residents and visitors alike, known for its beautiful sandy shores and impressive cliff views. However, the dynamic nature of the Outer Cape's shorelines, exacerbated by the steep topography at Longnook Beach, pose safety risks periodically to beachgoers. In 2005, the town closed Longnook for a period that included Memorial Day Weekend when cliff erosion posed a threat. In August 1973,

the life of an 11-year-old male was taken by the Longnook bluff when part of a 165-foot cliff collapsed burying him under 20 feet of sand.

While the dynamic conditions mean that some risk is inherent at Longnook Beach, the steepened slope of the coastal bank with areas that are undercut, areas of slumping, and collections of large rocks perched precariously above the footpaths and beach heightened concerns. In late spring, the Town used a 60-foot long arm excavator and a loader to moderate the slope of the coastal bank and establish pathways—a longstanding practice to address winter erosion, and while the efforts provided some access, they proved to be no match for the severity of erosion occurring at this location.

The parking lot and beach access are closed to avoid the potential for a catastrophic event that could result in injury or death. The town understands that this closure is inconvenient and is frustrating for regular beachgoers, especially during the summer. However, the Town of Truro remains committed to prioritizing the safety of its residents and visitors.

Jersey barriers, fencing, and signage indicating that beach access is closed were installed, and a staff team is working with consultants to immediately establish a monitoring plan that includes regular measurements of the coastal bank. An alternatives analysis that will review at least three approaches to access management will be conducted and will provide recommendations for balancing safety at and public access to the beloved beach.

The Town of Truro appreciates the understanding and cooperation of the public during this temporary closure. As timelines for remediation are determined, conditions change, and more information is available, further updates will be provided on the Town of Truro website at www.truro-ma.gov. The Town of Truro is committed to maintaining a safe and enjoyable environment for all visitors. This temporary closure is a proactive measure to ensure the long-term safety and enjoyment of Longnook Beach.

Contact

Administration Office

Email: kriconda@truro-ma.gov

Office: (508) 349-7004 ext.110 or ext.124

[Home](#)



7/16 Coastal Erosion at Longnook Beach Truro Update

POSTED ON: JULY 18, 2024 - 12:20PM

7/16 Coastal Erosion at Longnook Beach Truro Update

The Town of Truro is consulting with the Center for Coastal Studies, Provincetown and the Woods Hole Group regarding safety measures and access due to coastal erosion at Longnook Beach, Truro. Currently, the parking lot and beach access is closed. The Center for Coastal Studies conducted a site visit on July 2, 2024, and will conduct four (4) Unoccupied Aerial System (UAS or drone) surveys, which will yield high-resolution and high-accuracy data. The first survey will be conducted as soon as possible, with the second survey to be conducted one week later to document change along the entire study area. Results from the first two surveys will be presented to town staff and a decision will be made as to when to conduct the third and fourth surveys.

The Woods Hole Group's scope of work will begin as soon as the Center for Coastal Studies' work is completed. The Woods Hole Group will review and analyze the data collected by the Center for Coastal Studies, perform a wetland delineation, conduct a land survey to determine property bounds, and present three design alternatives for consideration for repairing access at Longnook Beach. There will then be permit level design plans for the chosen alternative to support a Notice of Intent (NOI), which will be submitted to and reviewed by Emily Beebe, Health Agent, and the Conservation Commission. Based on visual inspections by town staff and the Center for Coastal Studies, conditions are severe and concerning enough for the beach to remain closed without any human intervention, which will require the Woods Hole Group's analysis and recommendations, or major natural environmental changes.

The Town of Truro will provide updates as they are available. Please email questions to Katie Riconda, Communications Coordinator, at kriconda@truro-ma.gov.



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Tel: 508-349-7004, Extension: 110 or 124 Fax: 508-349-5505



PRESS RELEASE

FOR IMMEDIATE RELEASE: July 12, 2024

Phase II Environmental Site Assessment for Public Works Facility on Town Hall Hill Underway; Preliminary Findings Result in Department of Environmental Protection Reporting

On Thursday, July 11, 2024, Town staff notified the Department of Environmental Protection (DEP) that partially full steel barrels and a partially full 275-gallon tank were identified during the Phase II Environmental Site Assessment at the Public Works Facility on Town Hall Hill. The barrels, suspected to contain a combination of fuel oil, diesel fuel and gas were leaking, prompting the notification to DEP. Truro Fire responded to provide assistance if needed and the Health Department was notified.

With the approval of Special Town Election ballot question #2 for engineering and related services for a new Department of Public Works Facility, the Town staff, in consultation with the Ad Hoc Building Committee – For the Future Public Works Facility, engaged HRP Associates to conduct the Phase II Assessment. Dig Safe

kicked off the first week of July and ground radar mapping was completed on July 9th. The mapping indicated large and small metal objects buried on the site. Based on the mapping, twelve test pits were identified.



On July 11, 2024, excavation at test pit #5 began and by approximately 7:30 am, six 50-gallon barrels and a 275-gallon oil tank were identified, as was an estimated 30-gallon release of contents into the soil. In accordance with protocol, DEP was immediately notified. All suspected contaminated soil was tested on site and the results of the testing will confirm the contents. The soil was contained and secured onsite, to be removed in the coming weeks once testing is complete, as prescribed by DEP. The soil sample for test pit #5 reached depths of approximately 10 feet and approximately three dozen samples were taken from the area. It is estimated that the tanks had been buried for twenty to twenty-five years.

Excavation continued at test pit #12 where approximately two tons of steel was identified and removed. On Friday, July 12, 2024 test pits #1 and #2 were excavated with no findings. Excavation uncovered one empty 50-gallon barrel at test pit #3, the bottom chassis of a car or truck at test pit #4, and the hood of a DPW truck at test pit #5. Test pit #7 contained multiple tires, one crushed 50-gallon barrel, and wood telephone pole segments. Steel guardrail segments were located in test pit #8. None of these findings required DEP notification and soil samples were taken at each location.

Soil borings will be completed in six to eight areas surrounding the Public Works Facility and inside the Public Works Garage next week. An additional soil boring will be completed at test pit #5 to determine if there is any further soil contamination. The geoprobe soil borings are typically twenty feet deep but can be deeper if necessary. Mapping of the soil boring locations will be completed as part of the process and will be publicly available upon completion.

During the week of July 22, three monitoring wells will be installed to determine water quality and ground water flow. A map indicating the location of the monitoring wells will be developed and will also be made available upon completion, as will the results of soil and water samples. Findings to date are not expected to impact suitability for a new Public Works Facility to be developed on the site.

The Town of Truro is committed to performing appropriate due diligence and remediation at the site and to keeping the public informed of these efforts. As more information and test results are available, further updates will be provided on the Town of Truro website at www.truro-ma.gov.



Contact

Administration Office

Email: kriconda@truro-ma.gov

Office: (508) 349-7004 ext.110 or ext.124



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Biannual Community Satisfaction Survey Briefing and Questions

EXPLANATION: Town Manager, Darrin Tangeman, will give the Select Board and public a briefing of the Community Satisfaction Survey and will invite questions about the survey. The following questions will be addressed: What is the survey intended to do? What is it not intended for? How are steps being taken to avoid multiple responses from one person and to protect anonymity? Who's compiling the report? Will the raw data be made available to the public? The Board may engage in discussion on this agenda item.

The Town of Truro launched its first Community Satisfaction Survey on July 5th. The survey asks Truro residents, business owners, and visitors to gauge their level of satisfaction with Town services. It was developed to help Town leaders better identify key areas the community would like to sustain, eliminate, or improve for the future of Truro. The 2024 survey will run through September 30th and will be conducted every other year to measure baseline needs and improvements.

With the goal of ensuring Town services meet the needs and expectations of the community, survey results will be used to determine ways the Town can improve both services and infrastructure. Community Satisfaction Surveys have become an increasingly common tool for municipalities across the country to engage communities and evaluate municipal services. This survey will help the Town better understand which services are most used and to focus on areas that need improvement.

Town Manager, Darrin Tangeman commented, "Over the last few years, and since the end of

the pandemic, we have seen an increasing need to hear directly from residents and business owners and to receive input and feedback from our community members in regard to identifying where to prioritize our limited resources, what can be improved, and how we can expand Town services. Community feedback is vital to the Town's ongoing effort to continuously improve services and meet the changing demographics and needs of our community. We recognize how valuable peoples' time is and thank respondents in advance for participating."

The survey includes a list of questions related to each department's quality of services: availability of information, service specific questions, how each department can improve local services, and other related topics. The time to complete the survey is approximately 5 - 10 minutes. The results will help the Town with its operational and budget planning process at the end of this calendar year and help us gain a better understanding of Town service satisfaction.

Link directly to the survey here: [2024 Community Satisfaction Survey](https://www.surveymonkey.com/r/3Z2MLNZ).
(<https://www.surveymonkey.com/r/3Z2MLNZ>)

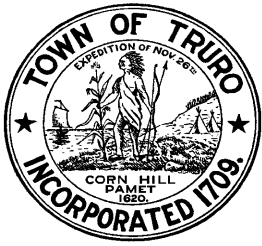
Links to the survey were sent out via email and will be available online through links on Facebook, Instagram and the Town website. Paper copies are available at Town Hall, the Community Center, Library, and Public Safety Facility. Only one survey per Truro community member should be completed.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: N/A

SUGGESTED ACTION: None

ATTACHMENTS: None



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Discussion on the Senior Perks Program

EXPLANATION: Town Meeting voted approved three articles related to a “senior perks program” that would offer free or discounted beach stickers and transfer station access to seniors in Truro. Special Town Meeting Article 15 (attached) was submitted by citizen petition . As noted in the warrant, the article was not in proper legal form. The Select Board prepared its own version of this article, Article 8, which asked town meeting to provide a non-binding advisory vote on whether the Select Board and Board of Health should develop a program similar to the program requested by the petitioned article but with the flexibility to develop the specifics of the program after appropriate analysis is performed. STM-Article 15 passed at the Special Town Meeting on May 4, 2024.

Special Town Meeting Article 8 (attached) also passed as amended below at Special Town Meeting: *“I move to recommend by way of a non-binding advisory vote that the Select Board research a Senior Pass Pilot Program that results in the elimination or reduction of fees for transfer station access and beach permits for Truro property owners and resident seniors of an age, that is needs-based, to be determined and as defined by the Select Board on a one-year pilot program basis tat would be effective in Fiscal Year 2026. The terms, requirements and costs of this Program shall be determined by the Select Board and shall required Board of Health approval as appropriate and may be contingent on an appropriation vote at the 2025 Annual Town Meeting. The administration of the program shall be overseen by the Select Board or its designee.”*

A citizen-petitioned article was also submitted for Annual Town Meeting. Article 41 (attached) passed at Annual Town Meeting.

The Select Board will review and discuss the three articles and determine next steps.

FINANCIAL SOURCE (IF APPLICABLE): To be determined based on program cost and availability of funds.

IMPACT IF NOT APPROVED: There will not be guidance for how to move forward on implementation of a senior perks program.

SUGGESTED ACTION: *MOTION TO pursue implementation of {Special/ Annual} Town Meeting Article {#}.*

ATTACHMENTS:

1. Special Town Meeting- Article 8
2. Special Town Meeting- Article 15
3. Annual Town Meeting- Article 41

SENIOR PASS NON-BINDING RESOLUTION

Article 8: Advisory Vote on Implementation of a Senior Pass Pilot Program

To see if the Town will vote to recommend to the Select Board to research a Senior Pass Pilot Program that results in elimination or reduction of fees for transfer station access and beach permits for Truro property owners and resident seniors of an age to be determined and as defined by the Select Board on a one-year pilot program basis that would be effective in Fiscal Year 2025. The terms, requirements and costs of this Program shall be determined by the Select Board and shall require Board of Health approval as appropriate and may be contingent on an appropriation vote at the 2024 Annual Town Meeting. The administration of the program shall be overseen by the Select Board or its designee; or take any other action relative thereto.

Requested by the Select Board

Explanation: A petitioned article asking the Town to approve a Senior Pass that “shall eliminate fees for transfer station and beach permits for Truro property owners and other resident seniors aged sixty (60) years and over” and would include a one-time fee of \$50 per recipient that would grant passes in perpetuity was submitted for town meeting consideration at the 2023 Special Town Meeting. As town meeting is not an authorized fee-setting body in accordance with Massachusetts General Law, the Select Board prepared an alternative article that would allow town meeting to provide an advisory vote on a similar program in the form of a non-binding resolution. The proposed article provides for guidance on a pilot program, similar to the pilot program established in 2021. A pilot program would allow the Select Board, the Board of Health, the Finance Committee, and staff an opportunity to study:

- the costs associated with such a program;*
- implementation challenges;*
- potential needs for Board of Health Regulation changes or Rules and Regulations for Beach Sticker Eligibility for Taxpayers, Residents, and Visitors;*
- funding sources to mitigate the reduction in receipts;*
- most appropriate residency and age requirements for the program;*
- ways to address transference of passes;*
- ways to address changes in residency;*
- and other key considerations of establishing a long-term program.*

If town meeting votes favorably on this article, these various factors will be considered over the course of the FY2025 budget preparation process so that a pilot program may be implemented for implementation in FY2025 (July 1, 2024- June 30, 2025). These factors will be further studied during the implementation of the pilot program and may result in a future town meeting article requesting the necessary appropriation to make this program a permanent program.

	In Favor	Not In Favor	Abstain
Finance Committee Recommendation	0	5	0
Board of Health Recommendation			
Select Board Recommendation	5	0	0

Article 15: Senior Pass Program- Petitioned Article

To see if the Town will vote to establish a Senior Pass Program. The Program shall eliminate fees for transfer station and beach permits for Truro property owners and other resident seniors aged sixty (60) years and over. The program will become effective starting on July 1, 2024. Recipients will receive a lifetime Senior Pass upon providing proof of age, such as a driver’s license, passport, birth certificate or other public record. There will be a one-time charge of \$50 per recipient. Thereafter, no additional fees will be required for use of the Transfer Station or parking and access at Truro beaches. The lifetime Senior Pass will automatically renew annually and is non-transferrable.

The administration of this Program shall be overseen by the Select Board or their designee;

or take any other action relative thereto.

Requested by Citizen Petition

Select Board Comment: This article was submitted by petition for consideration at Town Meeting and is not in proper legal form. The Select Board prepared its own version of this article, Article 8, which asks town meeting to provide a non-binding advisory vote on whether the Select Board and Board of Health should develop a program similar to the program requested by the petitioned article but with the flexibility to develop the specifics of the program after appropriate analysis is performed.

	In Favor	Not In Favor	Abstain
Finance Committee Recommendation	0	5	0
Select Board Recommendation	0	5	0

Article 41: An Article to Establish the Truro Senior Perks Pilot Program - Petitioned Article

To see if the Town will vote to establish the Truro Senior Perks Program as a 1-year pilot program. This program shall provide eligible Truro Seniors with one (1) Resident Beach Stickers and one (1) Transfer Station Permit for a significantly reduced cost. The Program shall be open to Truro residents age 65 and older.

- Applicants must provide proof of age such as a driver's license, passport, birth certificate or other public record.
- The program is open to seniors who have a motor vehicle registered in their name in Truro
- There shall be One (1) Senior Perks membership per household
- The fee for the Senior Perks Transfer Station permit shall be set by the Board of Health. It is recommended that the fee not exceed 25% of the fees for a Resident sticker.
- The fee for the Senior Perks Beach Permit shall be set by the Select Board. It is recommended that the fee not exceed 25% of the fees for a Resident Beach sticker.
- The physical Beach Sticker shall be the Resident Beach sticker
- The Pilot Program shall run from January 1, 2025, to December 31, 2025. A report shall be submitted to the Select Board by March 1, 2026. The report will include the number of participants and the revenue not received by the town because of the program.

or take any other action in relation thereto.

Requested by Citizen Petition

Petitioners' Explanation: The purpose of this article is to provide some financial support to seniors in Truro who have limited funds. While it is a small amount of money it is a gesture of respect to our seniors. Participation is voluntary. We hope after reviewing the report, the Town decides to make this program permanent.

Select Board Comment: This article was submitted by petition for consideration at Town Meeting.

Finance Committee Recommendation	0	5	0
Select Board Recommendation	1	4	0



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Susan Areson, Select Board Chair and Liaison to Open Space Committee

REQUESTED MEETING DATE: July 23, 2024

ITEM: Review and Possible Revision of Open Space Committee Charge

EXPLANATION: The Open Space Committee charge has not been updated since 2010. It needs to be revised to align its mission with the recently approved Local Comprehensive Plan. The committee no longer has a quorum, and two applicants are waiting to be interviewed after the charge is revised. The committee needs to finish work on approvals for the updated Open Space and Recreation Plan.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The committee will not be able to meet.

SUGGESTED ACTION: *Motion to approve the revised charge for the Open Space Committee and to sign electronically.*

ATTACHMENTS:

1. Current Open Space Committee Charge
2. Proposed, revised Open Space Committee Charge

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

To: Open Space Committee

From: Board of Selectmen

Re: Revised Open Space Charge – November 30, 2010

In accordance with the Truro Town Charter, paragraph 6-4-6, the Board of Selectmen has voted to revise the Charge to the Open Space Committee originally established on January 13, 1998 and amended on April 28, 1998, October 1, 2001 and May 18, 2005.

OPEN SPACE COMMITTEE CHARGE

Guided by the strong directive of the *Truro Local Comprehensive Plan* to preserve the Town's rural character, the Committee's prime objective will be to recommend and support initiatives that permanently protect the Town's open spaces. The Committee will also carry out its functions in accordance with the provisions of the Community Preservation Act (MGL ch. 44B.)

The efforts of the Committee will include, but not be limited to, the following projects which are in harmony with its overall goal:

1. Consider/recommend parcels that would be desirable for future open space and potential future municipal use; recommendations should include benefit associated with such acquisitions.

A. Criteria, including, but not limited to:

- Protection of rural/historic character of the Town
- Reduction of eventual density at build-out
- Suitability for future municipal well site
- Protection of wildlife/endangered species habitat
- Opportunities for 'greenbelt' acquisition(s) along Rte 6 and other areas of Town.
- Passive (low-impact) recreational benefits

B. Encourage property-owners of such parcels to sell to the Town. Research and recommend to the Community Preservation Committee the purchase of open space parcels.

C. Advocate for conservation easements/restrictions on these and other properties.

2. Maintain an inventory of Town-owned open spaces – listed in *Truro Open Space and Recreation Plan*. Consider whether any of these properties should be protected in perpetuity, sold or swapped for municipal benefit.

3. Review the *Truro Open Space and Recreation Plan* annually, and follow implementation recommendations as feasible and appropriate. Update, every five (5) years, the *Truro Open Space and Recreation Plan*; submit for approval as required.

4. Work with the Town Administrator and the Town Grant Writer/Consultant to investigate thoroughly all possibilities for outside funding for open space acquisition, including Executive Office of Energy and Environmental Affairs (EOEEA) “Self-Help” funds.

5. Work with the Truro Conservation Trust and other involved committees and agencies, including the Cape Cod National Seashore, in the development and support of plans for bike paths, hiking trails, civic parks, greenbelts, and other conservation and recreation programs.

6. Collaborate with the Truro Conservation Commission and the Truro Conservation Trust regarding oversight and stewardship responsibilities for open space parcels.

7. Appoint one member of the Open Space Committee to the Community Preservation Committee.

The Open Space Committee shall consist of five members appointed by the Board of Selectmen to serve for three-year staggered terms. These members shall be appointed from the public at large.

Curtis Hartman, Chairman

Christopher R. Lucy, Vice-Chair

Jan Worthington, Clerk

Gary Palmer

William Golden

TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666
Tel: (508) 349-7004 Fax: (508) 349-5505

To: Open Space Committee

From: Truro Select Board

Re: Revised Open Space Charge – July 23, 2024

In accordance with the Truro Town Charter, paragraph 6-4-6, the Board of Selectmen has voted to revise the Charge to the Open Space Committee originally established on January 13, 1998, and amended on April 28, 1998, October 1, 2001, and May 18, 2005, November 30, 2010, and July 23, 2024.

OPEN SPACE COMMITTEE CHARGE

Guided by the vision statement and growth policy in the 2024 Truro Local Comprehensive Plan, the Open Space Committee will focus on stewardship of Truro's land and natural resources while recognizing the need for housing, business, and economic development. Committee initiatives will be aimed at protecting Truro's natural, cultural, and historical resources, taking into consideration the work of other entities with related missions, such as the Truro Conservation Commission, the Truro Recreation Commission, the Truro Conservation Trust, the Truro Historical Commission, and the Cape Cod National Seashore.

The committee will:

- Review the Truro Open Space and Recreation Plan annually and advise the Select Board on recommended actions. Working with the Recreation Commission, update Truro Open Space and Recreation Plan every five years and submit for approvals as required.
- Work with the Truro Conservation Trust and other involved committees and agencies, including the Cape Cod National Seashore, in the development and support of plans for bike paths, hiking trails, civic parks, greenbelts, and other conservation and recreation programs (active and passive).
- Propose and prepare grant applications to the Select Board that qualify for Open Space funds under the Community Preservation Act. Submit such applications to Truro's Community Preservation Committee and oversee any approved projects.
- Maintain an inventory of town-owned open spaces – listed in the Truro Open Space and Recreation Plan. Recommend whether any of these properties should be protected in perpetuity, sold, or swapped for municipal benefit.
- Collaborate with the Truro Conservation Commission and the Truro Conservation Trust regarding oversight and stewardship responsibilities for open space parcels.

Agenda Item: 7B2

- Appoint one member of the Open Space Committee to the Community Preservation Committee.
- Report annually to the Select Board on the committee's activities.

The Open Space Committee shall consist of five members appointed by the Select Board, with one of the five recommended by and representing the Truro Conservation Trust. Members will serve staggered terms to be determined by the Select Board.

Susan Areson, Chair

Robert Weinstein, Vice-Chair

Nancy Medoff, Clerk

Stephanie Rein

Susan Girard-Irwin
Truro Select Board

PROPOSED NEW CHARGE:

AGENDA ITEM: 7B2

To: Open Space Committee

From: Select Board

Re: Revised Open Space Charge, July XX, 2024

In accordance with the Truro Town Charter, paragraph 6-4-6, the Select Board has voted to revise the charge to the Open Space Committee originally established on Jan. 13, 1998 and amended on April 28, 1998, Oct. 1, 200. May 18, 2005 and Nov.30, 2010.

OPEN SPACE COMMITTEE CHARGE:

Guided by the vision statement and growth policy in the 2024 Truro Local Comprehensive Plan, the Open Space Committee will focus on stewardship of Truro's land and natural resources while recognizing the need for housing, business and economic development. Committee initiatives will be aimed at protecting Truro's natural, cultural and historical resources, taking into consideration the work of other entities with related missions, such as the Truro Conservation Commission, the Truro Recreation Commission, the Truro Conservation Trust, the Truro Historical Commission and the Cape Cod National Seashore.

The committee will:

- Review the Truro Open Space and Recreation Plan annually and advise the Select Board on recommended actions. Working with the Recreation Commission, update Truro Open Space and Recreation Plan every five years and submit for approvals as required.
- Work with the Truro Conservation Trust and other involved committees and agencies, including the Cape Cod National Seashore, in the development and support of plans for bike paths, hiking trails, civic parks, greenbelts, and other conservation and recreation programs (active and passive).
- Propose and prepare grant applications to the Select Board that qualify for Open Space funds under the Community Preservation Act. Submit such applications to Truro's Community Preservation Committee and oversee any approved projects.
- Maintain an inventory of town-owned open spaces – listed in Truro Open Space and Recreation Plan. Recommend whether any of these properties should be protected in perpetuity, sold or swapped for municipal benefit.

- Collaborate with the Truro Conservation Commission and the Truro Conservation Trust regarding oversight and stewardship responsibilities for open space parcels.
- Appoint one member of the Open Space Committee to the Community Preservation Committee.
- Report annually to Select Board on the committee's activities.

The Open Space Committee shall consist of five members appointed by the Select Board, with one of the five recommended by and representing the Truro Conservation Trust. Members will serve staggered terms to be determined by the Select Board.



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Noelle Scoullar, Executive Assistant

REQUESTED MEETING DATE: July 23, 2024

ITEM: Application for a One-Day Pouring License

EXPLANATION: Pamet Harbor Yacht Club has submitted an application for a One Day Pouring License for Saturday, August 10, 2024. ETips certification has been provided. Deputy Chief Powers has approved the application.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: Pamet Harbor Yacht Club will not be allowed to serve alcohol at their event on August 10, 2024.

SUGGESTED ACTION: *Motion to approve the One Day Pouring License for the Pamet Harbor Yacht Club event being held Saturday, August 10, 2024, from 6:00pm-10:00pm, and authorize the Chair to sign electronically.*

ATTACHMENTS:

1. Application for a One Day Pouring License



TOWN OF TRURO

P.O. Box 2030, Truro, MA 02666

Licensing Department

PH: 508-349-7004, Ext. 110 or 124 Fax: 508-349-5505

Email: ntudor@truro-ma.gov or nscoullar@truro-ma.gov

Application for a One Day Pouring License

MGL Chapter 138, Section 14 Special Licenses

REVISED 2024 JUL 15
ADMINISTRATIVE OFFICE
TOWN OF TRURO

The Local Licensing Authorities of TRURO pursuant to the provisions of Chapter 138 § 14 issuance of a **special one-day pouring license** as described herein.

BUSINESS/ORGANIZATION INFORMATION

JAE McAvley PAMET HARBOR CLUB
Name of Applicant Business/Organization Name

P.O. Box 555 TRURO, MA 02666
Mailing Address of Business/Organization

Non-profit or For-profit Entity

☒ Yes ☐ No
If yes, proof of Non-Profit Status must accompany this application

JAE McAvley jae@pametchub.com
Contact Person Phone Number Email

INDIVIDUAL APPLICANT INFORMATION

Individual's Name Mailing Address

Phone Number Email Address

EVENT INFORMATION

August 10, 2024 Social Event
Date(s) of Event for License to be issued Purpose of Event (example: fundraiser, etc.)

Hours of Alcoholic Beverages sales, service and/or Consumption (from - to) 6 pm - 10 pm

Pamet Harbor Yacht Club 7 Yacht Club Road, Truro
Event Location (Must provide facility name, if any, street number and name)

Pamet Harbor Yacht Club (508) 349 3772
Property Owner Name and Address Phone number

N/A 90
Name of Caterer (if applicable) Approximate number of people attending

Is the event open to the general public ☐ Yes ☒ No

Will there be Entertainment ~~Yes~~ ☒ No If Yes, Type of Entertainment _____
Will there be Police Detail _____ Yes ☒ No

Purchase & Service

License is for the Sale of:

☐ All Alcohol Beverages (\$75.00)

☒ Wines & Malt beverages Only (\$50.00)

☐ Wines Only (\$50.00)

☐ Malt Beverages Only (\$50.00)

What is the source of the alcohol for the event (where is it being purchased*?) Luke's Super Liquors
*If Wine is being donated see ABCC - Charity Wine Fundraising Application at <http://www.mass.gov/abcc/spec-lic-perms.htm>

Who will be serving the Alcohol? Tamara E. Endlich
TIPS CERTIFIED REQUIRED-SUBMIT COPY OF CERTIFICATION WITH APPLICATION

Massachusetts Alcohol Beverage Control Commission (ABCC) has a 3-page list of "authorized sources" for the purchase of Alcohol used in conjunction with a temporary pouring license. The list includes alcohol wholesalers, farm brewers, manufacturers and direct shippers only. At this time, package stores and liquor stores are not considered "authorized sources" for use with a temporary pouring license.

Applicant's Signature

I certify under the pains and penalties of perjury that the above information is true and that I will comply with all applicable Alcohol Control Laws of the State of Massachusetts and policies and regulations of the Town of Truro.

Signature

Date

- Licenses are issued to persons who are at least 21 years of age.
- All Massachusetts Municipalities are required to send copies of temporary pouring licenses issued by the Town to the ABCC in Boston.
- Liquor Liability Insurance Certificate is required and must list the Town of Truro as the "certificate holder" in the lower left corner of the certificate form.
- A copy of the required Fire Safety Inspection Certificate of the facility must be provided, if applicable.
- The Local Licensing Authority may impose restrictions and/or conditions.

Office Use Only

APPROVAL

Select Board _____ Meeting Date _____

Police Department Thomas J. Powers, Jr. Date 07/17/24

Restrictions/Conditions attached to the license by the Select Board or its Delegate: _____



The Company issuing this policy is indicated below:
Atlantic Specialty Insurance Company

Yacht Club Package

Policy Number
B5JH54235

Renewal of
B5JH54235

Insured: The Pamet Harbor Yacht Club, Inc, Pamet Harbor Club,
Pamet Harbor Yacht & Tennis Club
Street: P.O. Box 555
City: Truro
State: MA Zip: 02666
Policy Period Noon
At place of Issuance FROM: January 16, 2024
TO: January 16, 2025

Producer No.: 3813048
Producer: Starkweather & Shepley
Street: P.O. Box 549
City: Providence
State: RI Zip: 02901

NAMED LOCATIONS

1. 7 YACHT CLUB ROAD, TRURO, MA
- 2.
- 3.

COVERAGE SECTION

PREMIUM

I.	Yacht Club GL	Covered	\$ 5,528	Flat
II.	Protection & Indemnity	Covered	\$ 775	
III.	MOLL	Covered	\$ 345	Flat
IV.	Limited Pollution Liability	Not Covered		
V.	Piers, Wharves and Docks	Covered	\$ 1,020	
VI.	Property	Covered	\$ 3,138	
VII.	Equipment/Tools	Not Covered		
VIII.	Owned Watercraft	Not Covered		
IX.	Terrorism	Not Covered		
X.	Optional Coverage	Covered	\$ 385	

TOTAL PREMIUM
STATE SURCHARGE

\$ 11,191
\$ -

Payable in installments

For account of themselves

Loss, if any payable to: Assured or order

SUBJECT TO CONDITIONS OF FORM(S) ATTACHED HERETO.

Manuscript Yacht Club Package Form YCP 04/22
G16527 05 04, CG 21 67 12 04, YC/H&N-O Auto, CG 00 33 04 13, Crew Exclusion, AIMU Communicable Disease Exclusion,
IMU 0143 10 14, Windstorm, Hail or Flood Deductible - Piers, Wharves & Docks, CP 03 21 06 07
NMP-Cert Terr Out (PWD) 2015, Terr Ex PWD/Prop FireSt 2015

LIMITS OF LIABILITY, AMOUNTS OF INSURANCE, AND DEDUCTIBLES AS PER THE DECLARATIONS PAGE
THIS POLICY IS MADE AND ACCEPTED SUBJECT TO THE FOREGOING PROVISIONS AND STIPULATIONS AND THOSE
HEREINAFTER STATED, WHICH ARE HEREBY MADE A PART OF THIS POLICY TOGETHER WITH OTHER SUCH
PROVISIONS, STIPULATIONS AND AGREEMENTS AS MAY BE ADDED HERETO, AS PROVIDED IN THIS POLICY.

IN WITNESS WHEREOF, we have caused this policy to be executed and attested.

Kara L.B. Barrow, Secretary

T. Michael Miller, President & CEO

Issued this date December 12, 2023

Declarations

Coverage Section

Deductible

Limit

Premium

I Yacht Club GL						\$ 5,528
A. General Aggregate Limit (Other than Prod/Comp Ops)				\$2,000,000		Flat
B. Products-Completed Operations Aggregate Limit				\$1,000,000		
C. Personal and Advertising Injury Limit			N/A	\$1,000,000		
D. Each Occurrence Limit				\$1,000,000		
E. Fire Damage Limit				\$100,000		
F. Medical Expense Limit				\$5,000		
II Protection & Indemnity						\$ 775
A. Any One Accident or Occurrence			N/A	\$1,000,000	11 Non-Powered	
III MOLL						\$ 345
A. Any One Vessel			\$1,000	\$1,000,000		Flat
B. Any One Accident or Occurrence				\$1,000,000		
IV Limited Pollution Liability						Not Covered
Any One Accident or Occurrence			N/A	\$0		
V Piers, Wharves, and Docks						
Description				Replacement Cost - Co-Insurance 90%		
				Insured Value	Rate	
1.	FIXED WOOD PIER AND (9) FLOATING	\$1,000		\$ 30,000	3.40%	\$ 1,020
2.	WOOD DOCKS	\$2,500 Wind,		\$ -	0.00%	\$ -
3.		Hail, Flood		\$ -	0.00%	\$ -
4.		\$0		\$ -	0.00%	\$ -
5.		\$0		\$ -	0.00%	\$ -
6.		\$0		\$ -	0.00%	\$ -
					PWD Total	\$ 1,020
VI Property Insurance						
				As per Schedule	No. of Properties	1
					Building	\$ 3,039
					Contents	\$ 99
					Business Income & E. E.	\$ -
					TOTAL Property	\$ 3,138
VII Equipment/Tools			\$0	As per Schedule		Not Covered
VIII Owned Watercraft			\$0	As per Schedule		Not Covered
IX Terrorism						Not Covered
X Optional Coverage						
		Deductible	Limits			
Hired / Non-Owned Auto		N/A	\$1,000,000			\$ 150
						\$ -
						\$ -
						\$ -
Liquor Liability		N/A	\$1,000,000	Each common cause/aggregate		\$ 235
						\$ -
						\$ -
				TOTAL Optional Coverage		\$ 385
Declarations				Grand Total		\$ 11,191



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Tamara E Endich

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
07/12/2024



Expiration Date
07/12/2027



Certificate #
ON-0000342

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com



(CUT HERE)



(CUT HERE)



Issued: 07/12/2024

Certificate #: ON-000034239420

Tamara E Endich

131 Bakers Pond Road
Orleans

MA 02653

CERTIFIED

Expires: 07/12/2027



A 360TRAINING COMPANY

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the



TOWN OF TRURO

Select Board Agenda Item

DEPARTMENT: Administration

REQUESTOR: Darrin Tangeman, Town Manager

REQUESTED MEETING DATE: July 23, 2024

ITEM: Reappointment of Tom Bow to be Truro Conservation Trust's Representative on the Open Space Committee.

EXPLANATION: The Truro Conservation Trust voted unanimously on June 28, 2024, that Tom Bow should continue to represent the Trust on the Open Space Committee for a three-year term.

FINANCIAL SOURCE (IF APPLICABLE): N/A

IMPACT IF NOT APPROVED: The Truro Conservation Trust will not have a representative on the Open Space Committee.

SUGGESTED ACTION: *Motion to Appoint Tom Bow as the Truro Conservation Trust's Representative on the Open Space Committee for a three-year term which will expire June 30, 2027.*

ATTACHMENTS:

1. Letter from TCT Chair

Noelle Scoullar

From: FRED GAECHTER <
Sent: Friday, June 28, 2024 3:55 PM
To: Noelle Scoullar
Subject: OSC Membership

Hi Noelle,

This message is to certify that on June 28, 2024, the Board of Trustees of the Truro Conservation Trust (TCT) met electronically to unanimously agree that Tow Bow should continue to represent the TCT by being reappointed for a three-year term to the Open Space Committee.

Thank you for coordinating this reappointment process.

If you have any questions, please contact me at the above email address or by calling 508 487 9330.

Best Regards,

Fred Gaechter
Chairman, TCT
On the behalf of the Board of Trustees

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Select Board Meeting Minutes

April 9, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Paul Wisotzky-Town Moderator; Darrin Tangeman-Town Manager; Kelly Clark-Assistant Town Manager; Damion Clements-Director of Community Services; Emily Beebe-Health and Conservation Agent; Mark Gebhardt (Applicant to Serve on the Climate Action Committee); Jan Worthington (Truro Voter); Michael Forgione (Truro Voter); Dennis O'Brien (Truro Voter); Michael Cohen (Truro Resident and Building Ad Hoc Committee Member); Beverly Miller (Truro Resident); Tim Hickey (Truro Voter); Michael Forgione (Truro Voter); Ann Courtney (Beach Advisory Committee Chair); Austin Smith-Deputy Director of Recreation and Beach

Chair Reed called the meeting to order at 5:02 pm and read the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Before recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed asked if any member of the public wished to provide public comment and Chair Reed recognized the following individuals: Member Rein, Ms. Worthington, Mr. Forgione, Mr. O'Brien, and Mr. Cohen.

Note: Mr. Cohen was unable to provide comments due to repeated technical issues.

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES/OTHER

None

BOARD COMMITTEE/COMMISSION APPOINTMENTS

A. Interview and Possible Appointment of Candidate to Climate Action Committee-Mark Gebhardt

Chair Reed led the interview of Mr. Gebhardt and Members conducted the interview by utilizing standardized questions.

Member Weinstein made a motion to appoint Mark Gebhardt to the Climate Action Committee for a three-year term expiring June 30, 2026.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson - Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

STAFF/COMMITTEE UPDATES

A. Town Meeting Planning Update

Presenters: Darrin Tangeman, Town Manager, and Paul Wisotzky, Town Moderator

Chair Reed announced that members of the public would be invited to comment on this agenda item once the presentation was completed.

Town Manager Tangeman provided an update and noted that there was extensive coordination by municipal department heads and stakeholders (police chief, fire chief, DPW director, community services director, school superintendent, town clerk, and the assistant town manager) to ensure that the Town Meeting was successful.

Town Moderator Wisotzky thanked Town staff for their hard work in preparation for the Town Meeting and encouraged the public to educate themselves on the proposed articles before attending as this will make the Town Meeting run smoothly and efficiently. Town Moderator Wisotzky also announced that there was now a “Town Meeting” tab on the Town of Truro’s website with important information that residents can access and Frequently Asked Questions (FAQs). Town Moderator Wisotzky also announced his email address (moderator@truro-ma.gov) and encouraged anyone with questions about the process to contact him.

After Town Manager Tangeman and Town Moderator Wisotzky’s presentation, Chair Reed recognized the following individuals who commented or asked questions about this agenda item: Ms. Worthington, Member Rein, Vice Chair Areson, Town Manager Tangeman, Assistant Town Manager Clark, Ms. Miller, Mr. Hickey, Member Dundas, and Mr. Forgione.

B. Update on FY24 Pamet River Restoration Grant

Presenters: Darrin Tangeman, Town Manager, and Emily Beebe, Health and Conservation Agent

Town Manager Tangeman and Health and Conservation Agent Beebe presented an overview of the \$2.1M grant and an update.

The Members and Health and Conservation Agent Beebe discussed the following highlighted topics: this agenda item meets the Select Board’s goals and objectives; there is detailed information in tonight’s Consent Agenda to include timelines/milestones and the restoration of salinity and no impact on drinking water.

TABLED ITEMS

None

SELECT BOARD ACTION

A. Review and Possible Approval of Paddle Craft Rack Program and Nonmotorized Watercraft Storage Program

Presenter: Damion Clements, Director of Community Services

Community Services Director Clements provided an overview of this agenda item and the request for the Select Board's approval of the two programs with input from Health and Conservation Agent Beebe.

The Members, Community Services Director Clements, and Health and Conservation Agent Beebe discussed the following highlighted topics: the prohibition of the storage of Hobie Cat crafts and kayaks on the dunes as the owners of the crafts walk across the dunes and this activity adversely impacts erosion control of the dunes; the programs are available only for Town residents; the safety concerns expressed by the Harbormaster to Community Services Director Clements; the fragility of the coastal dune particularly at Corn Hill Beach; the challenges associated with older residents having to carry their crafts from across the parking lot to the shoreline; the use of public access to the beach; and the impact on the coastal birds which nest in the dunes.

Chair Reed recognized the following individuals who commented on or asked questions on this agenda item: Ms. Courtney and Ms. Worthington.

Chair Reed made a motion to approve the Paddle Craft Rack Program and Non-Motorized Watercraft Storage Program minus the Hobie Cats with the associated regulations and the fees as proposed.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Dundas - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

B. Review and Approval Fees for the Truro Summer Recreation Youth Program

Presenter: Damion Clements, Director of Community Services

Community Services Director Clements provided an overview of this agenda item and the request for the Select Board's approval of the proposed 2024 fees with input from Deputy Director Smith.

The Members, Community Services Director Clements, and Deputy Director of Recreation and Beach Smith discussed the following highlighted topics: the low Non-Resident fee; the number of local youth participating in Provincetown's Summer Recreation Youth Program; the discount fee for a family's second child in the program; the reduction of revenue by \$4,000; the fees compared to Provincetown as

well as the lengths of the season in Truro and in Provincetown; and the anticipated higher number of participants this year over last year.

Chair Reed made a motion to approve the Summer Recreation Youth Program Fees as presented.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Dundas - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

C. Presentation, Discussion, and Possible Approval of the C.A.P.E. Public Health Collaborative Inter-Municipal Agreement (IMA)

Presenter: Emily Beebe, Health and Conservation Agent

Health and Conservation Agent Beebe provided an overview of this agenda item and the request for approval of the C.A.P.E. Public Health Collaboration Inter-Municipal Agreement (IMA).

The Members and Health and Conservation Agent Beebe discussed the following highlighted topics: the successful regional collaboration with other Outer Cape towns; and the consensus of the Board supporting the IMA.

Chair Reed made a motion to approve entering into the C.A.P.E. Public Health Collaborative Inter-Municipal Agreement (IMA) and to electronically sign.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Dundas - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

D. Discussion and Possible Approval of Special and Annual Town Meeting Motions

Presenter: Darrin Tangeman, Town Manager

Chair Reed and the Members reviewed the assigned movers for each Article and Vice Chair Areson noted that the movers on Article 5 and Article 7 on the Warrant for the Special Town Meeting were transposed. Assistant Town Manager Clark apologized for the error.

Chair Reed made a motion to approve the motions for Special Town Meeting to assign movers of the Articles as discussed and with Vice Chair Areson's recommended change.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Dundas - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Special Town Meeting Articles Review & Discussion

After the vote, Chair Reed led the Members in the discussion and review of the notes from Assistant Town Manager Clark regarding the Articles that Town staff recommended be postponed indefinitely. Town Manager Tangeman also provided input.

Member Weinstein expressed concern about the implications of postponing Article 2 (Authorization of Use of 340 Route 6 for Public Works Facility) and the need to have Town Counsel present (as required by the Town Charter and confirmed by Town Manager Tangeman) at the Special Town Meeting to provide legal opinion to dispel misinformation that has been spread across Truro.

Members had a lengthy discussion about allowing the Town's voters to vote on Article 2 at the Special Town Meeting with accurate information and not indefinitely postponing Article 2. After the lengthy discussion, Chair Reed said that the discussion had resulted in a unified consensus among the Members that Article 2 would move forward to the Special Town Meeting. Assistant Town Manager Clark noted the Members' decision regarding Article 2.

Assistant Town Manager Clark then reviewed Article 3 (Borrowing Authorization for the Engineering and Construction of Public Works Facility) with the Members. Chair Reed led the discussion with the Members and the Members agreed not to indefinitely postpone the Article and noted that there could be contingencies such as a motion on the Special Town Meeting floor to amend the Article to reduce the \$35M cost.

Assistant Town Manager Clark then reviewed Article 4 (Borrowing Authorization for the Engineering of Public Works Facility) with the Members and the motion will remain and contingencies will be included as discussed.

There were no changes to Article 5 (Adoption of Walsh Property Community Planning Committee Recommendations), Article 6 (Establish and Ad Hoc Walsh Property Advisory Committee), Article 7 (Adoption of Local Comprehensive Plan), Article 8 (Advisory Vote on Implementation of a Senior Pass Pilot Program), Article 11 (Amend Zoning Bylaw §30.8(B) Special Permits), and Article 12 (Amend Zoning Bylaw §40.1 Duplex Houses and Apartments; and §30.2 Use Table).

Members agreed to indefinitely postpone Article 9 (Amend General Bylaws to Add New Chapter IX Stormwater Management by Drainage, Erosion, and Sediment Control), Article 10 (Amend General Bylaws Chapter IV Public Safety to Add New Section 7 Curb Cuts), Article 13 (Article to Continue Community Involvement in the Walsh Design and Development Process – Petitioned Article), Article 14 (DPW Campus Design and Development Project for Town Hall Hill – Petitioned Article), and Article 15 (Senior Pass Program – Petitioned Article).

Chair Reed then assigned the following Members to be movers in the motions if the petitioned Article petitioners did not wish to postpone their respective Articles: Article 13 (Member Rein), Article 14 (Member Weinstein), and Article 15 (Member Dundas).

Annual Town Meeting Articles Review & Discussion

Chair Reed then briefly reviewed the Articles for the Annual Town Meeting and noted that Town staff will assign Members as movers. Member Rein requested to be the mover for Article 14 (Borrowing Authorization for Mill Pond Culvert Replacement and Salt Marsh Restoration) and for Article 39 (Advisory to Establish a Town Seal Committee). There were no objections.

E. Discussion and Possible Approval of Regulations for Short-Term and Long-Term Rentals
Presenter: Darrin Tangeman, Town Manager

Chair Reed announced that the Members would not vote on this agenda item this evening but will vote at the next meeting on April 25, 2024.

Town Manager Tangeman, with input from Assistant Town Manager Clark, provided an overview of this agenda item.

The Members, Town Manager Tangeman, and Assistant Town Manager Clark discussed the following highlighted topics: the draft regulations and additional language, removed language, and/or clarified language as recommended by Town Counsel, and the proposed requirement of a rental property owner reporting the number of vehicles at the property.

CONSENT AGENDA

Chair Reed asked if any Member had suggested edits or comments on the Consent Agenda. Vice Chair Areson noted that she had sent several typographical corrections to Town staff on the minutes. Vice Chair Areson also noted that on the February 13, 2024, minutes, on page 5, regarding the curb cut at Mill Pond Road, the following additional sentence be added "DPW Director Jarrod Cabral told the Board that grubbing and scrapping had been done and that it was allowed to do that without a permit" to those minutes. There were no objections and Vice Chair Areson told Town Manager Tangeman that she would send the edit for the additional sentence to Town staff.

A. Review/Approve and Authorize Signature:

1. MassDOT Event Notification Form for Second Summer Cycle
2. FY22/23 CDBG Housing Rehabilitation Contract with The Resources Inc and Certified Board Vote for Housing Rehabilitation Mortgages
3. FY24 Pamet River Restoration Standard Contract with Scope of Services
4. Seasonal Weekday Entertainment License and Application-Sustainable Cape Farmer's Market

B. Review and Approve Appointment Renewals: None

C. Review and Approve 2024 Seasonal Business Licenses: Days Market and Deli (Transient Vendor and Common Victualer), Jules Besch Stationers (Transient Vendor)

Review and Approve Select Board Meeting Minutes: February 8, 2024, Work Session Minutes; February 13, 2024 Minutes; March 7, 2023 Minutes

Chair Reed made a motion to approve the Consent Agenda as printed in the packet with Vice Chair Areson's recommended editorial change for the minutes of February 13, 2024.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Weinstein - Aye

Member Dundas - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

Member Rein reported that she recently attended the Commission on Disabilities meeting and members departed after thirty minutes as there was not a quorum of members present. Member Rein said that the Commission on Disabilities and the Climate Action Committee could use additional members. Member Rein noted that the members of the Commission on Disabilities may join the meetings virtually or in person. Member Rein reminded the public that animals are on the move during this time of the year and for motorists to slow down for the otters, turtles, and turkeys.

Member Weinstein reported that he had attended all of the Building Ad Hoc Committee meetings and noted that there have been several technical issues regarding accessibility to the meetings. Member Weinstein thanked the Building Ad Hoc Committee members for their hard work as they moved to complete their work by April 22, 2024. Member Weinstein noted that Weston & Sampson representatives will attend the remaining Building Ad Hoc Committee meetings and answer questions regarding the site work. Member Weinstein reiterated his confidence in the members of the Building Ad Hoc Committee as they focused on 340 Route 6 and reducing the cost of the DPW Facility.

Member Dundas announced that the Concert Committee had received a grant from the Arts Foundation of Cape Cod and the grant amount was yet to be determined. Regarding the closure of Longnook, Member Dundas cautioned anyone from going there as he has never seen it that bad. The Provincetown Water & Sewer Board will meet on Tuesday, April 16, 2024, at 2 pm. This meeting will be expanded and Member Dundas will report back to the Members at the next Select Board meeting.

Vice Chair Areson announced that this Thursday, the Climate Action Committee will host “Oceans vs. Plastics” at the Truro Public Library at 6 pm. The Board of Health met last week on April 2, 2024, and had a great presentation on Narcan by the AIDS Support Group of Cape Cod. You may view the presentation on the Town website. Narcan boxes are now available at Truro Public Library and at the Community Center. Narcan is also available from Health and Conservation Agent Beebe. The Harbor Commission recently met and asked Harbormaster Tony Jackett to post the mooring waiting list on the Truro website. The Cape Cod National Seashore Advisory Commission (CCNSAC) met yesterday, and Superintendent Jennifer Flynn announced that there would be a rededication ceremony on May 3, 2024, at Highland Light. Vice Chair Areson mentioned water resources, freshwater and wastewater, housing, zoning, fire roads, and fire trails. The CCNSAC’s next meeting will be held on July 1, 2024, and the agenda will include discussions on water resources and dune shacks.

Chair Reed announced that she was disturbed to hear that police officers were present today at the Town Hall meeting regarding campaign signs and yielded her time to Town Manager Tangeman who reviewed the rules regarding campaign signs.

For the upcoming election on May 29, 2024, Town Manager Tangeman reviewed the campaign sign permitting process through the Planning Board for campaign sign postings on Truro property, the rules regarding campaign sign postings on private property, and the situations where the Town will remove campaign signs and store them for the candidates to pick the signs up to post legally.

The Members then discussed minimum campaign sign distances along Truro roads and state highways. Town Manager Tangeman noted Town Clerk Elisabeth Verde will email all the candidates and encourage them to do the right thing.

Town Manager Tangeman also addressed the number of hours that Town staff spends on Public Records Requests that Mr. Forgione had mentioned during the public comment period of tonight's meeting. Town Manager Tangeman noted that the number of hours maintained by Town staff was more significant than Mr. Forgione's inaccurate number of hours. Town Manager Tangeman said that the Town can only charge for specific items associated with the Public Records Request. Chair Reed noted that Mr. Forgione's numbers were inaccurate and incomplete.

TOWN MANAGER REPORT

Town Manager Tangeman said that the virtual Pre-Special Town Meeting will be held on April 11, 2024, at 5:30 pm so the public may attend to have a better understanding of the process and the articles. Town Manager Tangeman commented and concurred with Member Weinstein's previous comments about the innovative approaches being taken by the Building Ad Hoc Committee. Town Manager Tangeman also stated the vetting process for the construction company selected for the DPW Facility as well as the benefits of collaborating with the company that has been in business for over 25 years.

Chair Reed asked Town Manager Tangeman if he knew what Mr. Cohen intended to say during the public comment period and he replied that Mr. Cohen wanted to provide the community with a Building Ad Hoc Committee update.

Town Manager Tangeman said that he had met today with Cape Cod National Seashore Superintendent Jennifer Flynn to discuss State Representative Julian Cyr's proposal and noted that it would delay the construction of the DPW Facility.

Chair Reed noted that the next scheduled meeting on April 23, 2024, was on the second night of Passover and suggested a meeting date on April 25, 2024. There were no objections.

Chair Reed also noted that there would be an executive session and a work session before the end of April to discuss Town Manager Tangeman's contract. Chair Reed proposed a work session at 10 am, an executive session at 4 pm, and the regular meeting at 5 pm on April 25, 2024. There were no objections.

Chair Reed and Town Manager Tangeman reviewed the agenda for the next Select Board meeting on April 25, 2024. Due to the number of agenda items, Chair Reed then announced that the executive session would be at 3 pm and the regular meeting would be at 4 pm.

Town Manager Tangeman announced that the Annual Town Meeting Warrant was with the printer and posted on the Town website later this week and hard copies would be available once delivered. Town Meeting updates will be posted on the Truro website.

Member Dundas made a motion to adjourn at 8:29 pm.

Member Weinstein seconded the motion.

By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff

Kristen Reed, Chair

Susan Areson, Vice Chair

John Dundas, Clerk

Stephanie Rein, Member

Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Application to Serve- Mark Gebhardt

Paddle Craft Rack Regulations

Non-Motorized Watercraft Storage Regulations

Picture of Padde Craft/Watercraft Storage on Corn Hill Beach

Paddle Craft Rack Location – Great Hollow Beach

Paddle Craft Rack Location – Corn Hill Beach

Proposed Summer Recreation Youth Program Fees – 2024

IMA Document

Special Town Meeting Motions (with notes)

List of Annual Town Meeting Articles

Existing General Bylaw, Chapter II, Section 1

Article 32: General Bylaw Amendment – Prohibitions Related to Short-Term Rental of Residential Properties

Draft Regulations (to be provided by Town Counsel in advance of the meeting)

Event Notification Form and Application for Permit for Organized Bike & Road Races for Second Summer Cycle

Contract with The Resources Inc. and the Town of Truro

Authorization for TRI to sign loan subordinations and discharges on behalf of the Town's Housing Rehabilitation Program
Standard State Contract
Scope of Services
Entertainment Application Signed by Chief of Police
2024 Seasonal Application for Days Market and Deli
2024 Seasonal Application for Jules Besch Stationers

Select Board Work Session Minutes

April 25, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Katie Riconda-Communications and Marketing Coordinator

Chair Reed called the meeting to order at 10 am and read the information for the public to access the meeting by telephone and participate. Per Select Board Policy 56: Select Board Sessions, the meeting is open to the public, however, comments from the public will not be taken and votes will not be taken.

SELECT BOARD ACTION

A. Town Manager Performance Evaluation Update

Chair Reed noted that new materials had arrived this morning and had not yet been reviewed by the Members.

Town Manager Tangeman recognized Ms. Riconda for her efforts and hard work in her role as well as provided information about her professional background to include working in the federal government. Town Manager Tangeman noted the quality of her work and the civility of the documents that she produced since joining the Town staff.

Town Manager Tangeman then provided an update since his mid-point review and noted that the Community Center was an ideal location to conduct Town Manager Monthly Coffees to discuss and advocate for key community initiatives and topics. Town Manager Tangeman said that he appreciated the community's involvement in the Town Manager Monthly Coffees and recognized the following individuals who regularly participate in these events: Jon Slater, Tim Hickey, Michael Forgione, Peter Herridge, Lisbeth Chapman, Dennis O'Brien, and Kathleen O'Brien.

Town Manager Tangeman reviewed the questions that have been asked at the Town Manager Monthly Coffees with the Members and reviewed the responses to specific and highlighted questions.

Chair Reed noted the incredible work that Town Manager Tangeman had done and asked Town Manager Tangeman to provide an Executive Summary to highlight the most important items due to time constraints. Town Manager Tangeman stated that his 9-page update would be distributed to the community.

Town Manager Tangeman provided updates on the following items related to his performance evaluation:

- The Part-Time Resident Advisory Committee
- Monthly lunches
- Weekly community office hours and virtual meetings with members of the community
- regular meetings with International City/County Management Association (ICMA) mentors to discuss complex issues facing Truro
- Professional development
- The DPW Facility forum
- Monthly community surveys
- Facebook Live event (10-12 participants with over 600 total views)
- 2024 Town of Truro Satisfaction Survey

Chair Reed, the Members, and Town Manager Tangeman commented on and discussed the following topics regarding the 2024 Town of Truro Satisfaction Survey: ensuring anonymity for individuals who complete the survey, the prevention of multiple responses by a single individual, the collection of paper surveys at Town Hall, the ability to geolocate survey responses and data points by IP address, the suggested inclusion of visiting population input as the Town experiences an influx of 25,000 to 30,000 visitors during the summer season compared to 2,500 year-round residents, ways to partner with the Chamber of Commerce to assess needs from Truro businesses, the suggestion to receive written surveys at the Town Clerk's office, and the suggested inclusion of input from individuals who utilize Pamet Harbor.

Chair Reed recognized Town Manager Tangeman's efforts in the significant improvement in his community outreach and engagement efforts. Chair Reed noted that Town Manager Tangeman's 9-page update reflected his love for Truro and that he genuinely cares about the Town and its people.

Chair Reed invited the Members to comment about Town Manager Tangeman's performance and the Members noted that Town Manager Tangeman was available to the community. Members said that they were impressed with his "180" since his last evaluation. Chair Reed concluded by stating "Well done, sir!"

Member Rein concurred with Chair Reed's comments.

Member Weinstein did note that he would like to have more opportunities to engage informally with Town Manager Tangeman 1-on-1 as he felt this would help build the relationship between Town Manager Tangeman and individual Members. Town Manager Tangeman was receptive and noted that there could be an opportunity to reorganize the annual evaluation based upon the current work plan and the comments made at this work session.

Chair Reed and the Members then discussed communication style and the need that all Members receive information at the same time. Chair Reed noted that her frequent communication (including texting) with Town Manager Tangeman reflected her trust in him and it was not an effort for her to have more authority over him or give him direction without the Members' approval. Vice Chair Areson responded that she could not comment on that as she was not privy to those texts between Chair Reed and Town Manager Tangeman. Chair Reed and Vice Chair Areson mutually agreed that communication between the Members and the Town Manager needed to be worked out.

Member Dundas noted communication among individual Members could improve and that the role of the Town Manager was built around endurance. Member Dundas said that Town Manager Tangeman had a great team around him.

Town Manager Tangeman reiterated his desire to meet with the individual Members at their convenience based upon his availability. Town Manager Tangeman suggested that after the election that the new Select Board should review the Town Manager's evaluation form and make changes which reflect its expectations.

Chair Reed adjourned the meeting at 11:08 am.

Respectfully submitted,



Alexander O. Powers
Board/Committee/Commission Support Staff

Kristen Reed, Chair

Susan Areson, Vice Chair

John Dundas, Clerk

Stephanie Rein, Member

Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Select Board Meeting Minutes

April 25, 2024, Meeting (Hybrid via Zoom)

Via Zoom Platform

Select Board Members Present: Kristen Reed-Chair, Susan Areson-Vice Chair, John Dundas-Clerk, Stephanie Rein-Member, Robert Weinstein-Member

Select Board Members Absent:

Others Present: Darrin Tangeman-Town Manager; Jarrod Cabral-DPW Director; Katie Riconda-Communications and Marketing Coordinator; Michael Cohen (Truro Voter and Ad Hoc Building Co-Chair); Bob Higgins-Steele (Truro Voter and Ad Hoc Building Co-Chair); Christopher Clark (Town Resident); Stephanie Costigan-Truro Elementary School Superintendent

Chair Reed called the meeting to order at 5:00 pm and read the information for the public to access the meeting by telephone and participate. Chair Reed introduced the Members and Town staff present.

PUBLIC COMMENT

Prior to recognizing any individual for public comment, Chair Reed read aloud the ground rules regarding public comment.

Chair Reed asked if any member of the public wished to provide public comment and Chair Reed recognized the following individual: DPW Director Cabral

PUBLIC HEARINGS

None

INTRODUCTION TO NEW EMPLOYEES/OTHER

None

BOARD COMMITTEE/COMMISSION APPOINTMENTS

None

STAFF/COMMITTEE UPDATES

A. Ad Hoc Building Committee (AHBC) – For the Future Public Works Facility Update and Possible Recommendations

Presenters: Ad Hoc Building Committee Co-Chairs Michael Cohen and Bob Higgins-Steele

AHBC Co-Chair Cohen and AHBC Co-Chair Higgins-Steele reported that the Ad Hoc Building Committee had just completed its eighth meeting since the inception of the group on April 1, 2024. The meetings last 90 minutes to 3½ hours.

Prior to the AHBC's update, DPW Director Cabral gave an overview as to what the AHBC examined to develop the committee's recommendations. The overview included the following:

- the modified anticipated costs of a new hybrid facility

Note: At video timestamp 18m 28s, the audio was lost, and the meeting went into recess at timestamp 21m 58s. At timestamp 24m 53s, Chair Reed announced that a disruptive individual was the reason for the recess. Chair Reed then reviewed the process for individuals to participate in this meeting. DPW Director Cabral then continued.

- the review of the layout
- the reductions from the square footage (vehicle storage, maintenance bay, and custodial storage)

AHBC Co-Chair Cohen provided a summary of the committee's makeup of talent; an overview of Phoenix-based construction company Strata International Group (SIG) and the environmentally sound building product (EPS foam and polymer concrete mix) that the company offers; the AHBC's next meeting on Tuesday, April 30, 2024 and the agenda items to include public comment and a vote on the AHBC's meeting minutes; potential next steps with SIG to include a site visit (travel and lodging expenses paid by SIG and in order to vetting SIG) Arizona, Colorado, or Utah with selected Town staff, selected AHBC members, and Weston & Sampson representatives to examine ongoing SIG construction projects and then report back to the Select Board.

Note: At video timestamp 40m 02s, Co-Chair Cohen stated the AHBC's recommendation pertaining to Article 3.

Co-Chair Cohen announced that AHBC's recommendation that a reduction in square footage of no less than 20,150 square feet and a maximum borrowing authorization of \$28,310,000.

DPW Director Cabral added that pertaining to Article 4 for Special Town Meeting the cost would be 10% of the recommended maximum borrowing authorization of \$28,310,000 resulting in \$2,800,000.

Pertaining to Article 13 for Annual Town Meeting, DPW Director Cabral said that the recommended borrowing authorization would remain at \$28,310,000.

The Members, Town Manager Tangeman, DPW Director Cabral, and AHBC Co-Chair Cohen commented on or discussed the following highlighted topics: SIG's declaration that it could train a construction crew in as little as 3 days with their construct methods and products as SIG does not have a current presence in New England; the talent serving on the AHBC; SIG's construction of a car dealership in the Philippines that is similar in construction considerations of the proposed DPW facility; a potential verbal presentation conducted during Annual Town Meeting with the appropriate number of handouts or similar visual aids to accommodate and educate the Town's voters; and an overview of when the AHBC was created and why.

Chair Reed then recognized Mr. Clark who commented on this agenda item and there were no others who also wanted to comment on this agenda item.

B. Update Transfer Station Operations

Presenter: Jarrod Cabral, Public Works Director

DPW Director Cabral provided an update on Transfer Station operations and noted that due to four staff shortages there would be no 7-day a week operations but 5-day a week operations. DPW Director Cabral then presented the plan for the seasonal operations at the Transfer Station. DPW Director Cabral briefed the marketing plan for the recruitment of the Transfer Station staff vacancies, the notification to the public and commercial haulers of the reduced days of operations, and the creative recruitment solutions to fill the current vacancies so to minimize any disruption of Transfer Station operations during the upcoming season.

Town Manager Tangeman also commented on the recruitment solutions to fill the vacancies and noted the significant gap in pay in the private sector for Commercial Driver License (CDL) drivers compared to CDL driver pay in the public sector. Communications and Marketing Coordinator Riconda also noted different social media platforms which could be utilized to increase outreach to attract talent.

C. Updates on Beach Closures

Presenter: Jarrod Cabral, Public Works Director

DPW Director Cabral provided an update on beach closures impacted by erosion. DPW Director Cabral noted the deteriorating conditions at Longnook Beach and efforts to improve the conditions. Other beaches affected include Cold Storage Beach and Noons' Landing.

TABLED ITEMS

None

SELECT BOARD ACTION

A. Discussion and Possible Vote on Use of Dennis Family Gift Fund Monies for the Possible Eminent Domain Taking of Truro Motor Inn

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman presented the Town staff's recommendation regarding the Select Board prepared Article 11 and how to pay for the eminent domain taking of Truro Motor Inn. The Members and Town Manager Tangeman discussed requesting Town Counsel be present at the Town Meeting to answer questions regarding eminent domain.

Member Weinstein made a motion to allocate \$1,600,000 of Dennis Family Funds for the acquisition of Truro Motor Inn, contingent on approval of Article 11 at Town Meeting.

Member Dundas seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas - Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

B. Discussion and Approval of Special Town Meeting and Annual Town Meeting Motions

Presenter: Darrin Tangeman, Town Manager

Town Manager Tangeman reviewed selected motions from the Motion Book which needed to be amended after review by Town Counsel. The motions affected are:

- Special Town Meeting (STM) Article 3: Borrowing Authorization for the Engineering and Construction of the Public Works Facility, STM Article 4: Borrowing Authorization for the Engineering of the Public Works Facility, STM Article 5: Adoption of Walsh Property Community Planning Committee Recommendations, and STM Article 7: Adoption of Local Comprehensive Plan.
- Annual Town Meeting (ATM) Article 11: Acquisition of Truro Motor Inn and ATM Article 13: Borrowing Authorization for the Engineering and Construction of Public Works Facility.

Member Weinstein objected to the language of the motion contained in STM Article 2: Authorization of Use of 340 Route 6 for Public Works Facility and noted that he was on the Select Board, in 1990, when the voters approved at Town Meeting the purchase of 340 Route 6 (and the voters approved in favor at the ballot box) and the language of that 1990 motion contained the language of “for any lawful municipal use”. Member Weinstein stated that the present motion should reflect the language contained in the previously approved motion approved and passed by Truro voters in 1990. Town Manager Tangeman will contact Town Counsel for a legal opinion on Member Weinstein’s recommended edit.

Member Rein made a motion to approve the Motion Book, including the motions and movers of articles, for 2023 Special Town Meeting and 2024 Annual Town Meeting, with the changes discussed. Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

C. Discussion and Possible Approval of Regulations for Short-Term and Long-Term Rentals

Presenter: Darrin Tangeman, Town Manager

Chair Reed noted that the Members had discussed this agenda item many times and Town Manager Tangeman provided an update with legal opinions from Town Counsel. Town Manager Tangeman noted that the regulations now reflect the Town Counsel’s recommendations for these regulations.

The Members and Town Manager Tangeman commented on or discussed the following highlighted items: the procedure for obtaining a certificate of registration for rentals and the record keeping requirements for operators.

Chair Reed made a motion to adopt the regulations as drafted, contingent on the passing of Article 32: General Bylaw Amendment – Prohibitions Related to Short-Term Rental of Residential Properties at

the 2024 Annual Town Meeting, and to format the regulations on letterhead and authorize electronic signature with the changes discussed.

Member Weinstein seconded the motion.

Discussion: The Members and Town Manager Tangeman briefly discussed the communication strategy to notify the public regarding this item as this Article would be effective July 1, 2024, if passed at Town Meeting.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

D. Discussion and Vote on Nominees for the Fred Todd Community Service Award

Presenter: Darrin Tangeman, Town Manager

Prior to the discussion of this agenda item, Chair Reed recognized Member Dundas for his efforts on this agenda item. Four nominees were submitted to the Members for consideration. The nominees discussed by the Members were: Robert Masson (nominated by Holly Ballard-Gardner), Ken Oxtoby (nominated by Stephanie Costigan), Pat Wheeler (nominated by Ken Field), and Carl Brotman (nominated by Kristen Reed).

Superintendent Costigan nominated Mr. Oxtoby. Chair Reed recognized Superintendent Costigan who spoke to the Members about Mr. Oxtoby's nomination.

Member Dundas made a motion to award Carl Brotman with Truro's second Fred Todd Community Service Award, to be presented at the Annual Town Meeting on May 4, 2024.

Member Weinstein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

Following the vote, the Members unanimously agreed that the Town staff will draft a letter (on the Town of Truro letterhead) to each nominee thanking the nominees for their contributions to the Town. Each letter will be signed by Chair Reed on behalf of the Members.

E. Determination and Possible Vote on Date(s) for Select Board Meeting(s) for After Election

Presenter: Darrin Tangeman, Town Manager

Vice Chair Areson provided background information about this agenda item. The Members and Town Manager Tangeman discussed the swearing-in and orientation of the new Members following the

upcoming election. The Members discussed the dates for the Select Board meetings after the election. The dates discussed were May 14th, May 28th, June 11th, and June 25th as listed in this meeting's agenda.

Chair Reed made a motion to approve the Select Board meeting dates as advertised.

Member Rein seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein - Aye

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

CONSENT AGENDA

Chair Reed asked if any Member had suggested edits or comments on the Consent Agenda and there were none.

A. Review/Approve and Authorize Signature:

1. Seasonal 7-Day Entertainment License for Payomet Performing Arts Center
2. 5135 State Highway Eastham, MA, Subordination of Mortgage
3. Approval of Event Notification Form for MassDOT for New England Endurance Events
4. Letter from Select Board to Republican Town Committee Chair Requesting List of Enrolled Members Seeking Appointment as Election Officers

B. Review and Approve Appointment Renewals: None

C. Review and Approve 2024 Seasonal Business Licenses: Highland Links (Common Victualer and Transient Vendor), Lewis Brothers Ice Cream (Hawker Peddler), Blackfish Restaurant (Common Victualer)

Review and Approve Select Board Meeting Minutes: None

Chair Reed made a motion to approve the Consent Agenda as printed in the packet.

Vice Chair Areson seconded the motion.

Roll Call Vote:

Vice Chair Areson – Aye

Member Dundas – Aye

Member Weinstein

Member Rein - Aye

Chair Reed – Aye

So voted, 5-0-0, motion carries.

SELECT BOARD REPORTS/COMMENTS

Member Weinstein reported that he had attended the recent Ad Hoc Building Committee meetings and the Pamet Harbor Committee's (PHC) most recent meeting. The primary concern of the PHC is the debris that has collected on the North and South Jetty. Member Weinstein noted that he has made Town Manager Tangeman aware of the PHC's concern and stated that it was his hope that the Town address this situation as it is a public safety issue. Member Weinstein asked for the public to please pick up after themselves in the Seashore District and in Town.

Member Rein thanked the Members for their hard work over the last year as well as her appreciation for the input from the residents on all issues affecting Truro.

Member Dundas read aloud a letter of recognition from the Commonwealth of Massachusetts' Department of Environmental Protection to the Provincetown Water and Sewer Board for its outstanding performance in 2023. Member Dundas noted the importance of the hard work of those involved with the municipal water supply.

Vice Chair Areson thanked Member Weinstein for his attendance at the Pamet Harbor Committee and previous comments as she was unable to attend. The Charter Review Committee (CRC) met this week and will meet again in June. The CRC is working on a list identifying issues to address over the next year and would like to receive the public's input. Vice Chair Areson offered her condolences to the family of Bob Holt who passed away recently at the age of 106. Vice Chair Areson noted the attendance and success of last night's meeting. Vice Chair Areson said that she is not on social media, but she has received information from Town residents about social media posts by a number of members of various Town committee and boards. Vice Chair Areson noted that it is an individual's right to post on social media, but she advised that these individuals should review their Town's Board and Committee Handbook regarding conduct with particular attention to page 14.

Chair Reed thanked Vice Chair Areson for her last comment and noted that it can be misunderstood whether an individual is expressing their First Amendment right as a private citizen or as a member of a Town board or committee. Chair Reed said that last night's meeting was successful, and she has received many positive comments from Town residents. Chair Reed thanked Town staff for their hard work and looked forward to the upcoming Special Town Meeting and Annual Town Meeting. Chair Reed recognized Town Moderator Paul Wisotzky for his contributions and hard work ahead of the two important upcoming Town meetings.

TOWN MANAGER REPORT

Town Manager Tangeman said that while the Members were in Executive Session earlier today, he and Town Moderator Wisotzky held a Facebook Live event on Town meeting. It was a recorded event and answered many questions regarding the Special Town Meeting and the Annual Town Meeting. Town Manager Tangeman reiterated the date of May 4, 2024, for the upcoming Special Town Meeting and the Annual Town Meeting. Town Manager Tangeman suggested that voters visit the Town's website for more information and to watch a posted video in order to be prepared for the meetings.

Town Manager Tangeman announced that on May 7, 2024, at 6 pm, a Candidates' Night will be held at the Community Center for the public to hear the Town's candidates seeking election.

Town Manager Tangeman reviewed the agenda for the next Select Board meeting on May 14, 2024. Chair Reed also announced an Executive Session on May 14, 2024, before the regular meeting.

Town Manager Tangeman also provided an update on the public safety office's posture for the 2024 summer season. Town Manager Tangeman noted that there were two final firefighter candidates for one vacancy in the fire department and there was one current vacancy for a police officer. Town Manager Tangeman also noted that there would be an increased number of law enforcement officers present at the upcoming May 4th meetings.

Member Weinstein made a motion to adjourn at 7:27 pm.

Member Dundas seconded the motion.

By unanimous consent, the meeting was adjourned.

Respectfully submitted,



Alexander O. Powers

Board/Committee/Commission Support Staff

Kristen Reed, Chair

Susan Areson, Vice Chair

John Dundas, Clerk

Stephanie Rein, Member

Robert Weinstein, Member

Public Records Material Attachments

Legal Notice

Motion Book for May 4, 2024, Town Meetings

Existing General Bylaw, Chapter II, Section 1

Article 32: General Bylaw Amendment – Prohibitions Related to Short-Term Rental of Residential Properties

Draft Regulations

Fred Todd Community Service Award Nominations – Robert Masson

Fred Todd Community Service Award Nominations – Ken Oxtoby

Fred Todd Community Service Award Nominations – Pat Wheeler

Fred Todd Community Service Award Nominations – Carl Brotman (Chair Nomination)

2024 Entertainment Application and Sunday State Entertainment Application

Subordination of Mortgage

Original Mortgage dated May 19, 2023, with TRI (Grant Administrator)

Application for Permit Organized Bike and Road Race by New England Endurance Events

MGL Part I, Title VIII, Chapter 54, Section 12: Election Officers in Towns; Procedures; Eligibility; Examinations

Draft Letter from the Select Board to the Republican Town Committee

Renewal Application for 2024: Highland Links Café and Pro Shop

Renewal Application for 2024: Lewis Brothers Ice Cream
Renewal Application for 2024: Blackfish Restaurant